

Ref. No.: B/RGUKT/Nzd/Engg/B-204/2020-21/4

dt.: 06.11.2020

TENDER NOTICE

NOTICE INVITING TENDER (NIT)

For

**FELLING, UPROOTING AND TRANSPORTATION OF STANDING
TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE
LAND OF RGUKT-NUZVID, KRISHNA DISTRICT**

Proprietary & Confidential



**Rajiv Gandhi University of Knowledge Technologies
Mylavaram Road, Nuzvid-521202
Krishna Dist., A.P
Phone No: 83339 81193**

Signature of Tenderer with Date

Proprietary & Confidential

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Signature of Tenderer with Date


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Signature of Tenderer with Date

News Paper Advertisement

Tender Notice

	Rajiv Gandhi University of Knowledge Technologies Mylavaram Road, Nuzvid-521202, Krishna Dist., A.P Phone No: 83339 81193
Ref. No.: B/RGUKT/Nzd/Engg/B-204/2020-21/4	dt.: 06.11.2020
<u>TENDER NOTICE</u>	
Open tenders are hereby invited from reputed contractors/firms/saw mill persons for the following work in the premises of RGUKT, Nuzvid campus.	
FELLING, UPROOTING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-NUZVID, KRISHNA DISTRICT	
Interested candidates can also download the tender document from RGUKT, Nuzvid website http://rguktn.ac.in/tenders/	
Starting date for downloading of document from the website: 06.11.2020 at 10.00am	
Last date & Time for downloading of Bid document: 19.11.2020 upto 04.00pm	
Last date & Time for submission of Tender documents hard copy: 20.11.2020 upto 04.00pm	
Date & Time of Opening of Bid: 21.11.2020 at 11.00am	
Date: 06.11.2020	
Sd/- A.O., RGUKT, Nuzvid	

Signature of Tenderer with Date

Time Schedule of various Tender related events

(FELLING, UPROOING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-NUZVID, KRISHNA DISTRICT)

Downloading of Document Start date	06.11.2020 at 10.00am
Last date for downloading of Bid Document	19.11.2020 at 04.00pm
Last date & time for receipt of sealed document	20.11.2020 at 04.00pm
Date & Time of opening sealed document	21.11.2020 at 11.00am
Bid Document Fee	Rs. 5000/- by way of DD form (Non-Refundable) from any Nationalized bank in favour of M/s. The Director RGU IIT, Nuzvid payable at Nuzvid
Contact person	Administrative Officer, RGUKT, Nuzvid
Reference No:	B/RGUKT/Nzd/Engg/B-204/2020-21/4

Note: If the date mentioned above happens to be holiday, the process will be correspondingly postponed to next working day at the same time.

Those who have downloaded the tender document from the RGUKT, Nuzvid website should add the cost of the bid document fee in the form of DD along with EMD. The tender without bid document fee/tender fee will not accept and their Tender will be rejected and EMD will be forfeited.

**Administrative Officer
RGUKT-Nzd**

Signature of Tenderer with Date

DECLARATION

FROM:

Dt.

To,
The Administrative Officer,
RGUKT,
Nuzvid-521 202

Dear Sir,

**Sub.: FELLING, UPROORING AND TRANSPORTATION OF STANDING TREES AS IS
WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-
NUZVID, KRISHNA DISTRICT**

With respect to the tender notice published in the above mentioned daily newspaper, I/We here by submit my/ our tender in a required format.

I/We have adhered to the requirements prescribed by RGUKT Nuzvid. I/We have carefully gone through the guidelines/ terms and conditions and prescribed format and I/We accept the same without any alternations/ modifications.

I/ We here by solemnly declare that any of our partners jointly or severally and / or individually or our firm / company/ associate company have not been black listed by the central govt. or any state govt. or it's under taking Institutions.

I / We here by further declare that, if the above declarations is found untrue the RGUKT ,Nuzvid., shall be entitled to take any legal action against us severally and or individually or our firm / company in this regard in any manner that may deem fit by RGUKT, Nuzvid.

I/ We understand and accept that you are not bound to accept the lowest or any tender you may receive.

YOURS SINCERELY

SIGNATURE & STAMP OF THE TENDERER

Signature of Tenderer with Date

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Name of the Work	FELLING, UPROORING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-NUZVID, KRISHNA DISTRICT
EMD	Rs. 2,00,000 (by way of Demand draft from any nationalized bank any nationalized bank. DD from other than nationalized banks will not be accepted)
Bid Validity Period	120 days from the date of opening of Financial bid
EMD validity period	120 days from the date of opening of financial bid
Contract Agreement	Forty five days (45) from the date of giving work contract
Performance security deposit value (PS)	a. The successful bidders has to deposit 80% of the total bid amount soon after issue of LOA within the period of 7 days. The remaining 20% of the bid amount should be deposited within a period of 03 days before entering into the agreement. All the payments should be made in form of Demand draft only drawn in favour of Director, RGU IIIT, Nuzvid payable at Nuzvid.

1. Tenderer has to submit the price bid along with E.M.D.& bid document fee in the form of Demand Draft, issued by nationalized bank, in favour of The Director, RGU IIIT, Nuzvid payable at Nuzvid and details asked their in.
2. Price bid submitted without E.M.D. & bid document fee will not be entertained
3. The Administrative Officer, RGUKT-Nuzvid reserves the right toward contract for the above services either to one party or more than one party. He also reserves the right to amend or withdraw any of the terms and conditions contained in the tender document before accepting the tender or to reject any or all the tenders without giving any notice or assigning any reason and he shall not be bound to accept the lowest tender. The decision of the Administrative Officer, RGUKT Nuzvid in this regard shall be final and binding on all.
4. The **RGUKT-Nuzvid** reserves the right to reject any or all the tenders without assigning any reason thereof

Note: For any clarification and further details of the above tender please contact
Telephone no. **83339 81193**

Signature of Tenderer with Date

TENDER SCHEDULE

1. **PREMEABLE**

The Administrative Officer, Rajiv Gandhi University of Knowledge Technologies (RGUKT), Nuzvid invites sealed tenders for the work “FELLING, UPROORING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-NUZVID, KRISHNA DISTRICT”.

2. **SCOPE OF WORK**

The Tender for “**FELLING, UPROORING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-NUZVID, KRISHNA DISTRICT**”.

3. **ELIGIBILITY CRITERIA**

- 3.1 The person/firm/company should register with GST and copy should attach.
- 3.2 A copy of PAN card should attach
- 3.3 The Price Bid should accompany a DD **Rs.2,00,000/- (Rupees Two lakhs only)** drawn on any Nationalized Bank in the Name of **M/s The Director RGU IIIT, Nuzvid payable at Nuzvid** towards Earnest Money Deposit (EMD). Tender received without EMD & price bid or lesser amount will be summarily rejected. No exemption will be granted.
- 3.4 Tenderer/Service Provider shall keep his/ their offer valid for a period of at least 4 months (120 days) from the date of opening of the tender. If any Tenderer/Service Provider withdraws or amends impairs or derogates from the tender in any respect with in the period of validity of his offer, the EMD is liable to be forfeited.
- 3.5 The Tenderer/Service Provider whether an Individual/Sole Proprietor, a Partnership Firm or a Limited/Private Limited Company or Corporation or Society , if they want to act through their agent/authorized representative or individual / Partner, should submit along with the tender, a Power of Attorney duly stamped and authenticated by a Notary Public or by the Magistrate in favour of the specific person whether he/they be individual / partner and in case of the Company / Society, are solution of the company/society duly authorizing such representative to submit the tender, sign agreements and to receive money and manage the contract.etc. The tender document shall be signed by such authorized representative of the Tenderer/Service Provider duly indicating their full name and status below the signature along with official stamp of the Proprietorship / Partnership firm/ company/ society.etc. Those tender which does not

Signature of Tenderer with Date

accompany such Power of Attorney, Resolution.etc shall become invalid and or liable for rejection.

- 3.6 RGUKT may at any time after opening of the tender shall verify the credentials of the information furnished by the Tenderer/Service Provider in all manners. If any information furnished by the Tenderer/Service Provider is found to be incorrect, the tender of such Tenderer/Service Provider shall be liable for rejection.
- 3.7 The successful Tenderer/Service Provider whose tender is accepted shall, within seven days from issuing/ receiving the Letter of Acceptance, be required to deposit security deposit by Demand Draft in the Name of M/s The Director, RGU IIT, Nuzvid , payable at Nuzvid.
- 3.8 After deposit of security amount only the successful tender to attend in person or through a duly authorized representative at the Office of RGUKT and execute the Contract Agreement with the RGUKT as per the General Conditions / Special conditions enumerated in the tender documents ,on a Non-Judicial Stamp Paper of Rs. 100/- .If he/ she/ they decline/s or fail/s to remit the Security Deposit or to execute the contract agreement within the stipulated time, the entire EMD amount shall stand forfeited , without prejudice to RGUKT-Nuzvid right to rescind the contract and other rights and remedies warranted by the law.
- 3.9 In the event of refusal to carry out work by the successful Tenderer/Service Provider on any grounds during the contract tenure, it's security deposit shall be forfeited.
- 3.10 The EMD Deposit will be refunded to the Tenderer/Service Provider after completion of the contract subject to satisfactory performance of the Tenderer/Service Provider's obligations under the contract and subject to such deductions as may be necessary for making up RGUKT-Nuzvid claims against the Tenderer/Service Provider.

4. RATES, TAXES AND DUTIES

All the rates furnished in the tender shall be per lump sum inclusive of all basic cost, Cutting, felling, transportation charges, freight charges, loading & unloading charges, packing charges, any insurance and any other duties, rates, if any and including all charges, if GST shall be quoted separately, if applicable. No extra claim on this account will in any case be entertained.

Signature of Tenderer with Date

DETAILS TO BE FURNISHED BY THE TENDER

Sr. No.	Required Information	
1	Name and registered address of The Individual/firm/company	
2	Legal status(Individual/ proprietor, partnership firm, limited company, corporation, cooperative society)	
3	Name, designation, and telephone nos.of the contact person/persons. Fax No	
4	PAN Card (photo copy) GST (photo copy)	

5. INCOME TAX

During the course of the contract period, deduction of income tax as in force at source shall be made at the prevailing rate of income tax department issued from time to time of the gross amount of each bill.

6. PERIOD OF CONTRACT

The trees have to be cut and removed from location within 45 days from the date of issue of work order/Agreement. Failure to complete the work, RGUKT-Nuzvid forfeiture of the EMD& PS.

7. PLACE OF WORK AND VISIT TO SITE

Intending Tenderer shall visit the RGUKT-Nuzvid campus to acquaint with local site conditions, nature and requirement of work, present conditions of Premises/fittings/fixtures etc., and make assessment of labour and material, etc. required before quoting for the Tender

Signature of Tenderer with Date

8. EARNEST MONEY DEPOSIT/SECURITY DEPOSIT

- 8.1 The tender should accompany with Earnest Money Deposit (EMD) for Rs. 2,00,000/- by way of Crossed Demand Draft Obtained from any Nationalized Bank in favour of to the Director, RGU IIIT, Nuzvid payable at Nuzvid.
- 8.2 The EMD will be returned to unsuccessful Tenderer after receiving of Security Deposit/Performance security amount from the successful Tenderer, whereas in the case of successful Tenderers, it will be retained. For arranging refund of the EMD to unsuccessful bidders will have to submit and advance stamped receipt for the amount which can be submitted along with the tender itself.
- 8.3 The successful Tenderer will have to deposit a Security Deposit/Performance security amount as mentioned in the statement by Demand Draft on any nationalized bank at the time of concluding agreement.
- 8.4 The Security Deposit/Performance security amount and EMD shall not carry any interest.
- 8.5 If the party does not accept the work order/LOI issued by RGUKT-Nuzvid, then EMD amount paid by the bidder will be forfeited.
- 8.6 Any pending dues against invoice or any other deposit lying with the RGUKT-Nuzvid will not be adjusted against Earnest Money Deposit. Any tender submitted without Earnest Money shall be summarily rejected and no claim shall be entertained on such rejected tenders.

9. SECURITY DEPOSIT

- 9.1 The successful bidders have to deposit 80% of the total Auctioned/quoted amount soon after issue of LOA within the period of 7 days. The remaining 20% of the Auctioned amount should be deposited within a period of 03 days before entering into the agreement. All the payments should be made in form of Demand draft only drawn in favour of Director, RGU IIIT, Nuzvid payable at Nuzvid
- 9.2 The Tenderer/Service Provider shall obtain "No Dues Certificate" and "Site Clearance" certificate to this effect from the management of RGUKT-Nuzvid, after verification of the fact will arrange for refund of EMD.
- 9.3 The Tenderer/Service Provider will also have to submit "NO DEMAND Certificate" along with the above-mentioned certificate as per the proforma given in the tender document.
- 9.4 The SD/PS deposited by the Tenderer/Service Provider will be forfeited, if the Tenderer/Service Provider fails to lift the material within 30days from the issue of work order/agreement.
- 9.5 RGUKT reserves the right to recover the charges or the penalty from the EMD in the following circumstances-
 - A. If the Tenderer/Service Provider or its employees causes any

Signature of Tenderer with Date

damage or destroy any property belonging to RGUKT-Nuzvid.

- B. The shortfall amount of all compensations, penalties and other sums of money payable by the Tenderer/Service Provider or recoveries to be made under the terms of this contract which is due but not paid by the Tenderer/Service Provider in full , etc.

10. OPENING OF BIDS

- 10.1. The bidder should submit their tenders in two sealed covers namely Technical bid & price bid. These cover shall be keep in master cover and drop in tender box provided at Administrative Officer, RGUKT-Nuzvid before last date. Technical bid cover shall contains EMD, GST, PAN, document fee
- 10.2. The RGUKT, Nuzvid shall open physically in the presence of the authorized representative of bidders who chose to attend, at time & date specified in NIT.
- 10.3. The bidder's representative, who is present, shall sign in an attendance register.
- 10.4. Authority letter to this effect shall be submitted by the authorized representatives of bidders before they are allowed to participate in bid opening.
- 10.5. A maximum of one representatives of any bidder shall be authorized and permitted to attend the bid opening.
- 10.6. The bid will be opened in single stage i.e. technical bid shall be opened first and followed by financial bid.
- 10.7. The Tenderer/service providers who fulfill the technical bid are considered as valid and those valid Tender/service provider financial bid will be opened. In this connection, RGUKT, Nuzvid decision is final and Tenderer /service provider should bind on this.
- 10.8. To assist in the examination, evaluation and comparison of bids, the RGUKT, Nuzvid may, at its discretion ask the bidder for the clarification of its bid. The request for the clarification and the response shall be in writing. However, no post bid clarification at the initiative of the bidder shall be entertained.
- 10.9. If any of the documents, required to be submitted along with the technical bid is found wanting, the offer is liable to be rejected at that stage. However the RGUKT, Nuzvid at its discretion may call for any clarification regarding the bid document within a stipulated time period. In case of non compliance to such queries, the bid will be out rightly rejected without entertaining further correspondence in this regard.

11. INSTRUCTION TO BIDDERS

- 11.1. The Tenderer/service provider whether it be a Proprietor/ Individual, Partnership firm, Company/ Corporation, Society, they shall be, for the purpose of this contract, be known as "the Tenderer/Service Provider" and the RGUKT shall be known as "RGUKT".
- 11.2. Tenders with over writings, alterations etc., will not be admitted unless they are attested by the bidder. Where there is a discrepancy between the

Signature of Tenderer with Date

amount (Rupees) in figures and words, the price, which is highest of the two, will prevail.

- 11.3. The successful bidder after deposit of SD/PS should approach govt. dept to take NOC from Revenue dept. and felling & Transit permission from forest dept subject to Go.Ms.No. 87 & 88 of forest dept.
- 11.4. All the permissions required for felling & transit shall be taken by successful bidder on behalf of RGUKT-Nuzvid.
- 11.5. All the permissions required for the work shall be taken by the successful bidder within 30days from the issue of LOA. If any delay noticed to get the permissions from the Govt. dept, extension of time will be allowed, subjected to satisfaction of RGUKT-Nuzvid authorities. If any delay noticed other than above condition, appropriate action will be taken against the successful bidder.
- 11.6. It is the sole responsibilities of the successful bidder to obtain any kind of clearance, Transportation permission etc, from the concerned dept. (forest, sales tax office etc.,) and RGUKT-Nuzvid is no way concern to any legal & statutory obligations from the Dept. and contractor is sole responsibility to legal & statutory conditions arising from dept..
- 11.7. The cutting of tree etc. shall be done by the successful bidder according to the instructions under the supervision of the nominated officers of the RGUKT-Nuzvid.
- 11.8. The cutting, lifting, uprooting, loading and transportation of the harvested trees has to be carried out during the office hours i.e. 09.00am-06.00pm. It is the sole responsibility of the successful bidder for making necessary arrangements for cutting, uprooting, loading, unloading, transportation etc. No amount for the above purpose will be paid by the RGUKT-Nuzvid.
- 11.9. Necessary gate pass should have to be obtained from the concerned nominated officer/office and should be submitted at the gate before transportation.
- 11.10. Bid should be strictly in conformity with the Terms and Conditions mentioned in the tender schedule.
- 11.11. Bidders are expected to examine all the terms and instructions mentioned in the tender schedule and prepare their proposals accordingly. Failure to provide all requisite information will be at the bidders' own risk and may result in the rejection of the tender.
- 11.12. All assertions made in connection with the tender are to be supported /Substantiated by relevant documents. The Administrative Officer, RGUKT, Nuzvid reserves the right to verify the credentials of the bidder as per the eligibility criteria.
- 11.13. The Administrative Officer, RGUKT, Nuzvid will notify the bidder whose tender has been accepted.
- 11.14. The successful bidder shall execute an agreement with RGUKT on Non-judicial stamp paper worth Rs. 100.00 agreeing to all the conditions of the contract 7 days upon intimation of acceptance of Tender. The successful bidder has to submit performance security guarantee after taking Letter of Intent but before having contract agreement. Failure on enter into an agreement within the stipulated time will result in forfeiture of the EMD.
- 11.15. The Administrative Officer, RGUKT, Nuzvid reserves the right to issue instructions / modifications at any point of time before award of contract.

Signature of Tenderer with Date

- 11.16. The contract will be for a period of 45 days. However, the Contract may be extended for a further period proportionate to the work & subject to satisfactory performance of the Tenderer/Service Provider during the original term of the contract without any levy of penalty on account of any breach of terms and conditions. The Administrative Officer of the RGUKT-Nuzvid will alone have absolute discretion in this regard and the Tenderer/Service Provider shall have no vested right to seek extension of the contract. The RGUKT-Nuzvid, however, reserves the right to terminate the said contract at any time on the ground of ineffective services rendered by the Tenderer/Service Provider. The RGUKT-Nuzvid will be the sole judge to determine these facts.
- 11.17. The Tenderer/Service Provider must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of tendering and for entering into a contract and must inspect the site of work and acquaint himself with all local conditions means of access to the work, nature of work and all matters appertaining thereto.
- 11.18. Immediately, on receipt of intimation from the RGUKT, Nuzvid the acceptance of tender, the successful Tenderer/Service Provider will execute the work as per the instructions of Officer in-charge and the written acceptance of the tender will constitute a binding contract between RGUKT, Nuzvid and the Tenderer/Service Provider so tendering.
- 11.19. The quoted tender value shall include compliance by the Tenderer/Service Provider with all the general conditions of contract, whether specifically mentioned or not in the various clauses of these specifications, all material, machinery, equipment, tools, workshop, and provision of proper and sufficient protective works. maintenance of all insurances, the payment of all wages, salaries, fees, royalties/taxes, duties or other charges arising out of the execution of works and the regular clearance on the completion of works safety of the public and protection of the works and adjoining land.
- 11.20. In the event of refusal to carry out work by the successful Tenderer/Service Provider on any grounds, its security deposit/Performance security amount shall be forfeited of the Tenderer/Service Provider.
- 11.21. The Tenderer/Service Provider and the RGUKT-Nuzvid shall make every effort to resolve any dispute or disagreement amicably by direct informal negotiations. However, in case of any unresolved issues/disagreements / disputes in connection with the contract, the same shall be settled through Arbitration or through Court of Law within the jurisdiction of Nuzvid, Krishna District only . The resultant contract will be interpreted under Indian laws.
- 11.22. It shall be the responsibility of the Tenderer/Service Provider to meet transportation, food, medical loading and unloading and any other requirements in respect of the workers engaged by it (Tenderer/Service Provider) at RGUKT-Nuzvid and RGUKT-Nuzvid shall have no liabilities in this regard.
- 11.23. The Tenderer/Service Provider shall be solely responsible for the redressal of grievances/resolution of disputes relating to workers engaged

Signature of Tenderer with Date

by them. RGUKT-Nuzvid shall, in no way, be responsible for settlement of such issues whatsoever.

- 11.24. The RGUKT-Nuzvid shall not be responsible for any damages, losses, theft, claims, financial or other injury to any workers deployed by service providing Tenderer/Service Provider in the course of their performing the functions/ duties, or for payment towards any compensation.
- 11.25. The Tenderer/Service Provider shall also be liable for depositing all taxes, levies, cess, etc. on account of services rendered by it to RGUKT-Nuzvid to concerned tax collection authorities from time to time as per extant rules and regulations on the matter.
- 11.26. In case, the Tenderer/Service Provider fails to comply with any statutory / taxation liability under appropriate law, and as a result thereof the RGUKT-Nuzvid is put to any loss / obligation, monetary or otherwise, RGUKT-Nuzvid shall be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the Tenderer/Service Provider, to the extent of the loss or obligation in monetary terms.
- 11.27. RGUKT, Nuzvid is not responsible to any damage occurs during loading & unloading time, in this regard the Tenderer/service provider takes whole responsibility to unload the material safely.
- 11.28. **WATCH & WARD:** Watch and ward arrangements are required to be made by the successful bidder/tender themselves immediately after the award of bid and the RGUKT-Nuzvid will not be responsible for the theft and damaged by natural calamities or by manmade.

12. LIQUIDITY DAMAGE

If the successful bidder fails to execute the work as per the agreement, his EMD/SD/PS will be forfeited, to this extent the work will be stopped and no further work allowed. The contractor should bind to it.

13. RESPONSIBILITIES OF THE TENDERER/ SERVICE PROVIDER

- 13.1. The Tenderer/service provider may note that the RGUKT, Nuzvid will deal with the Tenderer/service provider only.
- 13.2. In case any damage is caused to the material due to the gross negligence of any of the employees of the Tenderer/Service Provider, Tenderer/Service Provider undertakes to indemnify the RGUKT-Nuzvid for such damages. The amount of damages quantified at the discretion of the RGUKT-Nuzvid shall be final & binding on the Tenderer/Service Provider. The RGUKT-Nuzvid shall be at liberty to deduct such amount of damages from any dues payable to the Tenderer/Service Provider.
- 13.3. The Tenderer/Service Provider will give a declaration as per draft letter attached that he has read and understood the above conditions and the same shall remain binding upon him in case the work is entrusted to him.
- 13.4. The Tenderer/Service Provider shall at all time indemnify the RGUKT-Nuzvid against all claims for compensation under the provisions of any law

Signature of Tenderer with Date

for the time being in force / brought into force, by or in respect of any workmen employed by the Tenderer/Service Provider in carrying out the contract and against all costs and expenditure incurred by the RGUKT-Nuzvid in connection therewith. The RGUKT shall be entitled to deduct any amount due, from all the money paid or payable by way of compensation as aforesaid and costs or expenses in connection with any claim thereto

- 13.5. The Tenderer/Service Provider shall not assign the contract. He shall not sublet any portion of the contract. In case of breach of this condition, RGUKT-Nuzvid will serve a notice in writing on the Tenderer/Service Provider rescinding the contract where upon the security deposit shall stand forfeited to RGUKT-Nuzvid without prejudice to other remedies against the Tenderer/Service Provider
- 13.6. The employees engaged by the contracting Tenderer/Service Provider should observe the discipline and should see that the decency and decorum are maintained within the course of their employment.
- 13.7. All the licenses, permits etc. from statutory authorities required for running of this contract will be in the name of the RGUKT-Nuzvid. However all formalities required for obtaining/renewing them will be done by the Tenderer/Service Provider on behalf of the RGUKT-Nuzvid.
- 13.8. The Tenderer/Service Provider shall indemnify RGUKT-Nuzvid against all claims which may be made upon the employer whether under Workmen's Compensation Act or any other statutes in force during the currency of this contract shall at his own expenses effect and maintain a policy of insurance against such risks and deposit such policy or policies with RGUKT.
- 13.9. Tenders should be submitted in sealed cover properly sealed on sealing wax/packing PVC tapes. Covers, which are closed by gum or staples only, will not be considered.
- 13.10. **Late Tender:** The slit of the tender box will be closed at the specified time, as in NIT no tender brought to the office after that time will be accepted. So far as tender received before the time fixed in the tender notice for receipt only will be considered. The RGUKT, Nuzvid will not be responsible for any delay in transit of tender sent by post, by person, by courier or any other mode.

14. POSTPONMENT OF TENDER OPENING

- 14.1. Whenever it is considered necessary to postpone the opening date of tenders, quick decision shall be taken and communicated to the Tenderers/service providers who have purchased the tender documents and shall be at least one day before the original date of opening. The reasons for postponing the tender shall be recorded in writing. Such notice of extension of date of opening shall be displayed prominently in the notice board of the RGUKT, Nuzvid website. If the date of opening of bids is declared as holiday or forced holiday, the bids will be opened on the next working date at the same time and venue.

Signature of Tenderer with Date

- 14.2. Hence it is informed to Tenderer/service providers to thoroughly follow the RGUKT, Nuzvid website.
- 14.3. The Tenderer/service provider may modify, revise or withdraw his bid after submission prior to deadline prescribed for submission of bid
- 14.4. No bid shall be modified subsequent to the deadline for submission of bids.

15. STATUTORY LIABILITIES OF THE TENDERER/ SERVICE PROVIDER

- 15.1. In case of material loss etc., the Tenderer/Service provider will keep the RGUKT-Nuzvid indemnified against all such risks.
- 15.2. Notice of Non-compliance: The Employer shall promptly notify the Tenderer/ Service Provider upon discovering any instance where the Tenderer/ Service Provider has failed to comply with the provisions as given in above paragraphs. On receipt of such notice, the Tenderer/ Service Provider has to reply within 3 days.

16. INDEMNIFICATION BY TENDERER/ SERVICE PROVIDER

The Tenderer/ Service Provider at all times will keep the RGUKT, Nuzvid indemnified against all costs, damages, losses claims etc., which the RGUKT, Nuzvid may have to suffer, undergo or pay as a result of operation/ execution of this service contract and after completion of contract in the said premises.

17. FORCE MAJEURE

- 17.1. No liability shall be attached to the Tenderer/Service provider for non-operation or execution of his obligation under this contract as a result of Force Majeure of any other factor beyond the control of the Tenderer/Service Provider.
- 17.2. No liability shall be attached to the Tenderer/Service provider for any damage due to natural calamities such as earthquake, war, civil, commotion and willful damage.

18. TERMINATION

The contract can be terminated

- 18.1. Administrative Officer, RGUKT, Nuzvid reserves the right to terminate the contract without assigning any reason by giving a notice of three days to the successful Tenderer/Service provider by Regd. Post to the address given in the tender submitted, or to any other address which may be recorded in the office at the request of the Tenderer/service provider. The period of three days will be counted from the date of dispatch of the notice. In such cases, the Security Deposit of the successful Tenderer/service provider will be refunded soon on getting demand from the Tenderer/service provider. The RGUKT, Nuzvid will not be liable for payment of any compensation for any loss that the contractor may be put to or alleged to have been put to on account of such termination

Signature of Tenderer with Date

- 18.2. The RGUKT, Nuzvid will have the full right to reject any or all the tenders without assigning any reason whatsoever and is not bound to accept the lowest tender. The RGUKT, Nuzvid also reserves the right to award the contract with more than one contractor.

19.DISPUTES

All disputes and differences of any kind whatsoever arising out or in connection with contract, whether during or after completion of contract will be settled amicably in a spirit of co-operation and the RGUKT, Nuzvid decision shall be final on all such matters and shall be binding on the Tenderer/ Service Provider.

20.DISCLAIMER

- 20.1. Even though adequate care has been taken in the preparation of this Tender Schedule the Tenderer/service provider should satisfy himself that the Schedule is complete in all respects.
- 20.2. RGUKT, Nuzvid nor their employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this Tender Schedule and it is not possible for the RGUKT, Nuzvid to consider the investment objective, financial situation and particular needs of each party who reads or uses the Tenders Schedule. Certain prospective Bidders may have a better knowledge of the scope of work than others. Each prospective Bidder should conduct his own investigations and analysis and check the accuracy, reliability and completeness of the information in the Tender Schedule and obtain independence advice from appropriate sources.
- 20.3. The Administrative Officer, RGUKT, Nuzvid reserves the right to reject any or all the Bids submitted in response to this request for Proposal at any stage without assigning any reasons whatsoever.
- 20.4. The Administrative Office, RGUKT, Nuzvid reserves the right to change any or all of the provisions of this Request for Proposal. Such changes would be intimated to all parties procuring this Request for Proposal.

21.REJECTION OF TENDERS

- 21.1. The Administrative Officer, RGUKT, Nuzvid reserves the right to cancel the tender process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected bidder or any obligations to inform the affected bidder of the grounds of acceptance or rejection.
- 21.2. No bidder is entitled to withdrawn his offer after submission. Incase such withdrawal; EMD deposited along with the tender schedule will stand forfeited.

Signature of Tenderer with Date

- 21.3. For breach of any of the conditions prescribed in the tender as specified by the organization from time to time, the security Deposit is liable to the forfeited. Decision of the Administrative Officer, RGUKT, Nuzvid in this regard is final and binding on the Tenderer/Service Provider.

Details of the Standing Mango Trees

S.No	Name of the owner	RS.No.	Extent in Acres	No. of Trees
1	RGUKT-Nuzvid	1061-6,7,8,9,10,11	Ac. 63.67cts	1. Mango-433nos 2. Teak – 38nos 3. Tadi – 33nos 4. Veduru – 3nos 5. Vepa – 45nos 6. Sapota – 2nos 7. Amla – 1no

Signature of Tenderer with Date

CHECKLIST

The bidder use may the check list below to ensure that the tender submitted is complete in all respects.

Cover 'A' should contain the following documents

S.No	Particulars	Yes	No
1	The original tender schedule(all pages should be signed)		
2	Crossed Demand Draft from National Bank towards EMD		
3	Crossed Demand Draft of tender document fee/tender fee		
4	Copy of GST		
5	Copy of PAN		

Note: all the pages of the Bid Document may be serially numbered and signed.

Signature of Tenderer with Date

PRICE BID**Ref.No.: B/RGUKT/Nzd/Engg/B-204/2020-21/4**

To
The Administrative Officer,
RGUKT-Nuzvid.

Sir,
I/we wish to submit our bid for purchasing of standing mango trees at RGUKT-Nuzvid

S. No	Name of the work	Tree details	Each tree quoted Rate	Total amount
1	FELLING, UPROOTING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-NUZVID, KRISHNA DISTRICT	Mango – 433nos		
2		Teak – 38nos		
3		Tadi – 33nos		
4		Veduru – 3nos		
5		Vepa – 45nos		
6		Sapota – 2nos		
7		Amla – 1no		

I/We hereby agree to pay also GST any other taxes as per prevailing rate in Andhra Pradesh on above said quoted bid price.

Seal & Signature of the Bidder

Signature of Tenderer with Date

BIDDER INFORMATION

Ref. No.: B/RGUKT/Nzd/Engg/B-204/2020-21/4

**FELLING, UPROOTING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS &
WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKT-NUZVID, KRISHNA DISTRICT**

1. Name of the Tenderer

2. Postal address in full

Signature of Tenderer with Date

**MANDATE FORM FOR TRANSFER OF PAYMENT THROUGH ELECTRONIC
CLEARANCE/ELECTRONIC FUND TRANSFER**

To
The Administrative Officer,
RGUKT,
Nuzvid.

Sir,

Kindly pay any amount due to me/us to my/our Bank account as detailed below either by Electronic Clearance/Electronic Fund Transfer mode and oblige.

1. Name of the Bidder :
2. Name of the Bank :
3. Name of the Branch :
4. Nature of Account :
5. Account Number :
6. Bank Code (IFS Code) :
7. Address :

Date: Signature of Bidder

The information furnished above is correct as per our records.

Signed and understood by me/us Signature of contractor

Signature of Tenderer with Date

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

Tender Number: B/RGUKT/Nzd/Engg/B-204/2020-21/4

Subject: Authorisation for attending bid opening on _____ (date) in the tender of _____

Following persons are hereby authorised to attend the bid opening for the tender mentioned above on behalf of _____
(Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
I		

Alternate
Representative

Signatures of bidder

Or

Person authorised to sign the bid documents on behalf of the bidder.

1. Maximum of one representative will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorisation as prescribed above is not received.

Signature of Tenderer with Date

REQUISITION FOR REFUND OF EMD

From

To
The Administrative Officer,
RGUKT,
Nuzvid.

Sir,

Sub: Tender for purchase of mango trees

Ref: 1) RGUTK, Nuzvid Tender Notice No. **B/RGUKT/Nzd/Engg/B-204/2020-2/41**

2) Our Tender dated 06.11.2020.....

In case our tender for FELLING, UPROORING AND TRANSPORTATION OF STANDING TREES AS IS WHERE IS & WHAT IS BASIS FROM THE INSTITUTE LAND OF RGUKTNUZVID, KRISHNA DISTRICT submitted in response to the tender notice cited is not accepted by RGUKT, Nuzvid, the Earnest Money Deposit remitted by me/us may lease be refunded at the earliest. An advance stamped receipt for the amount is enclosed herewith.

Yours faithfully

Signature of Tenderer with Date