

**NOTICE INVITING TENDER**  
**Through**  
**E-Procurement**  
**FOR**  
**SUPPLYING, INSTALLATION & COMMISSION OF TRACTOR**  
**ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT**

Proprietary & Confidential



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES**  
**NUZVID INSTITUTE**  
**Mylavaram Road, Nuzvid-521202, Krishna Dist., A.P**  
**Phone No: 83339 81193**

**Proprietary & Confidential**

No part of this document can be reproduced in any form or by any means, disclosed or distributed to form or by any means, disclosed or distributed to any person without the prior consent of the Administrative Officer RGUKT-Nuzvid except to the extent required for submitting bid and no more.

## Contents

<b>Description</b>	<b>Page No.</b>
Newspaper Advertisement	4
Time Schedule	5-6
Invitation Bids	7
Statement of important limits and values of bid	9-23
Check list	24
Specification	25
Financial Bid Statement	26
Deviation statement	27

## News paper advertisement



**Rajiv Gandhi University of Knowledge Technologies - Nuzvid**  
**Mylavaram Road, Nuzvid-521 202, Krishna Dist., A.P Phone No: 8333981193**

### E-Tender Notice

**Dt.: 05.01.2022**

Online tenders hereby invited to A. Civil works – flooring work (CT-03), Internal painting (CT-04), Replacement of doors (CT-02), Replacement of damaged window glass (CT-05) B. Purchases- Supplying of HDPE material (CT-11), Supplying of plumbing material (CT-01), Supplying of tractor (CT-06) C. Rate contract – Supplying of stationary items (T07), Supplying of examination booklets (T08). The bidders can view details in <https://apeprocurement.gov.in/> and [www.rguktn.ac.in](http://www.rguktn.ac.in)

### Time Schedule of various Tender related events

(SUPPLYING, INSTALATION & COMMISSION OF TRACTOR ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT)

<b>Bid calling date</b>	<b>05.01.2022</b>
<b>Bid document downloading start date</b>	<b>05.01.2022 at 10.00AM</b>
<b>Bid document download last date</b>	<b>25.01.2022 at 05.00PM</b>
<b>Last date &amp; time for uploading of documents online</b>	<b>27.01.2022 at 05.00PM</b>
<b>Last date &amp; time for submission of documents (hard copies)</b>	<b>28.01.2022 at 05.00PM</b>
<b>Technical bid opening date &amp; time</b>	<b>29.01.2022 at 03.00 PM</b>
<b>Price Bid opening date &amp; time</b>	<b>29.01.2022 at 03.30 PM</b>
<b>Bid Document Fee</b>	<b>Rs. 2000/- by way of DD form (Non-Refundable) from any Nationalized bank in favor of The Director RGU IIT, Nuzvid payable at Nuzvid</b>
<b>Contact person</b>	<b>Administrative Officer, RGUKT, Nuzvid</b>
<b>Reference No:</b>	<b>CT-06/Engg/2021-22</b>

Note: If the date mentioned above happens to be holiday, the process will be correspondingly postponed to next working day at the same time.

#### **CLARIFICATIONS:**

- i. Queries if any can be made through e-mail only on [ao@rguktn.ac.in](mailto:ao@rguktn.ac.in) or before 12.01.2022. Queries received via any mode other than e-mail id mentioned above will not be entertained. The queries should only be sent in following format on the official letter head of the company.

<b>S.No.</b>	<b>Page No. (Tender Ref.)</b>	<b>Clause (Tender Ref.)</b>	<b>Description (Tender Ref.)</b>	<b>Query</b>

- ii. The addendum/corrigendum if any shall be published on RGUKT-Nuzvid website i.e. [www.rguktn.ac.in](http://www.rguktn.ac.in) as well as on e-procurement platform <https://tender.apecurement.gov.in>.

- iii. The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/ amendments issued if any during pre bid meeting in their bid.
- iv. **After uploading the documents, the copies of the uploaded technical bid documents along with original Demand Drafts in respect of Bid Security and Bid document fee have to be submitted. Physical submission of price bids will not be entertained.**

**Sd/-**  
**Administrative Officer**

**Note:** The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s.VUPADHI (<https://tender.apecurement.gov.in> ) at their e-mail address: contact@vupadhi.com, Phone: +91 40-39999700, 39999701.

For any clarification and further details on the above tender please contact:  
**8333981193**

## INVITATION FOR BIDS

Ref. No: CT-06/Engg/2021-22

dt.: 05.01.2022

### **Sub.: SUPPLYING, INSTALATION & COMMISSION OF TRACTOR ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT**

Bids are invited on the e-procurement platform from the eligible firms/suppliers/manufactures for **"SUPPLYING, INSTALATION & COMMISSION OF TRACTOR ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT"**. The details of bidding conditions and other terms can be downloaded from the electronic procurement platform of Government of Andhra Pradesh i.e. <https://tender.apecurement.gov.in>.

- 1) Bidders would be required to register on the e-Procurement market place "<https://tender.apecurement.gov.in>" and submit their bids online. On registration with the e-Procurement market place they will be provided with a user id and password by the system through which they can submit their bids online.
- 2) The bidders need to scan and upload the required documents as per the Check list given. Such uploaded documents pertaining to technical bid need to be attached to the tender while submitting the bids online. The attested copies of all these uploaded documents of technical bid, signed undertaking of tenderer should be submitted offline to Administrative officer, RGUKT, Nuzvid by **05.00 PM of 28.01.2021**. The RGUKT, Nuzvid will consider only the bids submitted through on-line copies of the paper based bids.
- 3) The participating bidder/s will have to pay tender processing fee (non-refundable) for the amounts specified in the Schedule of Requirements, in the form of Demand Draft drawn from any Nationalized Bank, in favor of Director, RGU IIIT, Nuzvid, payable at Nuzvid.
- 4) Further the bidder/s shall furnish, as part of bid, the Bid security for the amounts specified in the Tender Document to be paid in the form of DD by any nationalized bank in the crossed Demand Draft drawn in favor of Director, RGU IIIT, Nuzvid along with bids.
- 5) Further all the participating bidders have to electronically pay a nonrefundable transaction fee to M/s. APTS, the service provider through "Payment Gateway Service on E-Procurement platform", as per the Government Orders placed on the e-procurement website.
- 6) RGUKT will not accept the tenders from blacklisted firms or undependable Suppliers/persons whose past performance with RGUKT-Nuzvid was found poor due to delayed and/or erratic firms/persons/suppliers and those with frequent product failures, and also against whom there have been adverse reports of Sub Standard Quality / Poor Service in work, as defined in the other parts of the Bidding document.
- 7) Note: For any clarification and further details of the above tender please contact Telephone no. 83339 81193.

**STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID**

Name of the Work	<b>“SUPPLYING, INSTALATION &amp; COMMISSION OF TRACTOR ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT”</b>
EMD	Rs. 30,000 (by way of Demand draft from any nationalized bank any nationalized bank. DD from other than nationalized banks will not be accepted)
Bid Validity Period	180 days from the date of opening of financial bid
EMD validity period	180 days from the date of opening of financial bid
Completion Period	30 days from the date of issue of purchase order
Period of furnishing performance security deposit	Within 7 days from date of receipt of award
Security Deposit	Rs. 30,000/-
Period for signing the order of acceptance	Within 14 days from date of receipt of notification of award
<b>Payment Terms</b>	
Payment of Bill	90% of payment shall be made after receipt of material and accessories in good condition. Balance 10% of payment shall be made after completion of installation, testing & Trail run for a period of 15 days
Placing work orders	<ul style="list-style-type: none"> <li>•RGUKT, Nuzvid will place order on identified successful bidder</li> <li>•All the payments shall be made directly by RGUKT, Nuzvid to the successful bidder as per the tender terms and conditions.</li> <li>•If decided RGUKT, Nuzvid can split the order basing on the quoted price and service track record. The decision of RGUKT, Nuzvid is final in this regard.</li> </ul>
Transaction fee	All the participating bidders who submit the bids have to pay an amount @ 0.03% of their final bid value online with a cap of Rs. 10,000/- for quoted value of purchase up to Rs.50 crores and Rs.25000/- if the purchase value is above Rs.50 crores &service tax applicable @ 15.00% as levied by Govt. of India on transaction fee through online in favor of MD, APTS. The amount payable to APTS is non refundable. Corpus Fund: Successful bidder has to pay an amount of 0.04% on quoted value through demand draft in favor of Managing Director, APTS, Hyderabad towards corpus fund at the time of concluding agreement.
Transaction fee payable to	The Managing Director, A.P. Technology Services Ltd., Hyderabad
Bid submission	Online



<p>Procedure for bid submission</p>	<p>Bids shall be submit online on <a href="https://tender.apecurement.gov.in">https://tender.apecurement.gov.in</a> platform</p> <ol style="list-style-type: none"> <li>1. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website <a href="https://tender.apecurement.gov.in">https://tender.apecurement.gov.in</a></li> <li>2. Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital certificates.</li> <li>3. The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place.</li> <li>4. The bidders should scan and upload the respective documents in Pre-Qualification and Technical bid documentation including EMD. The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity.</li> <li>5. The hard copies of all the uploaded Technical documents to be attested by a Gazetted Officer or properly notarized or self attested.</li> <li>6. The rates should be quoted in online only</li> <li>7. The hard copies of Technical and Financial bid documents shall be sealed in separate covers and covers should be marked and the same covers shall be sealed in one master cover before submitted to RGUKT, Nuzvid.</li> </ol>
<p>Other Conditions</p>	<ol style="list-style-type: none"> <li>1. After uploading the documents, the copies of the uploaded technical bid documents, original Demand Drafts in respect of Bid Security and Bid document fee are to be submitted by the bidder to the “The Administrative Officer, RGUKT-Nuzvid, Mylavaram road, Nuzvid”, by <b>05:00PM on 28.01.2022</b>.</li> <li>2. Failure to furnish any of the uploaded documents, certificates, will entitled in rejection of the bid.</li> <li>3. The RGUKT- Nuzvid shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false / fabricated / bogus, the bidder will be disqualified, blacklisted, action will be initiated as deemed fit and the Bid Security will be forfeited. RGUKT will not hold any risk and responsibility regulating non-visibility of the scanned and uploaded documents.</li> <li>4. The Documents that are uploaded online on e-</li> </ol>

	<p>market place will only be considered for Bid Evaluation.</p> <p>5. Important Notice to Contractors, Suppliers and Department users (i) In the endeavor to bring total automation of processes in e-Procurement, the Govt. has issued orders vide G.O.Ms.No. 13 dated. 5.7.2006 permitting integration of electronic Payment Gateway of ICICI/HDFC/Axis Banks with e-Procurement platform, which provides a facility to participating suppliers / contractors to electronically pay the transaction fee online using their credit cards.</p>
<p>Evaluation Procedure</p>	<ol style="list-style-type: none"> <li>1. The Tenders will be opened on <b>29.01.2022 at 03:00 PM</b> by the AO, RGUKT, Nuzvid or his authorized representative.</li> <li>2. The Technical bids will be opened first on <b>29.01.2022 at 03.30 PM.</b> The tenders will be evaluated so as to ascertain the capability of the bidders to execute work and also to assess whether the bidder satisfies the eligibility criteria as detailed in the above clauses.</li> <li>3. The rejection of the bidder on technical grounds will be based on the failure to meet eligibility requirements.</li> <li>4. Price bid of only those bidders, who have fulfilled the eligibility criteria specified in above clauses, will be considered and who does not fulfill the eligibility criteria will not considered and their tender stands rejected.</li> <li>5. Any claims or disputes raised by the unsuccessful bidders in respect of selection process and non-allotment of award will have no legal validity and will not be enforceable against the RGUKT-Nuzvid. No further correspondence will be entertained regarding the disqualification.</li> <li>6. RGUKT- Nuzvid reserves the right to accept or reject any / or all the tenders without assigning any reasons whatsoever. RGUKT- Nuzvid also reserves the right to cancel the selection process for award of the contract at any time. The decision of the RGUKT- Nuzvid is final and binding.</li> </ol>

## **TENDER SCHEDULE**

### **1. PREMEABLE**

The Administrative officer, Rajiv Gandhi University of Knowledge Technologies (RGUKT), Nuzvid invites online tenders for the services of **“SUPPLYING, INSTALATION & COMMISSION OF TRACTOR ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT”**.

### **2. SCOPE OF WORK**

The Tender for **“SUPPLYING, INSTALATION & COMMISSION OF TRACTOR ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT”**.

### **3. ELIGIBILITY CRITERIA**

- 3.1 The Manufacturers or their authorized dealers of reputed firms are eligible to quote in this Tender. Authorized dealership certificate need to be enclosed, if authorised dealer is participated
- 3.2 The Price Bid should accompany a DD **Rs. 30,000/-** drawn on any Nationalized Bank in the Name of **The Director RGU IIIT, Nuzvid payable at Nuzvid** towards Earnest Money Deposit (EMD). Tender received without EMD or lesser amount will be summarily rejected. No exemption will be granted. Submission of the bid without EMD will not be entertained.
- 3.3 Copy of PAN
- 3.4 Copy of GST
- 3.5 Copy of IT returns for any two years out of last three financial years
- 3.6 The bidder should have annual turnover of R. 5.00 Lakhs certified by CA any two years out of last three financial years
- 3.7 The Price Bid should accompany a DD **Rs. 2000/-** drawn on any Nationalized Bank in the Name of **“The Director RGU IIIT, Nuzvid payable at Nuzvid** towards tender processing fee

### **4 INSTRUCTIONS TO BIDDERS**

- 4.1. The contracting party whether it be a Proprietor/ Individual, Partnership firm, Company/ Corporation, Society, they shall be, for the purpose of this contract, be known as “the Bidder” and the RGUKT shall be known as “RGUKT-Nuzvid or Administrative Officer RGUKT-Nuzvid or client or Employer”.
- 4.2. Bidder/s shall keep his/ their offer valid for a period of at least 6 months (180 days) from the date of opening of the tender. If any Bidder withdraws or amends impairs or derogates from the tender in any respect with in the period of validity of his offer, the EMD is liable to be forfeited.
- 4.3. The Bidder whether an Individual/Sole Proprietor, a Partnership Firm or a Limited/Private Limited Company or Corporation or Society , if they want to act through their agent/authorized representative or individual / Partner, should submit along with the tender, a Power of Attorney duly stamped and

authenticated by a Notary Public or by the Magistrate in favor of the specific person whether he/they be individual / partner and in case of the Company / Society, are solution of the company/society duly authorizing such representative to submit the tender, sign agreements and to receive money and manage the contract.etc. The tender document shall be signed by such authorized representative of the Bidder duly indicating their full name and status below the signature along with official stamp of the Proprietorship / Partnership firm/ company/ society.etc. Those tender which does not accompany such Power of Attorney, Resolution.etc shall become invalid and or liable for rejection.

- 4.4. RGUKT-Nuzvid may at any time after opening of the tender depute a team of its' officials to the site/Work place/ office of the Bidder to get the credentials of the information furnished by the Bidder verified by collecting the spot information as to the status, workmanship & quality of the services rendered by them. If any information furnished by the Bidder is found to be incorrect, the tender of such Bidder shall be liable for rejection.
- 4.5. The successful Bidder whose tender is accepted shall, within seven days from issuing/ receiving the Letter of Acceptance, be required to attend in person or through a duly authorized representative at the Office of RGUKT and execute the Contract Agreement with the RGUKT as per the General Conditions / Special conditions enumerated in the tender documents ,on a Non-Judicial Stamp Paper of Rs. 100/-.If he/ she/ they decline/s or fail/s to execute the contract agreement within the stipulated time, the entire amount of Rs. 30,000/-(Rupees Thirty Thousand only)of EMD shall stand forfeited , without prejudice to RGUKT- Nuzvid right to rescind the contract and other rights and remedies warranted by the law.
- 4.6. Before submitting tenders, the instructions may be read carefully regarding submission of tender. If any bidder finds discrepancies or omissions in the tender documents or is in doubt as to the true meaning of any part, he shall clarify same from tender issuing office in writing before the due date of submission of the bid.
- 4.7. The rate negotiations could be held up to L3 bidder, if the difference between the L1 quoted rates and those quoted by L2 and L3 is within 5% of the L1 quoted rates. In case where the L1 bidder refuses to further reduce his offered price and the L2 or L3 bidders come forward to offer a price which is better than the price offered by L1 bidder, the bidder whose price is accepted becomes L1 bidder. However, in such a situation, the original L1 bidder shall be given one more opportunity to match the discounted price. In case of acceptance, he would be treated as L1 bidder.
- 4.8. The work as a whole will be allotted in a single part to the bidder who is overall lowest in the merit order considering all items of work.
- 4.9. The committee nominated by Administrative Officer, RGUKT, Nuzvid shall evaluate all the bids received against NIT on the parameter indicated under heading qualifying requirement. The decision of the committee shall be final.

- 4.10. Issuance of Tender Documents to any party shall not construe that such party is considered to be qualified.
- 4.11. In case due dates of sale / receipt /opening of tender happens to be holiday in RGUKT, Nuzvid the needful will be done on next working day.
- 4.12. The bidders/contractors shall observe the highest standards of ethics during the submission of tender, procurement and execution of the contract. In case of evidence of cartel formation by the bidder(s) EMD is liable to be forfeited
- 4.13. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the Tenderers who resort to canvassing will be liable to rejection straight way.
- 4.14. On acceptance of the tenders, the name of the authorized representative(s) of the tenders, who would be responsible for taking instructions from the RGUKT-Nuzvid and shall be communicated to the RGUKT-Nuzvid immediately after the allotment / start of work
- 4.15. The Administrative RGUKT, Nuzvid does not bind itself to accept the lowest tender and reserves to itself the right to accept the whole or any part of the tender and the tendered shall be bound to perform the same at the rate quoted in this tender
- 4.16. GST or any other tax on material or labour in respect of this contract shall be payable by the contractor and RGUKT, Nuzvid will not entertain any such claim whatsoever
- 4.17. All the work given in the tender shall be treated as one unit for execution and these shall be awarded to one party alone who would be overall lowest.
- 4.18. In the event of refusal to carry out work by the successful Bidder on any grounds during the contract tenure, the tenderer EMD shall be forfeited.
- 4.19. The EMD of Rs. 30,000/- will be refunded to the Bidder within 90 days of completion of the contract subject to satisfactory performance of the Bidder's obligations under the contract and subject to such deductions as may be necessary for making up RGUKT claims against the Bidder.
- 4.20. The contractor shall at his own expenses comply with all labour laws and safety issues and keep the RGUKT- Nuzvid indemnified in respect thereof. Some of the major liabilities under various labors and industrial laws which the contractor shall comply.
- 4.21. Any change / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
- 4.22. No Price escalation on any account shall be payable and price quoted shall be final till completion of the work under this contract.
- 4.23. The RGUKT-Nuzvid reserves the right to accept or reject any tenders and to cancel the bidding process and reject all tenders at any time prior to the award of contract
- 4.24. Bid should be strictly in conformity with the Terms and Conditions mentioned in the tender schedule.

- 4.25. No alteration which is made by the Tenderer in the contract form conditions of contract specifications will be recognized and of any alternations are made the tender will be avoid.
- 4.26. Bidders are expected to examine all the terms and instructions mentioned in the tender schedule and prepare their proposals accordingly. Failure to provide all requisite information will be at the bidders' own risk and may result in the rejection of the tender.
- 4.27. All assertions made in connection with the tender are to be supported /Substantiated by relevant documents. The RGUKT- Nuzvid reserves the right to verify the credentials of the bidder as per the eligibility criteria.
- 4.28. The Administrative Officer, RGUKT, Nuzvid will notify the bidder whose tender has been accepted.
- 4.29. The successful bidder shall execute an agreement with RGUKT on Non-judicial stamp paper worth Rs.100 agreeing to all the conditions of the contract 14 days upon intimation of acceptance of Tender. Failure on enter into an agreement within the stipulated time will result in forfeiture of the EMD.
- 4.30. The Administrative Officer, RGUKT, Nuzvid reserves the right to issue instructions / modifications at any point of time before award of contract.
- 4.31. The Bidder must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of tendering and for entering into a contract and must inspect the site of work and acquaint himself with all local conditions means of access to the work, nature of work and all matters appertaining thereto.
- 4.32. Immediately, on receipt of intimation from the RGUKT- Nuzvid the acceptance of tender, the successful Bidder will execute the work as per the instructions of Officer in-charge and the written acceptance of the tender will constitute a binding contract between RGUKT-Nuzvid and the Bidder so tendering.
- 4.33. The quoted tender percentage shall include compliance by the Bidder with all the general conditions of contact, whether specifically mentioned or not in the various clauses of these specifications, all material, machinery, equipment, tools, workshop, and provision of proper and sufficient protective works.
- 4.34. Bidder shall take all safety precautions while working and transportation and the Institute will not be responsible for any injury / loss/accidents/ if any sustained within or outside of the institute.
- 4.35. The contractor shall be responsible to see that no accident/mis-happening in whatsoever manner during execution of work.
- 4.36. In the event of refusal to carry out work by the successful Bidder on any grounds, its EMD shall be forfeited of the Bidder.
- 4.37. The Bidder and the RGUKT-Nuzvid shall make every effort to resolve any dispute or disagreement amicably by direct informal negotiations. However, in case of any unresolved issues/disagreements / disputes in connection with the contract, the same shall be settled through Arbitration or through Court of Law within the jurisdiction of Nuzvid, Krishna District only . The resultant contract will be interpreted under Indian laws.

- 4.38. The Bidder shall also be liable for depositing all taxes, levies, cess, etc. on account of services rendered by it to RGUKT, Nuzvid to concerned tax collection authorities from time to time as per extant rules and regulations on the matter.
- 4.39. In case, the Bidder fails to comply with any statutory / taxation liability under appropriate law, and as a result thereof the RGUKT, Nuzvid is put to any loss / obligation, monetary or otherwise, RGUKT, Nuzvid shall be entitled to get itself reimbursed out of the outstanding bills or the EMD of the Bidder, to the extent of the loss or obligation in monetary terms.
- 4.40. Ordinarily, the tendered items will be selected based on the lowest rates quoted by the tenderer in the price bid. However, the tender committee reserves the right to select the product even with higher rates depending upon the reported performance/market reputation/efficiency of the item basing on the user reports/feedback given by the end users, ignoring the lowest rates.

## **5 RATES, TAXES AND DUTIES**

- 5.1. The rate should be quoted Inclusive Supply, installation, testing, commission, packing, freight, Insurance, Loading & Unloading and all other incidental charges, if any.
- 5.2. In case of any discrepancy between the rates in figures and that in words, lowest among them will be considered.
- 5.3. No escalation in respect of materials, labour, duties, freight etc will be allowed in any shape.
- 5.4. The bill comprises two copies of supplier's invoice giving full details of the goods including quantity, value etc.
- 5.5. The DC should contains packing list, Manufacturer guarantee

## **6. DEMONSTRATION OF THE ITEMS**

- 6.1. The Tenderer may have to arrange for demonstration of the functioning of the items as per specifications with the RGUKT-Nuzvid, in case of necessity.
- 6.2. If the item is declared to be not of standard quality or not meeting the specified requirements, it will deem to be rejected. If any item supplied by the tenderer is used after supply and is subsequently found to be not as per specifications, unsound, inferior in quality or description or are otherwise faulty or unfit for use, then the cost of such item will be recovered from the tenderer, if the payment had already been made, in addition to penalty. The approved firms shall Re-Supply the item.

## **7. INCOME TAX**

During the course of the contract period, deduction of income tax as in force at source shall be made at the prevailing rate of income tax department issued from time to time of the gross amount of each bill.

## **8. DELIVERY SCHEDULE**

- 8.1. The successful bidder should supply and delivery the respective ordered items within 30 days at RGUKT-Nuzvid from the receipt of the purchase order. In case of any damage found, the item(s) should be replaced within 15 days at RGUKT-Nuzvid. The bidder has to make own arrangement for unloading and placing of items at RGUKT-Nuzvid.
- 8.2. After completion of installation and commission (after replaced of faulty material) of items a completion certificate shall be issued to contractor for future processing purpose.

## **9. PACKING**

- 9.1. The supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

## **10. INSURANCE**

- 10.1. The insurance should be done at the cost of tender (s) as the rate quoted is all inclusive for door delivery at RGUKT-Nuzvid
- 10.2. No Insurance charges will be paid by the RGUKT-Nuzvid.

## **11. SUPPLIES/TRANSPORATION AS PER SPECIFICATIONS**

- 11.1. All supplies shall be to the description and to the specifications laid down and it strict accordance with the approved samples/models. Deviations, if any should be clearly brought out failing which it will be normally construed that the materials offered are not to our requirements. Any special features may also be clearly brought out.
- 11.2. The decision of The RGUKT-Nuzvid however shall be final as to the quality of supplies received and binding upon the tender(s) in case, the supplier(s) supplies any other article than what is ordered such article supplied, not being approved, shall be liable to be rejected.
- 11.3. If the RGUKT-Nuzvid requires any changes in specifications the supplier(s) shall use his best endeavor to comply with The RGUKT-Nuzvid wishes subject to fair fixation of prices and delivery schedule where appropriate.
- 11.4. If at any time during the term of this contract, the plans of RGUKT-Nuzvid changes for any reasons The RGUKT-Nuzvid shall have the right to terminate or alter this contract by sending fifteen days notice to the supplier(s) by Registered letter. In respect of such of the material as it complete and ready for dispatch within thirty days of such notice, RGUKT-Nuzvid agrees to accept delivery thereof at the contract price and terms



## **12. WARRANTY**

- 12.1. The bidder warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- 12.2. The bidder further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in India.
- 12.3. Unless otherwise specified in the conditions, the warranty shall remain valid for 12 months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the document.
- 12.4. The RGUKT-Nuzvid shall give notice to the bidder stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The RGUKT-Nuzvid shall afford all reasonable opportunity for the bidder to inspect such defects.
- 12.5. Upon receipt of such notice, the bidder shall, within the period of 10 days specified in the conditions, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the RGUKT-Nuzvid.
- 12.6. If having been notified, the bidder fails to remedy the defect within the period specified in the conditions; the RGUKT-Nuzvid may proceed to take within a reasonable period such remedial action as may be necessary, at the bidder's risk and expense and without prejudice to any other rights which the RGUKT-Nuzvid may have against the bidder under the Contract.

## **13. CONSEQUENCES OF NON-SUPPLY/DELIVERY AND DAMAGES**

- 13.1. All risks of loss, damage or depreciation to goods shall be upon the bidder(s) until the material is delivered at RGUKT-Nuzvid and in accordance with the provisions of the contract. Till the material received at the respective destination indicated by RGUKT-Nuzvid the property continues to be at the risk of the bidder(s). The mere fact that the material is delivered to transporter is no defense to the bidder(s) and the bidder(s) will be squarely held responsible for any delayed receipt of the material to the RGUKT-Nuzvid as indicated or for loss of damage of any kind to the material in transit.
- 13.2. Assuming that the bidder(s) fails to deliver any or all the materials covered by the contract, RGUKT-Nuzvid reserves the right in addition to other legal remedies, to cancel the contract or any portion thereof and hold the bidder(s) liable for all damages sustained by virtue of the bidder(s) failing to perform the contract and consequent cancellation of the contract.
- 13.3. In the event of the bidder(s) failing to complete the supplies in time or according to the approved specifications, RGUKT-Nuzvid reserves the right to make such arrangements as it may think fit for the completion of the supplies on account of and the sole risk of the bidder(s).
- 13.4. In case the goods are not supplied according to specifications, they will be summarily rejected.

## **14. PLACE OF WORK AND VISIT TO SITE**

Intending Bidder shall visit the RGUKT, Nuzvid campus to acquaint with local site conditions, nature and requirement of work, present conditions of

Premises/fittings/fixtures etc., and make assessment etc. required before quoting for the Tender

## **15. EARNEST MONEY DEPOSIT/SECURITY DEPOSIT**

- 15.1. The tender should accompany with Earnest Money Deposit (EMD) for Rs. 30,000/- by way of Crossed Demand Draft Obtained from any Nationalized Bank in favor of to the Director, RGU IIIT, Nuzvid payable at Nuzvid.
- 15.2. The EMD will be returned to unsuccessful Tenderer after conclude of agreement with L-1 bidder
- 15.3. The EMD of successful Tenderer will be retained for the period of contract in force and will be returned after expiry of the contract period, after deducting the outstanding liabilities if any. The EMD shall not carry any interest.
- 15.4. If the party does not accept the LOI/LOA issued by RGUKT, then EMD amount paid by the bidder will be forfeited.
- 15.5. Any pending dues against invoice or any other deposit lying with the RGUKT-Nuzvid will not be adjusted against Earnest Money Deposit Any tender submitted without Earnest Money shall be summarily rejected and no claim shall be entertained on such rejected tenders.
- 15.6. The EMD of successful bidders shall either be adjusted as a part of security deposit, if desired by the Tenderer or shall be refunded by way of crossed cheque on receipt of security deposit amount.
- 15.7. RGUKT reserves the right to recover the charges or the penalty from the Security Deposit in the following circumstances-
  - A. If the Bidder or its employees causes any damage or destroy any property belonging to RGUKT.
  - B. The shortfall amount of all compensations, penalties and other sums of money payable by the Bidder or recoveries to be made under the terms of this contract which is due but not paid by the Bidder in full , etc.
- 15.8. The earnest money /security deposit shall be forfeited in part or in full under the following circumstances
  - I. If the Tenderer withdraws his tender at any stage during the currency of validity period.
  - II. If the P.O. has been issued but the bidder or refuses to comply with it irrespective of the fact that RGUKT, Nuzvid sustains any loss on account of such default or not.
  - III. In the event of a breach of contract in any manner.
  - IV. In case of evidence of cartel formation by the bidder(s).
  - V. If the contractor fails or neglects to observe or perform any of his obligations under the contract, it shall be lawful for the RGUKT, Nuzvid to forfeit either in whole or in part, in its absolute discretion, the EMD/security deposit furnished by the contractor.
  - VI. The forfeiture of EMD/security deposit shall be without prejudice to the right of RGUKT, Nuzvid to recover any further amount or any liquidated and/or other damages as admissible under the law, under payments or

over payments made to the contractor under this contract or any other contract as well as to take such administrative action against the contractor as blacklisting etc.

#### **16. LIQUIDITY DAMAGE**

- 16.1. The time allowed for delivery of goods shall be deemed to be the essence of contract. In case the goods are not delivered to the respective addresses as indicated at RGUKT-Nuzvid within the stipulated period, the RGUKT-Nuzvid reserves the right to recover the liquidated damages a sum equal to 0.5% of the contract price of the undelivered material per week subject to a maximum of 10% of the value of undelivered material. The RGUKT-Nuzvid also reserves the right to cancel the purchase order in case supplies are delayed beyond the scheduled date of delivery and to make such arrangements as he may think fit for the completion of supplies on account and at the risk of the bidder(s). The additional expenses thus incurred together with the consequential losses and also the liquidated damages shall be recovered from the bidder(s) out of his/their security deposit/Earnest Money deposit and any other amount due to him/them. The balance still if any payable by the bidder(s) shall be paid by him/them within 7 days of notice by RGUKT-Nuzvid.

#### **17. RISK AND COST**

In Case the contractor fails to full fill the contractual obligation, the work shall be got done from some other agency at the risk and cost of the contractor, it shall be without prejudice to the right of RGUKT, Nuzvid to recover any further amount of any liquidated and/or other damages.

#### **18. RESPONSIBILITES OF THE TENDERER/ SERVICE PROVIDER**

- 18.1. The bidder shall carry out all work with utmost care, giving due consideration to safety which shall not be compromised under any circumstance. It will be responsibility of the Bidder to promote an electrically safe workplace free from unauthorized exposure to electrical hazards for all its employees and outsourced personnel so as to prevent accidents to themselves, the public (community) and the RGUKT-Nuzvid property
- 18.2. The Bidder shall be responsible for taking good care of all specialized equipment's, tools and tackles used for its work activities. It should bring to the notice of the RGUKT-Nuzvid the repair and maintenance works that are required to be undertaken from time to time. In case any damage is caused to the equipment's due to the gross negligence of any of the employees of the Bidder, Bidder undertakes to indemnify the RGUKT-Nuzvid for such damages. The amount of damages quantified at the discretion of the RGUKT-Nuzvid shall be final & binding on the Bidder. The RGUKT-Nuzvid shall be at liberty to deduct such amount of damages from any dues payable to the Bidder.

- 18.3. The Bidder will give a declaration as per draft letter attached that he has read and understood the above conditions and the same shall remain binding upon him in case the work is entrusted to him.
- 18.4. The quoted tender percentage shall include compliance by the Bidder with all the general conditions of contract, whether specifically mentioned or not in the various clauses of these specifications, all material, machinery, plant, equipment, tools, workshop, and provision of proper and sufficient protective works.
- 18.5. The Bidder shall not assign the contract. He shall not sublet any portion of the contract. In case of breach of this condition, RGUKT-Nuzvid will serve a notice in writing on the Bidder rescinding the contract where upon the security deposit shall stand forfeited to RGUKT without prejudice to other remedies against the Bidder

### **19. STATUTORY LIABILITIES OF THE TENDERER/ SERVICE PROVIDER**

- 19.1. In case of material loss etc., the Bidder will keep the Employer indemnified against all such risks.
- 19.2. Notice of Non-compliance: The Employer shall promptly notify the Tenderer/ Service Provider upon discovering any instance where the Tenderer/ Service Provider has failed to comply with the provisions as given in above paragraphs. On receipt of such notice, the Tenderer/ Service Provider has to reply within 3 days.

### **20. INDEMNIFICATION BY TENDERER/ SERVICE PROVIDER**

The Tenderer/ Service Provider at all times will keep the Employer indemnified against all costs, damages, losses claims etc., which the Employer may have to suffer, undergo or pay as a result of operation/ execution of this service contract in the said premises.

### **21. PAYMENT TERMS**

- 21.1. 90% of payment shall be made after receipt of material and accessories in good condition.
- 21.2. Balance 10% of payment shall be made after completion of installation, testing & Trail run for a period of 15 days
- 21.3. No advance payment will be made in any case. Bills in Duplicate should be sent and the payment shall be released generally within 30 days, only after it is ensured that the items / quality of the items supplied are to the entire satisfaction of RGUKT-Nuzvid and completed the entire work within the stipulated delivery schedule. If any item is found defective, or not of the desired quality etc., the same should be replaced by the Tenderer immediately for which no extra payment shall be made.
- 21.4. No part payment/advance payment shall be made. Payment shall be made by on-line through NEFT/RTGS.

## **22. FORCE MAJEURE**

- 22.1. No liability shall be attached to the Bidder for non operation or execution of his obligation under this contract as a result of Force Majeure of any other factor beyond the control of the Bidder.
- 22.2. No liability shall be attached to the Bidder for any damage due to natural calamities such as earthquake, war, civil, commotion and willful damage.

## **23. TERMINATION**

The contract can be terminated

- 23.1. By either without cause, after giving to the other party at least two week days written thereof
- 23.2. By the Employer, if the bidder fails to fulfill their tasks to the satisfaction of the Employer. Such failures constitute a breach of the bidder's obligations under contract, which are not remedied within 30 days from the date of giving of written notice requiring such breach to be remedied.

## **24. DISPUTES**

- 24.1. All disputes and differences of any kind whatsoever arising out or in connection with contract, whether during or after completion of contract will be settled amicably in a spirit of co-operation and the Client decision shall be final on all such matters and shall be binding on the Tenderer/ Service Provider.
- 24.2. All contractors shall be governed by the laws of India for the time being in force.
- 24.3. Irrespective of the place of delivery, place of performance or place of payment under a contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued

## **25. DISCLAIMER**

- 25.1. Even though adequate care has been taken in the preparation of this Tender Schedule the Bidder should satisfy himself that the Schedule is complete in all respects.
- 25.2. RGUKT, Nuzvid nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this Tender Schedule and it is not possible for the RGUKT, Nuzvid to consider the investment objective, financial situation and particular needs of each party who reads or uses the Tenders Schedule. Certain prospective Bidders may have a better knowledge of the scope of work than others. Each prospective Bidder should conduct his own investigations and analysis and check the accuracy, reliability and completeness of the information in the Tender Schedule and obtain independence advice from appropriate sources.

- 25.3. The Administrative officer, RGUKT, Nuzvid reserves the right to reject any or all the Bids submitted in response to this request for Proposal at any stage without assigning any reasons whatsoever.
- 25.4. The Administrative officer, RGUKT, Nuzvid reserves the right to change any or all of the provisions of this Request for Proposal. Such changes would be intimated to all parties procuring this Request for Proposal.

## **26. REJECTION OF TENDERS**

- 26.1. The Administrative officer, RGUKT, Nuzvid reserves the right to cancel the tender process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected bidder or any obligations to inform the affected bidder of the grounds of acceptance or rejection.
- 26.2. No bidder is entitled to withdraw his offer after submission. In case such withdrawal; EMD deposited along with the tender schedule will stand forfeited.
- 26.3. For breach of any of the conditions prescribed in the tender as specified by the RGUKT, Nuzvid from time to time, the security Deposit is liable to the forfeited. Decision of the Administrative officer, RGUKT, Nuzvid in this regard is final and binding on the Bidder.

## DECLARATION

FROM:

Dt.:

To,  
The Administrative Officer,  
RGUKT,  
Nuzvid-521 202

Dear Sir,

**Sub.: SUPPLYING, INSTALATION & COMMISSION OF TRACTOR ENGINE TO RGUKT-NUZVID KRISHNA DISTRICT.**

With respect to the tender notice published in the above mentioned daily newspaper,  
I/We here by submit my/ our tender in a required format.

I/We have adhered to the requirements prescribed by RGUKT Nuzvid. I/We have carefully gone through the guidelines/ terms and conditions and prescribed format and I/We accept the same without any alternations/ modifications.

I/ We here by solemnly declare that any of our partners jointly or severally and / or individually or our firm / company/ associate company have not been black listed by the central govt. or any state govt. or it's under taking Institutions.

I / We here by further declare that, if the above declarations is found untrue the RGUKT ,Nuzvid., shall be entitled to take any legal action against us severally and or individually or our firm / company in this regard in any manner that may deem fit by RGUKT, Nuzvid.

I/ We understand and accept that you are not bound to accept the lowest or any tender you may receive.

YOURS SINCERELY

SIGNATURE & STAMP OF THE TENDERER

### **CHECKLIST**

The bidder use may the check list below to ensure that the tender submitted is complete in all respects.

#### **Cover 'A' should contain the following documents**

<b>S.No</b>	<b>Particulars</b>	<b>Yes</b>	<b>No</b>
1	Signed tender document		
2	Manufacturing license/Authorization letter from the manufacturing firm		
3	Earnest Money Deposit		
4	Copy of GST		
5	Copy of PAN		
6	Annual Turnover copy of Rs. 5.00 Lakhs certified by CA		
7	Tender document fee		
8	IT returns for any two years out of last three financial years		

**Note:** All the pages of the Bid Document may be serially numbered and signed.

**Bidder**



## SPECIFICATION REPORT

### Annexure- I

#### 55 HP Two-Wheel Drive Tractor Specifications

S. No	55 HP Two-Wheel drive Tractor Specifications.		
1	ENGINE	HP Category	55HP or above
		Engine Capacity	Above 2700 cc
		Engine Rated RPM	2000 RPM or above
		No of Cylinder	3 or above
		Air Filter	Dry Type
		Fuel Type	Diesel
		Engine Cooling	Water Cooled or Oil Cooled or any Liquid Cooled Type
2	Transmission (Gearbox)	Clutch Type	Dual Clutch System
		Transmission Type	Synchromesh
		Speed min-max	Less Than 3-Greater Than 25 kmph
		Reverse speed Min-max	Less Than 4- Greater Than 12 kmph
		Forward Gears	9 or Above
		Reverse Gears	3 or Above
3	Brakes	Break Type	Oil Immersed disc Brake
4	Steering	Steering Type	Power Steering
5	Power Take Off	PTO Type	6 Spline, Independent /Live
		PTO RPM	540, Reverse/540, 540E
		PTO POWER	At Least 45 HP
6	Fuel Capacity	Fuel Tank Capacity	At Least 60 liters
7	Lifting Capacity (Hydraulics)	Lift Capacity in Kg	At Least 1900 Kg or Above
		3 Point Linkage	3 Point Linkage
		Hydraulic Controls	Automatic depth and Draft Control (ADDC)
8	Additional Features	Drive Type	Two Wheel Drive
		Accessories	Ballast Weights, Draw Bar, Wagon hitch Two hook, adjustable Seat
9	Warranty	Warranty	Minimum 2 Years

**PRICE BID**

Name of the work: **SUPPLYING, INSTALATION & COMMISSION OF TRACTOR ENGINE TO  
RGUKT-NUZVID KRISHNA DISTRICT**

S. No	Item Description (2)	UoM (3)	Quantity (4)	Rate including packing, loading, conveyance, unloading, registration, insurance, warranty etc. (5)	Total Cost (4) x (5)
1	Supplying of Tractor engine along with accessories subjected to Annexure-I specification	No	1		

**DEVIATION STATEMENT FROM**

1. The following are the particulars of deviation from the original requirement of the tender specifications:

Clause	Deviation	Remarks (include justifications)

Signature and Seal of bidder

Note: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations"