

NOTICE INVITING TENDER
Through
(E-Procurement)
For
Operation and Maintenance Contract of Three R.O Plants of capacity
4000LPH installed at RGUKT- Nuzvid

Proprietary & Confidential



Rajiv Gandhi University of Knowledge Technologies
Mylavaram Road, Nuzvid-521 202
Eluru Dist., A.P
Phone No: 83339 81193

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News Paper Advertisement

Tender Notice



	Rajiv Gandhi University of Knowledge Technologies- Nuzvid	
	Mylavaram Road, Nuzvid-521 202, Eluru Dist., A.P.	
CT-15/Engg/2025-26 <u>Tender Notice</u> Dt: 07-10-2025		
Online tenders are hereby invited through e-procurement portal towards: "Operation & Maintenance contract of Three RO Plants of capacity 4000LPH installed at RGUKT-Nuzvid". For further details please visit website www.rguktn.ac.in or https://tender.apecurement.gov.in and contact no.: 83339 81193		
DIPR No. 4470PP/CL/ADVT/1/1/2021-22		Sd/- Administrative Officer

Date : 07/10/2025 EditionName : ANDHRA PRADESH PageNo :

Time Schedule of various Tender related events

(Operation and Maintenance Contract of Three R.O. Plant of capacity 4000LPH at RGUKT-Nuzvid)

Bid Document Downloading Start date	07.10.2025 at 09.00am
Bid document downloading Closing Date / Time	21.10.2025 at 05.00pm
Last date for uploading document online	22.10.2025 at 05.00pm
Submission of hardcopy to the Institute	23.10.2025 at 05.00pm
Technical Bid Opening Date /Time	24.10.2025 at 03.00pm
Price Bid Opening Date / Time	24.10.2025 at 03.30pm
Bid Document Fee	Rs. 3000/- by way of DD form from any Nationalized bank in favour of M/s. The Director RGU IIT, Nuzvid payable at Nuzvid
Contact person	Administrative Officer, RGUKT, Nuzvid
Reference No:	CT-15/Engg/2025-26

Note: The dates stipulated above are firm and under no circumstance they will be relaxed unless otherwise extended by and official notification or happen to be Public holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s. Vupadhi Techno Services Pvt. Ltd (e-Procurement) at their e-mail address: helpdesk- eprocssupport@vupadhi.com

CLARIFICATIONS:

- i. Queries if any can be made through e-mail only to ao@rguktn.ac.in on or before 13.10.2025. Queries received via any mode other than e-mail id mentioned above will not be entertained. The queries should only be sent in following format on the official letter head of the company.

S. No.	Page No. (Tender Ref.)	Clause (Tender Ref.)	Description (Tender Ref.)	Query

- ii. The addendum/corrigendum if any shall be published on RGUKT-Nuzvid website i.e. <https://rguktn.ac.in/tenders/> as well as on e-procurement platform <https://tender.apecurement.gov.in>.
- iii. The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued if any during tender schedule period.
- iv. If any modifications/amendments/corrigendum related to tender, the bidders are requested to check the E-procurement website as well as RGUKT-Nuzvid website thoroughly. No other mode of notice will be given.
- v. **After uploading the documents, the copies of the uploaded technical bid documents along with original Demand Drafts in respect of Bid Security and Bid document fee have to be submitted. Physical submission of price bids will not be entertained.**

Sd/-
Administrative Officer
RGUKT-Nuzvid

Note: The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s. VUPADHI (<https://tender.apecurement.gov.in>) at their e-mail address: contact@vupadhi.com, Phone: +91 08645-246370/71/72/73/74

For any clarification and further details on the above tender please contact:

83339 81193

DECLARATION

From:

Dt.

To,
The Administrative Officer,
RGUKT,
Nuzvid-521 202

Dear Sir,

**Sub.: Operation and Maintenance Contract of Three R.O. Plant of capacity
4000LPH at RGUKT-Nuzvid.**

With respect to the tender notice published in the above mentioned daily newspaper,

I/We here by submit my/ our tender in a required format.

I/We have adhered to the requirements prescribed by RGUKT Nuzvid. I/We have carefully gone through the guidelines/ terms and conditions and prescribed format and I/We accept the same without any alternations/ modifications.

I/ We here by solemnly declare that any of our partners jointly or severally and / or individually or our firm / company/ associate company have not been black listed by the central govt. or any state govt. or it's under taking Institutions.

I / We here by further declare that, if the above declarations is found untrue the RGUKT ,Nuzvid., shall be entitled to take any legal action against us severally and or individually or our firm / company in this regard in any manner that may deem fit by RGUKT, Nuzvid.

I/ We understand and accept that you are not bound to accept the lowest or any tender you may receive.

YOURS SINCERELY

SIGNATURE & STAMP OF THE TENDERER

INVITAIONS FOR BIDS

Ref. No.: CT-15/Engg/2025-26

Sub.: Tender for providing of Operation and Maintenance contract of Three RO Plants of 4000LPH capacity at RGUKT- Nuzvid.

Sir/Madam,

1. Bids are invited on the e-procurement platform from the reputed registered firms and experienced contactors to provide the Operation and Maintenance of Three R.O Plants located at RGUKT-Nuzvid (Eluru Dist). The details of bidding conditions and other terms can be downloaded from the electronic procurement platform of Government of Andhra Pradesh i.e. <https://tender.apecprocurement.gov.in>
2. Bidders would be required to register on the e-Procurement market place "<https://tender.apecprocurement.gov.in>" and submit their bids online. On registration with the e-Procurement market place they will be provided with a user id and password by the system through which they can submit their bids online.
3. The bidders need to scan and upload the required documents as per the Check list given. Such uploaded documents pertaining to technical bid need to be attached to the tender while submitting the bids online. The attested copies of all these uploaded documents of technical bid, signed undertaking of tenderer should be submitted offline to Administrative Office, RGUKT-Nuzvid on or before last date. The RGUKT-Nuzvid will consider only the bids submitted through on-line copies of the paper based bids.
4. The participating bidder/s will have to pay tender processing fee (non-refundable) for the amounts specified in the Schedule of Requirements, in the form of Demand Draft drawn from any Nationalized Bank, in favour of The Director, RGU IIIT, Nuzvid , Payable at Nuzvid
5. Further the bidder/shall furnish, as part of the bid, the Bid security for the amounts specified in the Statement of Tender Document to be paid in the form of DD issued by any Nationalized bank in the standard format as shown in the Tender Schedule or a crossed Demand Draft drawn in favour of Director, RGU IIIT, Nuzvid along with bids.
6. Further all the participating bidders have to electronically pay a non-refundable transaction fee to M/s. APTS, the service provider through "Payment Gateway Service on E-Procurement platform", as per the Government Orders placed on the e-procurement website.
7. RGUKT-Nuzvid will not accept the tenders from blacklisted companies or undependable suppliers whose past performance with RGUKT-Nuzvid was found poor due to delayed and/or erratic supplies and those with frequent product failures, and also against whom there have been adverse reports of sub-standard quality/poor services, as defined in the other parts of the bidding documents.

For any clarification and further details of the above tender please contact Telephone no. 83339 81193

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Name of the Work	Operation and Maintenance contract of Three R.O plants located at RGUKT- Nuzvid
EMD	Rs. 35,000/- (by way of Demand draft in favour of The Director, RGUIIT- Nuzvid from any nationalized bank from any nationalized bank. DD from other than nationalized banks will not be accepted)
Bid Validity Period	180 days from the date of opening of Financial bid
EMD validity period	180 days from the date of opening of financial bid
Contract Agreement	TWO years from the date of giving work contract
Period of furnishing performance security deposit	Within 7days from date of receipt of award
Performance security deposit value	An amount equal to the rate quoted for TWO months as security deposit.
Performance security deposit validity period	26 months from date of commencement of services/work
Period for signing the order of acceptance	Within 7 days from date of receipt of notification of award
Payment Terms: After Commencement of work	Monthly payment after receiving the production of bill and attendance particulars certified by the Concern authority
Transaction Fee	The participating bidders have to pay a transaction fee of 0.03% on the Total Cost + Service Tax as applicable.
Transaction Fee payable to	The Managing Director, A.P. Technology Services Ltd., Hyderabad
Transaction Fee	Corpus Fund: As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs.10,000 (Rupees ten thousand only) for all works with ECV upto Rs.50Crores, and Rs.25,000/- (Rupees twenty five thousand only) for works with ECV above Rs.50Crores, from successful bidders on e-Procurement platform before entering into agreement / issue of purchase orders, towards e-procurement fund in favour of Managing Director, APTS. There shall not be any charge towards e-Procurement fund in case of works, goods and services with ECV less than and upto Rs. 10lakhs

Bid submission Payable to	Online. Bidders are requested to submit the bids online only by considering the changes made if any, during course of tender schedule time. Bidders are totally responsible for incorporating/ complying the changes/amendments issued during course of tender schedule time
Procedure for Bid Submission	Bids shall be submitted online on www.eprocurement.gov.in platform 1. The participating bidders in the tender should register themselves in e-procurement platform in the website https://tender.apeprocurement.gov.in 2. Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital certificates. 3. The bidders who are desirous of participating in e- procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place. 4. The bidders should scan and upload the respective documents in Pre-Qualification and Technical bid documentation including EMD. The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity. 5. The hard copies of all the uploaded Technical /Price bid, to be attested by a Gazetted Officer or properly notarized. 6. The rates should be quoted in online only.
Other Conditions	1. After uploading the documents, the copies of the uploaded technical bid documents, for evaluation and original Demand Drafts in respect of Bid Security and Bid document fee are to be submitted by the bidder to the "The Director, RGUKT-Nuzvid-521 202 on or before opening of Technical Bid. 2. Failure to furnish any of the uploaded documents, certificates, will entitled in rejection of the bid. The RGUKT shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false / fabricated /bogus, the bidder will be disqualified, blacklisted, action will be initiated as deemed fit and

	the Bid Security will be forfeited. 3. RGUKT will not hold any risk and responsibility regulating non-visibility of the scanned and uploaded documents. 4. The Documents that are uploaded online on e-market place will only be considered for Bid Evaluation.
Evaluation Procedure	1. The Tenders will be opened on 24.10.2025 at 03:00 pm by the AO, RGUKT-Nuzvid or his authorized representative. 2. The Technical bids will be opened first on 24.10.2025 at 03.30 pm. The tenders will be evaluated so as to ascertain the capability of the bidders to execute work and also to assess whether the bidder satisfies the eligibility criteria as detailed in the above clauses. 3. The rejection of the bidder on technical grounds will be based on the failure to meet eligibility requirements. 4. Price bid of only those bidders, who have fulfilled the eligibility criteria specified in above clauses, will be considered and who does not fulfill the eligibility criteria will not be considered and their tender stands rejected. 5. Any claims or disputes raised by the unsuccessful bidders in respect of selection process and non-allotment of award will have no legal validity and will not be enforceable against the RGUKT-Nuzvid. No further correspondence will be entertained regarding the disqualification. RGUKT- Nuzvid reserves the right to accept or reject any / or all the tenders without assigning any reasons whatsoever. RGUKT- Nuzvid also reserves the right to cancel the selection process for award of the contract at any time. The decision of the RGUKT- Nuzvid is final and binding.

TENDER SCHEDULE

1. PREMEABLE

The Administrative Officer, Rajiv Gandhi University of Knowledge Technologies (RGUKT), Nuzvid invites online tenders for the services of “Operation and Maintenance contract of Three R.O. Plants located at RGUKT- Nuzvid through E-Procurement.

2. SCOPE OF WORK

The Tenderers should provide “**Operation and Maintenance contract of Three R.O. Plant of capacity 4000LPH at RGUKT- Nuzvid**”

3. PLACE OF WORK AND VISIT TO SITE

Intending Tenderer shall visit the campus with his/her own expenses of RGUKT- Nuzvid to acquaint with local site conditions, nature and requirement of work, present conditions of premises/fittings/fixtures, etc., and make assessment of labour and material etc. required before quoting for the tender.

4. RATES, TAXES AND DUTIES

All the rates furnished in the tender shall be per month for Three Plants inclusive of all labor wages compiling to the minimum wages Act. As per the amendments made from time to time, if any and including all charges of material and machinery used for maintenance of plants and duties service tax, work contract tax, GST or any other taxes of local charges, if applicable. No extra claim on this account will in any case be entertained. The Bidders should quote the price per each plant inclusive of all the above services.

5. INCOME TAX

During the course of the contract period, deduction of income tax as in force at source shall be made at the prevailing rate of income tax department issued from time to time of the gross amount of each bill.

6. TAX SERVICE

During the course of the contract period, the Tenderer/Service provider shall deposit GST at prevailing rates as per Government of India during contract period to the concerned department regularly once in month or any practice insist by the RGUKT-Nuzvid

7. PERIOD OF CONTRACT

Initially the contract period is for the period of two years and the contract is a renewed further period at the discretion of RGUKT-Nuzvid.

8. EARNEST MONEY DEPOSIT/SECURITY DEPOSIT

- 8.1 The tender should accompany with Earnest Money Deposit (EMD) for Rs. 35,000/- by way of Crossed Demand Draft Obtained from any Nationalized Bank in favour of to the Director, RGU IIIT, Nuzvid payable at Nuzvid.
- 8.2 The EMD will be returned to unsuccessful Tenderer, whereas in the case of successful Tenderers, it will be retained.
- 8.3 The successful Tenderer will have to deposit a Security Deposit an amount equal to the rate quoted for TWO months by Demand Draft from any Nationalized bank at the time of concluding agreement.
- 8.4 The Security Deposit of successful Tenderer will be retained for the period of contract in force and will be returned after expiry of the contract period, after deducting the outstanding liabilities if any. The Security Deposit & EMD shall not carry any interest.
- 8.5 If the party does not accept the work order/LOI issued by RGUKT-Nuzvid, then EMD amount paid by the bidder will be forfeited.
- 8.6 Any pending dues against invoice or any other deposit lying with the RGUKT-Nuzvid will not be adjusted against Earnest Money Deposit Any tender submitted without Earnest Money shall be summarily rejected and no claim shall be entertained on such rejected tenders.

9. ELIGIBILITY CRITERIA

- 9.1 The bidder should have an experience of successfully completed the work "Operation & maintenance of RO water treatment plant not less than 4000LPH capacity for a period of at least Three years during preceding five years i.e from 2020-21 to 2024-25 in any Govt./Semi Govt./Autonomous bodies/Govt. entities or any reputed institutions.
- 9.2 Copy of previous three years work orders and Service/Experience/Performance/work completion certificate should be enclosed with the tender.
- 9.3 Should have possessed PAN card
- 9.4 Should have possessed valid registration for GST
- 9.5 Should submit latest GST clearance certificate/GST filed certificate
- 9.6 The bidder should have avg. annual turnover of Rs.11.64lakhs in any three financial years during preceding five years i.e from 2020-21 to 2024-25 (certification from CA is to be furnished)
- 9.7 Past preceding Three years Income Tax Saral form/Returns filed i.e 2022-23 to 2024-25
- 9.8 Copies of original document defining the constitution or legal status, place of registration and principal place of business, written power of attorney of the signatory of the bid of commit the bidder.
- 9.9 List of Present Clients with contract address & telephone numbers.
- 9.10 Any false information with regards to the submission of the document will lead forfeit of the EMD.

- 9.11 Tenderer/Service provider/s shall keep his/ their offer valid for a period of at least 6months (180 days) from the date of opening of the tender. If any Tenderer/Service provider withdraws or amends impairs or derogates from the tender in any respect with in the period of validity of his offer, the EMD is liable to be forfeited.
- 9.12 The tender should accompany with Earnest Money Deposit (EMD) for Rs. 35,000/- and Tender processing/Bid document fee of Rs. 3000/- by way of Crossed Demand Draft Obtained from any Nationalized Bank in favour of to the Director, RGU IIIT, Nuzvid payable at Nuzvid
- 9.13 The bidder must submit all relevant documentary evidence to demonstrate their eligibility for considering their bid. **The tenders received without the above document will be rejected.**

10. INSTRUCTION TO BIDDERS

- 10.1 The bidders & their staff should clearly follow the COVID-19 protocols/Guidelines/Instructions/SOP issued by GOI & GOAP from time to time.
- 10.2 Tenders with over writings, alterations etc., will not be admitted unless they are attested by the bidder. Where there is a discrepancy between the amount (Rupees) in figures and words, the price, which is least of the two, will prevail.
- 10.3 Bid should be strictly in conformity with the Terms and Conditions mentioned in the tender schedule.
- 10.4 Bidders are expected to examine all the terms and instructions mentioned in the tender schedule and prepare their proposals accordingly. Failure to provide all requisite information will be at the bidders' own risk and may result in the rejection of the tender.
- 10.5 All assertions made in connection with the tender are to be supported / substantiated by relevant documents. The Administrative Officer, RGUKT-Nuzvid reserves the right to verify the credentials of the bidder as per the eligibility criteria.
- 10.6 The Administrative Officer, RGUKT-Nuzvid will notify the bidder whose tender has been accepted.
- 10.7 The successful bidder shall execute an agreement with RGUKT-Nuzvid on Non-judicial stamp paper worth Rs.100.00 agreeing to all the conditions of the contract 7 days upon intimation of acceptance of Tender. The successful bidder has to submit performance security guarantee after taking Letter of Intent but before having contract agreement. Failure on enter into an agreement within the stipulated time will result in forfeiture of the EMD.
- 10.8 The Administrative Officer, RGUKT-Nuzvid reserves the right to issue instructions / modifications at any point of time before award of contract.
- 10.9 During course of contract RGUKT-Nuzvid can suspend the work, if it is required, in such case one month prior notice shall be issued contractor. RGUKT-Nuzvid have every right to allocate work one or more bidder while termination.
- 10.10 If the Tenderer/service provider continuously fail to execute the work as per agreement or to the satisfy of RGUKT-Nuzvid, RGUKT-Nuzvid can terminate

agreement with L-1 & award work to L-2 or to any other bidder on same terms and conditions.

11. Method of Submission

Bids shall be submitted online on www.eprocurement.gov.in Platform.

- 11.1 The participating bidders in the tender should register themselves in e-procurement platform in the website www.eprocurement.gov.in
- 11.2 Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital certificates.
- 11.3 The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place.
- 11.4 The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity.
- 11.5 The bidders should scan and upload the respective documents in Technical Documentation as per the check list.
- 11.6 After uploading the documents, the copies of the uploaded technical bid documents, and original Demand Drafts in respect of Bid Security and Bid document fee are to be submitted by the bidder to the “The Administrative, RGUKT-Nuzvid on or before last date.
- 11.7 Failure to furnish any of the uploaded documents, certificates, will entitled in rejection of the bid. The RGUKT-Nuzvid shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false / fabricated / bogus, the bidder will be disqualified, blacklisted, action will be initiated as deemed fit and the Bid Security will be forfeited.
- 11.8 RGUKT-Nuzvid will not hold any risk and responsibility regulating non-visibility of the scanned and uploaded documents.
- 11.9 The Documents that are uploaded online on e-market place will only be considered for Bid Evaluation.
- 11.10 In case of consortium either the prime bidder or the consortium partner can purchase the bid document. The bid can be filed either with user ID of prime bidder or consortium partner.
- 11.11 The rates should be quoted online only.

12. EVALUATION PROCEDURE

- 12.1 The Tenders will be opened by the Administrative Officer, RGUKT-Nuzvid or his authorized representative.
- 12.2 The tenders will be evaluated so as to ascertain the capability of the bidders to provide the service within the period mentioned above and also to assess whether the bidder satisfies the eligibility criteria.
- 12.3 The rejection of the bidder on technical grounds will be based on the failure to meet eligibility requirements.
- 12.4 The RGUKT-Nuzvid/nominee may reject a bid for non conformance of the specifications.
- 12.5 Price Bid of only those bidders, who have fulfilled the eligibility criteria specified, will be considered and who does not fulfil the eligibility criteria will not be considered and their tender rejected.

- 12.6 Any claims or disputes raised by the unsuccessful bidders in respect of selection process and non-allotment of award will have no legal validity and will not be enforceable against the RGUKT-Nuzvid. No further correspondence will be entertained regarding the disqualification.
- 12.7 The Administrative Officer, RGUKT-Nuzvid reserves the right to accept or reject any / or all the tenders without assigning any reasons whatsoever. The Administrative Officer, RGUKT-Nuzvid also reserves the right to cancel the selection process for award of the contract at any time. The decision of the Administrative Officer, RGUKT-Nuzvid is final and binding.

13. LIQUIDITY DAMAGE

- 13.1. If Tenderer/service provider fail the complete any repairing & replacement within stipulated time or services of the Tenderer/service provider stop due non-satisfactory reason an amount of 1500/- (Rupees Fifteen hundred only) per day will be deducted from bills forwards penalty charges.
- 13.2. The penalty will be levied on the contractor from the date of receiving of the non conformity report for parameters of treated water as per relevant BIS by the RGUKT, Nuzvid @ Rs. 1000/-per day. In case the contractor fails to take the required remedial action to bring the treated water in a conformity state matching to the BIS requirement even after a period of 5 days, RGUKT, Nuzvid shall have option to take action for terminating the contract as per terms & conditions of the contract.
- 13.3. If the Engineer/experience technician fails to visit the plant at least once in a month/on urgency as required, the penalty of Rs. 1500/- per visit shall be recovered from the running bills of the contractor. This recovery against Engineer shall also cover under the total ceiling of recovery of 10 % of total contract value to be effected in conjunction with other tender clauses.
- 13.4. If the contractor or operators failed to maintain the records properly, RGUKT-Nuzvid have right to levy penalty of Rs. 1000/- per day & it continues till such records are properly maintained.
- 13.5. The contractor should submit the Physico chemical water parameter report from the NABL/Govt. approved labs. If the contractor fails to submit the water test report in any month a penalty of Rs. 5000/- will be levied and recovered from the monthly maintenance bills.
- 13.6. The above said penalties will be automatically recovered from the monthly maintenance bills.

14. SCOPE OF THE WORK

- 14.1. The scope of this work is comprehensive in nature. It starts from inlet of raw water to the plant to pumping of production water from the plant.
- 14.2. The Tenderer/service provider shall depute 3 members of manpower to operation and maintenance of Three R.O plants around the clock.
- 14.3. The R.O plant should be operated in 24 hours to fulfill Institute requirements. The raw water will be made available from nearest sump to R.O plant
- 14.4. Quality of processed water should be maintained as per the Drinking water standards of "Indian Standard 10500-2012".
- 14.5. Collection, testing & recording of drinking water shall be done once in a month from the Govt. authorized labs. In this connection, RGUKT- Nuzvid will test the

treated water on behalf of Tenderer/service provider, but the necessary charges shall be borne by Tenderer/service provider only.

- 14.6. The Drinking water test shall be conducted as per standards by RGUKT-Nuzvid only. If any discretion noticed in the report, same shall be rectified by Tenderer/Service provider otherwise penalty will be levied proportionately.
- 14.7. Power supply for operation of R.O plants shall be arranged by RGUKT-Nuzvid at free of cost.
- 14.8. During period of vacation to the Institute, RGUKT-Nuzvid will pay minimum monthly maintenance charges to the contractor. However, the contractor shall operate & maintain all three plants without any rest/idle.
- 14.9. The Operation and Maintenance of contract includes

S. No	Item Description	Frequency of work
1	Anti scalant	Should be available throughout of year
2	Micro filters	Changing in Twice in month
3	Chemical Cleaning of membranes	Once in every six months
4	Sand Media and carbon media	Once in every six months

- a. The operator salary includes in the annual contract amount.
 - b. Maintaining the production water record daily
 - c. Checking of TDS & PH daily before pumping into the storage tanks.
- 14.10. The Tenderer/Service provider appoints a qualified engineer/technician and should have working experience in handling of entire O&M Plant. The engineer should visit the plant once in two month/ on emergency as required by RGUKT-Nuzvid.
- 14.11. If any delay is noticed for more than one day in connection with any trouble to the regular supply of R.O water in the campus, penalty will be levied proportionately.
- 14.12. RGUKT-Nuzvid reserve the right to check whether contractor maintaining the water standards as per Indian standard or not.
- 14.13. During plant operation and maintenance all minor and major repairs of the plant will be covered under contract, without any additional cost.
- 14.14. Motor repairs cost at usual routine time is to be borne by the Tenderer/service provider only.
- 14.15. If it is observed that due to poor maintenance/unsatisfactory work any part or equipment is found damaged /required to be replaced, the same will have to be attended and replaced by the Tenderer/Service provider at its own cost. In this regard RGUKT-Nuzvid decision will be final.
- 14.16. To maintain hygienic conditions at plant premises and it surroundings.
- 14.17. The Tenderer/Service provider shall maintain the separate register i.e. chemical cleaning register, micro filters cleaning & replacement register, adding of dosing register.
- 14.18. The Tenderer/Service provider should maintain one month inventory (filters, anti-scalant, other chemical etc.) in advance at each plant

15. RESPONSIBILITIES OF THE TENDERER/ SERVICE PROVIDER

- 15.1. The Tenderer/Service provider shall carry out all work with utmost care, giving due consideration to safety which shall not be compromised under any circumstance. It will be responsibility of the Tenderer/Service provider to promote an electrically safe workplace free from unauthorized exposure to electrical hazards for all its employees and outsourced personnel so as to prevent accidents to themselves, the public (community) and the RGUKT-Nuzvid property.
- 15.2. The Tenderer/Service provider shall be responsible for taking good care of all specialized equipment's, tools and tackles used for its maintenance activities. It should bring to the notice of the RGUKT-Nuzvid the repair and maintenance works that are required to be undertaken from time to time. In case any damage is caused to the equipment's due to the gross negligence of any of the employees of the Tenderer/Service provider, Tenderer/Service provider undertakes to indemnify the RGUKT-Nuzvid for such damages. The amount of damages quantified at the discretion of the RGUKT-Nuzvid shall be final & binding on the Tenderer/Service provider. The RGUKT-Nuzvid shall be at liberty to deduct such amount of damages from any dues payable to the Tenderer/Service provider.
- 15.3. The Tenderer/Service provider shall ensure that the employees engaged in electro-mechanical maintenance activities in the premises shall, while working, take all reasonable care in handling the internal as well as external items. Tenderer/Service provider shall be solely responsible for the safety and security of all such fixtures and equipment's and installations. If it is found that any such items of fixtures, equipment's and installations are damaged and or missing due to the negligent of the employees of the Tenderer/Service provider, the Tenderer/Service provider shall take the responsibility of making good the same failing which, the RGUKT-Nuzvid reserves its' right to impose penalty to the extent of damage assessed and the amount of such penalty shall be recovered from the monthly payments of the Tenderer/Service provider.
- 15.4. It shall be the responsibility of the Tenderer/Service provider to ensure that all electrical equipment's and control valves of system are put on and off properly at the areas whenever instructed by RGUKT-Nuzvid officials. If at any time, it is found that the staff of the Tenderer/Service provider entrusted for doing this job is negligent leaving the electrical equipment's and control valves of plant "ON" resulting into wastage of water and energy, the Tenderer/Service provider shall be imposed with a penalty in the range of Rs.100 to Rs.1000/- as may be assessed in this regard.
- 15.5. It will be the responsibility of the Tenderer/Service provider to store the materials purchased & provided to them are kept in safe custody and they shall keep a proper record of it's' receipts, stock, and disposals etc., which shall be subject to inspection & verification by the authorized representative of the RGUKT-Nuzvid.
- 15.6. On completion of the contract period or upon premature termination of the contract for whatsoever reasons, the Tenderer/Service provider shall promptly return to the RGUKT-Nuzvid all material and equipment's supplied by the RGUKT-Nuzvid to it and shall discontinue use of and hand over peaceful

possession of the RGUKT-Nuzvid premises together with fixtures and articles in good condition, to the satisfaction of the RGUKT-Nuzvid.

- 15.7. The quality of work at all stages should be as per the Indian standards laid down and explained to the Tenderer/Service provider by the RGUKT-Nuzvid. It is made clear that there cannot be any compromise in the quality of work and it shall be the responsibility of the Tenderer/Service provider to ensure that the standards laid down from time to time are strictly maintained.
- 15.8. The Tenderer/Service provider shall ensure that it fully complies with all provisions of labour laws and rules and regulations laid down there under from time to time which are applicable to the present contract and more particularly notified under "STATUTORY COMPLIANCE" which include obtaining requisite/valid license from the appropriate authorities of Central/State Govt. or local body and to keep the same in force till completion of the contract. In case of any default or failure to comply with such requirement, this contract shall automatically stand terminated. In the event of such a termination, the Tenderer/Service provider shall not be entitled to make a claim for any compensation or damages against the RGUKT-Nuzvid and the RGUKT-Nuzvid shall not be liable to pay any such compensation or damages to the Tenderer/Service provider.
- 15.9. The status of the staff/labour/workmen employed by the Tenderer/Service provider shall always be the employees of the Tenderer/Service provider itself for all purposes under the labour & service laws and the RGUKT-Nuzvid shall, in no way, be responsible or liable for their wages, salaries, bonus, gratuity or any other allowances, leave salary, wages for holidays or any compensation, notice pay etc. and the employees of the Tenderer/Service provider shall have no right to claim any benefit under the establishment of the RGUKT-Nuzvid.
- 15.10. The Tenderer/Service provider will give a declaration as per draft letter attached that he has read and understood the above conditions and the same shall remain binding upon him in case the work is entrusted to him.
- 15.11. The amounts specified here in above are inclusive of all costs, expenses, wages and other expenses including ex-gratia payment to workman or payment of their legal dues that may be incurred by the Tenderer/Service provider and the Tenderer/Service provider shall not be entitled to make any other demands monetary or otherwise from the RGUKT-Nuzvid during the term of this contract. The Tenderer/service provider expressly agreed that in the event there is a revision of minimum wages or special allowance, then the amount payable in clause here in above shall be suitably modified by the tenderer/service provider..
- 15.12. The quoted tender percentage shall include compliance by the contractor with all the general conditions of contract, whether specifically mentioned or not in the various clauses of these specifications, all material, machinery, plant, equipment, tools, workshop, and provision of proper and sufficient protective works. It shall also include safety of workers, first aid equipment's suitable accommodation for the staff and workmen, the effecting and maintenance of all insurances, the payment of all wages, salaries, fees, royalties/taxes, duties or other charges arising out of the execution of works and the regular clearance on the completion of works safety of the public and protection of the works and adjoining land. The Tenderer/Service provider shall be responsible for entire plant operation and maintenance which includes consumables,

workers' salaries, workers attendance, daily plant running information in log books minor and major repairs in the plant without fail.

- 15.13. The Tenderer/Service provider shall at all time indemnify the RGUKT-Nuzvid against all claims for compensation under the provisions of any law for the time being in force / brought into force, by or in respect of any workmen employed by the Tenderer/Service provider in carrying out the contract and against all costs and expenditure incurred by the RGUKT-Nuzvid in connection therewith. The RGUKT-Nuzvid shall be entitled to deduct any amount due, from all the money paid or payable by way of compensation as aforesaid and costs or expenses in connection with any claim thereto. For this purpose, an indemnity bond will have to be executed.
- 15.14. The Tenderer/Service provider shall not assign the contract. He shall not sublet any portion of the contract. In case of breach of this condition, RGUKT-Nuzvid will serve a notice in writing on the Tenderer/Service provider rescinding the contract where upon the security deposit shall stand forfeited to RGUKT-Nuzvid without prejudice to other remedies against the Tenderer/Service provider
- 15.15. The Tenderer/Service provider appoints a qualified engineer/technician and should have working experience in handling of entire O&M Plant. The same shall be submitted to RGUKT-Nuzvid. The Engineer/Technician should visit the plant once in two months and submit plant performance report to RGUKT-Nuzvid.
- 15.16. The Tenderer/Service provider shall be responsible for taking good care of all equipments. They will employ only experienced operators who have worked at least for one year in similar type of works relates O&M of RO. The Tenderer/Service provider will have to intimate the details of persons employed to RGUKT-Nuzvid authorities.
- 15.17. The employees engaged by the contracting Tenderer/Service provider should observe the discipline and should see that the decency and decorum are maintained with in the course of their employment.
- 15.18. All personnel employed by the Tenderer/Service provider shall be medically fit and in good health.
- 15.19. All the licenses, permits etc. from statutory authorities required for running of this contract will be in the name of the RGUKT-Nuzvid. However all formalities required for obtaining/renewing them will be done by the Tenderer/Service provider on behalf of the RGUKT-Nuzvid.
- 15.20. The Tenderer/Service provider shall indemnify RGUKT-Nuzvid against all claims which may be made upon the employer whether under Workmen's Compensation Act or any other statutes in force during the currency of this contract shall at his own expenses effect and maintain a policy of insurance.
- 15.21. The employees employed by the Tenderer/Service provider shall be its employees and the RGUKT-Nuzvid shall in no way be responsible or liable for their wages, salaries, bonus, gratuity or any other allowance, leave salary, wages for holidays or any other compensation notice pay etc.
- 15.22. The Tenderer/Service provider shall submit a report on the status of plant maintenance, lab test report and material utilised every month to RGUKT-Nuzvid.

16. STATUTORY LIABILITIES OF THE TENDERER/ SERVICE PROVIDER

- 16.1. All statutory obligations as per the Labour laws (e.g. Minimum Wages Act), Contract Labour (Regulation of Abolition) Act, etc., as amended from time to time will be met by the Tenderer/Service Provider. The Tenderer/Service provider will have to submit necessary proof and certificate for the compliance of all statutory obligation/labour laws or any other applicable Indian law, which is entirely his duty, failing which necessary deductions would be made by the employer from all running bills and other necessary authorities as required under the applicable office/Shops & Establishment Act. Salaries must be at least equal to the prevailing rates set by the state government under the Minimum Wages Act, 1948 and related GO's.
- 16.2. The Tenderer/Service provider shall obtain at their cost all permits, licenses as may be required under various laws/regulations for carrying out their obligations under these presents.
- 16.3. In case of material loss etc., the Tenderer/Service provider will keep the RGUKT-Nuzvid indemnified against all such risks.
- 16.4. The Tenderer/Service provider shall maintain proper records, registers etc., as applicable and required under various enactments including, but not limited to, Contract labour (Regulations & Abolition) Act-1970, and Miscellaneous Provisions Act 1952 and all Regulations further shall comply with all statutory provisions thereof in obtaining registrations licenses, filing returns, submitting information etc.,
- 16.5. The Tenderer/Service provider shall, at all times, make available to the employer authorized official records/registers required to be maintained under various laws in force and necessary certificates and licenses for reference/inspection and shall provide copy (so of any returns, statements etc., to the Employer as may be required) from time to time.
- 16.6. The Tenderer/Service provider shall maintain all records and registers at site regarding duty schedules, leave, etc., pertaining to the personnel deployed by them in the said premises.
- 16.7. Notice of Non-compliance: The Employer shall promptly notify the Tenderer/ Service Provider upon discovering any instance where the Tenderer/ Service Provider has failed to comply with the provisions as given in above paragraphs. On receipt of such notice, the Tenderer/ Service Provider has to reply within 3 days.

17. INDEMNIFICATION BY TENDERER/ SERVICE PROVIDER

The Tenderer/ Service Provider at all times will keep the RGUKT-Nuzvid indemnified against all costs, damages, losses claims etc., which the Employer may have to suffer, undergo or pay as a result of operation/ execution of this service contract in the said premises.

18. PAYMENT TERMS

- 18.1. The Payment will be made on monthly basis through e-payments/CFMS/NEFT. The contract shall submit monthly running account bill for the work executed during the period, lab test report (once in month at each plant) and attendance sheet. The Employer has authority to alter/reduce the bill as per the performance of the Tenderer/Service Provider.

- 18.2. The Tenderer/Service provider shall raise an invoice in an acceptable proforma and in accordance with the rates quoted in price bid
- 18.3. The invoices shall be raised by the 5th of each succeeding month for the service provided during the preceding month. Payment will be made within 10 days of receipt of the invoice. Payment will be made by account payee cheque.
- 18.4. Income tax will be deducted by the RGUKT-Nuzvid from payment made to the Tenderer/ Services Provider. This will be as per the rules and regulations in force and in accordance with the Income tax Act prevailing from time to time.
- 18.5. At the time of signing of the agreement, the Tender /Service Provider shall submit to the RGUKT-Nuzvid, a photocopy of his PAN identity for record.
- 18.6. GST, other statutory duties/levies, as applicable shall be paid by the Tenderer/Service Provider to the concerned department and proof of such payments shall be made available along with the bill of next month of the Employer. Failure in submission of proof of payments, employer withholds the payment till its production.

18 PAYMENTS TO BE MADE TO THE WORKERS/SUPERVISORS BY THE TENDERER/ SERVICE PROVIDER

The Tenderer/Service Provider shall make payments of wages to the Workers/Supervisors employed by him before 5th of succeeding month without waiting for the payment from the payment Employer. The service provider should submit the invoices along with the performance index.

19 FORCE MAJEURE

- 19.1 No liability shall be attached to the Tenderer/Service provider for non operation or execution of his obligation under this contract as a result of Force Majeure of any other factor beyond the control of the Tenderer/Service Provider.
- 19.2 No liability shall be attached to the Tenderer/Service provider for any damage due to natural calamities such as earthquake, war, civil, commotion and willful damage.

20 TERMINATION

The contract can be terminated

- i. By either without cause, after giving to the other party at least two calendar months written thereof
- ii. By the Employer, if the Tenderer/Service Provider fails to fulfill their tasks to the satisfaction of the Employer. Such failures constitute a breach of the Tenderer/ Service Provider's obligations under contract, which are not remedied within 30 days from the date of giving of written notice requiring such breach to be remedied.
- iii. If Tenderer/service provider fails to perform the operation & maintenance services subjected to satisfaction of RGUKT-Nuzvid. The RGUKT-Nuzvid

issue three notices to Tenderer/service provider. After three notices the contract shall be terminated.

21 DISPUTES

All disputes and differences of any kind whatsoever arising out or in connection with contract, whether during or after completion of contract will be settled amicably in a spirit of co-operation and the Client decision shall be final on all such matters and shall be binding on the Tenderer/ Service Provider.

22 DISCLAIMER

- 23.1 Even though adequate care has been taken in the preparation of this Tender Schedule the Bidder should satisfy himself that the Schedule is complete in all respects.
- 23.2 RGUKT-Nuzvid nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this Tender Schedule and it is not possible for the RGUKT-Nuzvid to consider the investment objective, financial situation and particular needs of each party who reads or uses the Tenders Schedule. Certain prospective Bidders may have a better knowledge of the scope of work than others. Each prospective Bidder should conduct his own investigations and analysis and check the accuracy, reliability and completeness of the information in the Tender Schedule and obtain independence advice from appropriate sources.
- 23.3 The Administrative Officer, RGUKT-Nuzvid reserves the right to reject any or all the Bids submitted in response to this request for Proposal at any stage without assigning any reasons whatsoever.
- 23.4 The Administrative Officer, RGUKT-Nuzvid reserves the right to change any or all of the provisions of this Request for Proposal. Such changes would be intimated to all parties procuring this Request for Proposal.

24 REJECTION OF TENDERS

- 24.1 The Administrative Officer, RGUKT-Nuzvid reserves the right to cancel the tender process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected bidder or any obligations to inform the affected bidder of the grounds of acceptance or rejection.
- 24.2 No bidder is entitled to withdrawn his offer after submission. Incase such withdrawal, EMD deposited along with the tender schedule will stand forfeited.
- 24.3 For breach of any of the conditions prescribed in the tender as specified by the organization from time to time, the security Deposit is liable to the forfeited. Decision of the Director, RGUKT-Nuzvid in this regard is final and binding on the contractor.

CHECKLIST

The bidder use may the check list below to ensure that the tender submitted is complete in all respects.

Cover 'A' should contain the following documents

S. No	Particulars	Yes	No
1	The bidder should have an experience of successfully completed the work "Operation & maintenance of RO water treatment plant not less than 4000LPH capacity for a period of at least Three years during preceding five years i.e from 2020-21 to 2024-25 in any Govt./Semi Govt./Autonomous bodies/Govt. entities or any reputed institutions		
2	Copies of work orders and corresponding Service/Experience/Performance/Work Completion Certificates for the previous three years shall be enclosed with the tender as proof of experience claimed		
3	Copy of PAN card		
4	Copy of GST registration number		
5	Submit latest GST clearance certificate/GST filed certificate		
6	The bidder should have avg. annual turnover of Rs.11.64lakhs in any three financial years during preceding five years i.e from 2018-19 to 2022-23 (certification from CA is to be furnished)		
7	Past preceding Three years Income Tax Saral form/Returns filed i.e 2022-23 to 2024-25		
8	List of present Clients with address & Phone Numbers		
9	EMD of Rs. 35,000/-		
10	Tender Processing fee of Rs. 3000/-		
11	Signed Bidder information sheet		
12	Signed Declaration certificate		

Note: all the pages of the Bid Document may be serially numbered and signed.

Bidder Information

1	Name of the Firm	
2	Year of Establishment	
3	Registered Office address	
4	Contact details	
5	Email	
6	List of clients with details	
7	PAN	
8	GST	

**MANDATE FORM FOR TRANSFER OF PAYMENT THROUGH ELECTRONIC
CLEARANCE/ELECTRONIC FUND TRANSFER**

To
The Administrative Officer,
RGUKT- Nuzvid.

Sir,

Kindly pay any amount due to me/us to my/our Bank account as detailed below either by Electronic Clearance/Electronic Fund Transfer mode and oblige.

1. Name of the Bidder :
2. Name of the Bank :
3. Name of the Branch :
4. Nature of Account :
5. Account Number :
6. Bank Code (IFS Code) :
7. Address :

Date: Signature of Bidder

The information furnished above is correct as per our records.

Signed and understood by me/us Signature of contractor

LAB TEST PARAMETERS REQUIRED AS PER IS 10500-2012

S.No	Test Parameter	Raw water test results	Test results required as per IS 10500-2012(acceptable limit)
1	Odour	Unobjectionable	Agreeable
2	Turbidity(NTU)	1.00	1
3	Electrical Conductivity	938 μ S/cm	98 μ S/cm
4	PH value	6.40	6.5-8.5
5	Dissolved solids	520 mg/l	500 mg/l
6	Total hardness	430 mg/l	200 mg/l
7	Permanent Hardness	305 mg/l	39 mg/l
8	Temporary hardness	125 mg/l	35 mg/l
9	Calcium as Ca	110 mg/l	75 mg/l
10	Magnesium as Mg	31 mg/l	30 mg/l
11	Chlorides as Cl	130 mg/l	250 mg/l
12	Sulphates	68 mg/l	200 mg/l
13	Fluorides	0.70 mg/l	1 mg/l
14	Iron as Fe	0.10 mg/l	0.3 mg/l
15	Manganese	BDL	0.1 mg/l
16	Total Alkalinity	210 mg/l	200 mg/l
17	E.Coli of thermotolerant coliform bacteria	Shall not be detectable in any 100ml sample	Shall not be detectable in any 100ml sample
18	Total Coliform bacteria	Shall not be detectable in any 100ml sample	Shall not be detectable in any 100ml sample

PRICE BID

Ref. No.: CT-15/Engg/2025-26

Cover 'B' should contain the following documents

Tender for "OPERATION AND MAINTENANCE CONTRACT OF THREE RO PLANTS OF CAPACITY 4000LPH AT RGUKT-NUZVID"

S. No	Item Description	Unit	Price
1	Operation and maintenance contract of Three RO plants of capacity 4000LPH at RGUKT-Nuzvid	Per plant per month	Basic amount per plant per month in Rs. GST— Amount in words:
			Amount for three plants per month in Rs. GST— Amount in words:

Bidder
(Signature, stamp & date)