



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES**  
(A.P Government Act 18 of 2008)

Nuzvid, RGUKT-campus, Krishna District, Andhra Pradesh-521202

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**No:RGUKT/NUZ/Proc/NIQ/Vice President Venue/2018-19**

**Date: 05.03.2019**

**To**

**All Interested vendors**

**Dear Sir/ Madam,**

**SUB:** Notice inviting quotation for preparation of Stage and Venue at RGUKT, Nuzvid.

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The Administrative Officer, RGUKT- Nuzvid invites quotations in single bid as indicated, in sealed cover for the preparation of Stage and Venue at RGUKT, Nuzvid. Kindly quote your lowest price including taxes & transportation.

**Please Note-**

01. Address of the firms submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on the sealed cover as under and should reach by speed post/ Courier service/by person.
02. The following must be clearly written on the outer sealed cover irrespective of single bid. Without sealed cover, the quotation will not be accepted.

**QUOTATION FOR PREPARATION OF STAGE AND VENUE AT RGUKT, NUZVID**

**NIQ Ref. No: RGUKT/NUZ/Proc/NIQ/STAGE AND VENUE/18-19 dt: 05.03.2019**

**To**

**The ADMINISTRATIVE OFFICER**

**RGUKT - NUZVID**

**KRISHNA (DIST) - A.P. - 521202**

03. There is no Quotation document fee and Quotation document is to be downloaded from our website given below. [www.rguktnuz.in/tenders](http://www.rguktnuz.in/tenders) or [www.rguktn.ac.in/tenders](http://www.rguktn.ac.in/tenders)
04. **Validity:** Quoted rates must be valid for 120 days
05. **Delivery:** Unless otherwise stated delivery of goods at RGUKT-Nuzvid, will have to be maximum within 15days. All aspects of safe delivery shall be the exclusive responsibility of the vendor.

06. **Firm Registration Document and GST Registration** copy of the document to be furnished
07. **GST No** must appear in the Invoice/Bill
08. **Late and delayed quotation:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
09. **Bid not transferable:** The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.
10. Payment: Payment will be made within 30 days from the billing date after getting satisfaction certificate from the concerned department. Payment would be made through online mode only. Following information must be clearly written in the quotation for RTGS / FUND TRANSFER: -
- Name of the Firm with complete postal address
  - ACCOUNT No
  - Name of the Bank with Branch where the Account exist
  - IFSC CODE
  - PAN No:
11. Kindly read both the Instructions and Terms properly and see that instructions and terms are fully understood and complied. No correspondence shall be entertained in case your quotation is rejected on ground of not complying with our instructions, terms and conditions. In case of doubt please contact us at 8333981200 or the Administrative Office.

## 12. INSTRUCTION TO BIDDERS

Starting date	<b>05.03.2019 (9:00 am)</b>
Last date & Time of receipt of Tender	<b>08 .03.2019 (12:00 pm)</b>
Time of opening Tender:	<b>09 .03.2019 (5.00 pm)</b>
Venue of Bid opening:	Administrative Office, RGUKT- Nuzvid.

Sd/-

**Administrative Officer**

**Price Bid:**

Item No	Description	Quantity or Size	Remarks	Each in Rs.	Total in Rs.
1	Stage (Hydraulic Jack Support System)  Dias : 40 x 60 feet, 5 feet from ground level; Water proof roof (Truss) , Side Walls, Steps (10 feet wide) on both sides, White Cloth covering for all sides & Roof, Green Carpet, Lighting Arrangement etc.	1 No.			
2	VVIP Chair	1 No.	The seat of the chair should be at least 22 inches from the ground level. Back Should not be too high.		
3	VIP Chairs	50 No			
4	Podium (4 feet 6 inches high on front and 4 feet 2 inches on back, slant top)	1 No.			
5	Audio System & Public Address System	1 Set	Shall be sufficient to address the area covering 2 Acres.		
6	Tower ACs ( 2 Ton)	2 No.			
7	Tea Pai	1 No.			
8	LED Screens ( 6 x 8 feet) with all supporting platforms for clear vision)	4 No.			
9	Green Carpet surrounding the stage	6000 SFT	New one is desirable		
10	Red Carper along path way	1000 SFT	New one is desirable		
11	Barricade (MS Steel angle Sections) 4 feet high including Double D zone as per security concern	600 RMT			
12	Pipe Pendals of suitable height	75 x 80 SQM	White Cloth, Sun proof.		
13	Arm less Chairs (Fibre/Plastic)	6000 No			
14	Video Camera with Crew and accessories	1 No.			
15	Air Coolers for Audience	16 No.			

16	Media Platform 10 x 6 SFT	1 No.	The Plat forms should not obstruct the view of the speaker to his/her audience		
17	Green Toilet with Sufficient privacy measures at the Venue	1 No			
				<b>Sub Total</b>	
				<b>GST@.....</b>	
				<b>Grand Total</b>	

**Authorized Signature & Stamp**