RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES
(A.P Government Act 18 of 2008)
Nuzvid, RGUKT-campus, Krishna District, Andhra Pradesh-521202
Tele No: 08656-235516. E-mail Id: ao.nuz@rgukt.in

NIQ FOR THE PURCHASE OF NPG – 46 DRUM UNIT COLOR

Ref. No: NIQ/Exam Cell/NPG – 46 Drum Unit Color /2020-21 Date: 14.07.2021

To

All Interested vendors

Dear Sir/ Madam,

SUB: Notice inviting quotation for the Purchase of NPG – 46 DRUM UNIT COLOR for Exam Cell/2020-21

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The Administrative Officer, RGUKT- Nuzvid invites quotations in single bid as indicated, in sealed cover for the Purchase of NPG – 46 DRUM UNIT COLOR at RGUKT-NUZVID. Kindly quote your lowest price including taxes & transportation.

Please Note-

- **Due to outbreak of Covid-19 pandemic, RGUKT-Nuzvid campus will also accept the quotations from the vendors through password protected email documents in addition to hard documents. However vendor has to submit hard documents at the time of purchase order. The vendors has to provide password of the document at the time of bid evaluation.**

01. Address of the firms submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on the sealed cover as under and should reach by speed post/ Courier service/by person.
02. The following must be clearly written on the outer sealed cover irrespective of single bid. Without sealed cover, the quotation will not be accepted.

QUOTATIONS FOR PURCHASE OF NPG – 46 Drum Unit Color- RGUKT, NUZVID
Ref.No: NIQ/Exam Cell/ Purchases of NPG – 46 Drum Unit Color /2020-21

To
The ADMINISTRATIVE OFFICER
RGUKT – NUZVID
KRISHNA (DIST) – A.P. – 521202

03. There is no Quotation document fee and Quotation document is to be downloaded from our website given below. www.rguktnuz.in/tenders or www.rguktn.ac.in/tenders
04. Bid not transferable: The bid documents are not transferable and the seal and signature of the authorized official of the firms must appear on all the papers and envelopes submitted.
05. The vendor should be a original equipment manufacturer or authorized dealer for the supply of the items. He should have sufficient experience in supplying goods/executing work mentioned in the NIQ. Further you are requested to provide previous purchase order/work order that you have supplied for other organizations/ institutes if asked for.

06. Validity: Quoted rates must be valid for 120 days. The vendor should quote the GST number in the quotation. If failed the quotation will be disqualified
07. GST Registration copy of the document to be furnished
08. GST Number must appear in the Invoice/Bill
09. GST Number of Institute GST: 37AAAGR0129Q1ZX should be mentioned on the Invoice/Bill
10. Late and delayed quotation: Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
11. Delivery: Unless otherwise stated delivery of goods at RGUKT-Nuzvid, will have to be maximum within 15days. All aspects of safe delivery shall be the exclusive responsibility of the vendor.
12. Payment: Payment will be made within 30 days from the billing date after getting a satisfaction certificate from the concerned department. Payment would be made through online mode only.
The following information must be written in the quotation for Digital payment -
(a) Name of the Firm with complete postal address
(b) ACCOUNT No
(c) Name of the Bank with Branch where the Account exist
(d) IFSC CODE
(e) PAN No:
13. Kindly read terms and conditions properly and see that they are fully understood and complied with No correspondence shall be entertained in case your quotation is rejected on the ground of not complying with our instructions, terms, and conditions. In case of doubt please contact us at08662468513 or the Administrative Office.
14. Note: Password protected email quotations to ao@rguktn.ac.in would also be accepted in view of Covid – 19.

14. Tender Schedule:

Starting date	**14-07-2021**
Last date & Time of receipt of Tender	**21.07.2021 (4:00 PM)**
Time of opening Tender:	**22.07.2021 (10:00 AM)**
Venue of Bid opening:	Administrative Office, RGUKT- Nuzvid.

Note: The contractor acknowledge that he has satisfied himself as to the nature and location of the work before submitting the tender.

DECLARATION BY THE CONTRACTOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions. This is also certified that I/We/our principal manufacturing firm has no objection in signing the contract if the opportunity for the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of company Seal:

Price Bid:

S.No	Details of Items with all specifications (Model, manufacture name, etc.)	Quantity	Approximate Unit Price
1.	**Name of the Equipment** **{Canon Copier Machine IRADVC5235}** NPG 46 Drum Unit Color	03 NOS	
		Taxes	
		Total Amount (Inclusive of all taxes, transportation…etc)	
Authorization Signature & Stamp			

Sd/-
Administrative Officer (I/C)