



NIQ FOR THE DISPOSAL OF EXAMINATION PAPERS

Ref. No: E-CELL/DISPOSAL OF EXAMINATION PAPERS/ 2021-22 Date: 19-02-2022

**To
All Interested vendors**

Dear Sir/ Madam,

SUB: Notice inviting quotation for the “DISPOSAL OF EXAMINATION PAPERS”

The Administrative Officer, RGUKT- Nuzvid invites quotations in single bid as indicated, in sealed cover for the DISPOSAL OF EXAMINATION PAPERS at RGUKT-NUZVID. Kindly quote your highest price including taxes & transportation.

01. Address of the firms submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on the sealed cover as under and should reach by speed post/ Courier service/by person.
02. The following must be clearly written on the outer sealed cover irrespective of single bid. Without sealed cover, the quotation will not be accepted.

QUOTATION FOR DISPOSAL OF EXAMINATION PAPERS

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**To
The ADMINISTRATIVE OFFICER
RGUKT - NUZVID
KRISHNA (DIST) - A.P. - 521202**

03. There is no Quotation document fee and Quotation document is to be downloaded from our website given below. www.rguktnuz.in/tenders or www.rguktn.ac.in/tenders.
04. **Bid not transferable:** The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.
05. **Validity:** Quoted rates must be valid for 90 days
06. **GST Registration** copy of the document to be furnished
07. The vender should quote the GST Number on quotation if failed the quotation will be disqualified
08. **Late and delayed quotation:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
09. **Payment:** payment must be made immediately after completion of work. Payment would be made through Cheque/Demand Draft in favour of Director RGUKT NUZVID. Following information must be clearly written in the quotation for digital payment.
10. Specified rate per KG should be quoted in rupees and paisa , written in figures and words, legible and free from over writing and correction. Corrections where unavoidable , should be made by striking off and rewriting with initial and date.
11. The parties who quoted the highest rate will be informed about the same immediately after obtaining all the quotations.
12. The COE / a nominee of him will witness the pre-weight and post load weight of vehicle.

13. The vendor who quoted highest rate has to pick-up all the material at his own expenses & has to bear the weighing charges also.
14. The L1 vendor has to take away all the material within the 10 days after obtaining work order.
15. Kindly read both the instructions and terms properly and see that instructions and terms are fully understood and complied. No correspondence shall be entertained in case your quotation is rejected on ground of not complying with our instructions, terms and conditions. In case of doubt please contact us at 08662468513 or the Administrative Office

INSTRUCTION TO BIDDERS

Starting date	19/02/2022
Last date & Time of receipt of Tender	25/02/2022 (4:00PM)
Time of opening Tender:	26/02/2022 (11:00AM)
Venue of Bid opening:	Administrative Office, RGUKT- Nuzvid.

Note: The contractor acknowledge that he has satisfied himself as to the nature and location of the work before submitting the tender.

PRICE BID

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GST of the Firm:				
S.No	ITEM	Approx Weight	Price/KG	Total Amount
1	OLD ANSWER SCRIPTS, ETC..	5000 kgs		
	GST			
	Grand total			
	(Inclusive of all taxes, installation, transportation...etc)			

DECLARATION BY THE CONTRACTOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions. This is also certified that I/We/our principal manufacturing firm has no objection in signing the contract if the opportunity for the items against this tender is given to me/us.

Date:

Address:

Signature:

Name:

Designation:

On behalf of company Seal: