

**BID DOCUMENT Open Competitive  
Bid (OCB) E-Procurement**

**Supply, Installation, Testing and Commissioning of Split AC  
Machines**

**AT**

**RGUKT, NUZVID-AP**

**Rajiv Gandhi University of Knowledge Technologies Andhra  
Pradesh**

**Proprietary & Confidential**



**RAJIV GANDHI UNIVERISTY OF KNOWLEDGE  
TECHNOLOGIES  
NUZVID**

**Mylavaram Road, Nuzvid-521202, Krishna Dist., A.P  
Phone No:8333981187**

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**Section - 1**

**News paper advertisement**

***E-Procurement Tender Notice***

	<p><b>RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES</b> <b>NUZVID</b> Nuzvid, Krishna District, Andhra Pradesh- 521 202</p>
<p><b>Tender Notice</b></p>	
<p><b>Ref. No: RGUKT/NZD/Proc/AC Machines/T02/2019</b>                      <b>Date: 09.02.2019</b> <b>Online tenders are hereby invited from reputed Registered Suppliers/ Manufacturers/ Authorized Dealers for Supply, Installation, Testing and Commissioning of Split AC Machines at the RGUKT – Nuzvid Institute, Nuzvid, Krishna Dist., Andhra Pradesh - 521202.</b></p>	
<p>Interested bidders can download and submit the bids online from <b>09.02.2019</b> to <b>01.03.2019</b> up to 05:00PM through <a href="https://tender.apecurement.gov.in">https://tender.apecurement.gov.in</a> (AP Portal). For further details please visit our website: <a href="http://www.rguktn.ac.in">www.rguktn.ac.in</a> or <a href="https://tender.apecurement.gov.in">https://tender.apecurement.gov.in</a> (Andhra Pradesh Portal)</p>	
<p><b>Bid calling date: 06.02.2019</b></p>	<p><b>Sd/-</b> <b>Administrative Officer</b> <b>IIIT,Nuzvid, RGUKT</b></p>

## Section 2 - Tender Call notice

Reference No	<b>RGUKT/Nuz/Proc/AC Machine/T02/2018-19</b>
Bid calling date	06.02.2019
Tender Fee (Non refundable)	2,000/-
EMD (refundable)	30,000/-
Bid Documents Downloading Start date	09.02.2019
Bid Document Downloading End Date	<u>01.03.2019, 5.00PM</u>
Last date for uploading of online documents	<u>01.03.2019, 5.30PM</u>
Last date for submission of Hard Copies of EMD, Document Fee and other necessary documents (scanned copies)	<u>04.03.2019, 4.00PM</u>
Technical Bid opening date/time	<u>05.03.2019.10.00AM</u>
Price Bid opening date/time	<u>05.03.2019.11.00AM</u>
Contact person	Administrative Officer, RGUKT – Nuzvid

**Note:** The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s. VUPADHI (<https://tender.apecurement.gov.in> ) at their e-mail address: contact@vupadhi.com, Phone: +91 40-39999700, 39999701

### CLARIFICATIONS:

- i. Queries if any can be made through e-mail only to [purchases@rguktn.ac.in](mailto:purchases@rguktn.ac.in) on or before **25.02.2019**. Queries received via any mode other than e-mail id mentioned above will not be entertained. The queries should only be sent in following format on the official letter head of the company.

S. No.	Page No. (Tender Ref.)	Clause	Description	Query

- ii. The addendum/corrigendum if any shall be published on IIIT Nuzvid, RGUKT website i.e. [www.rguktn.ac.in](http://www.rguktn.ac.in) as well as on e-procurement platform <https://tender.apecurement.gov.in>.
- iii. The Bidders are requested to submit the bids after issue of clarifications duly considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/ amendments made by IIIT Nuzvid RGUKT Institute.

### SECTION-III

#### STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

S. No	Item	Description
1	Name of the work	Tender call for supply installation testing and commissioning of Split AC Machines (inverter type) at IIIT, Nuzvid, RGUKT..
2	Variation in quantities	± 5 %
	<b>Payment terms</b>	
3	<b>FEE</b>	Rs. 2000 (Non-refundable)
4	<b>EMD</b>	Rs. 30,000 (Refundable)
5	Transaction Fee	1. All the participating bidders who submit the bids have to pay an amount @ 0.03% of their final bid value online with a cap of Rs. 10,000/- for quoted value of purchase up to Rs.50 crores and Rs.25000/- if the purchase value is above Rs.50 crores & service tax applicable @ 15.00% as levied by Govt. of India on transaction fee through online in favor of MD, APTS. The amount payable to APTS is non refundable. Corpus Fund: Successful bidder has to pay an amount of 0.04% on quoted value through demand draft in favor of Managing Director, APTS, Hyderabad towards corpus fund at the time of concluding agreement.
5	Transaction Fee Payable to	1. Important Notice to Contractors, Suppliers and Department users (i) In the endeavor to bring total automation of processes in e-Procurement, the Govt. has issued orders vide G.O.Ms.No. 13 dated. 05.07.2006 permitting integration of electronic Payment Gateway of ICICI/HDFC/Axis Banks with e-Procurement platform, which provides a facility to participating suppliers/ contractors to pay the transaction fee online using their credit cards.
6	Procedure for Bid Submission	Bids shall be submitted online on <a href="http://tender.apeprocurement.gov.in">http://tender.apeprocurement.gov.in</a> platform 1. The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website <a href="http://tender.apeprocurement.gov.in">http://tender.apeprocurement.gov.in</a> 2. Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital certificates. 3. The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-

		<p>market place.</p> <ol style="list-style-type: none"> <li>4. The bidders should scan and upload the respective documents in Pre-Qualification and Technical bid documentation. The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity.</li> <li>5. The hard copies of all the uploaded Technical documents should be attested by a Gazetted Officer or properly notarized.</li> <li>6. The rates should be quoted online only.</li> <li>7. The financial bids of the Service Providers, who qualify the technical bid, shall only be opened.</li> </ol>
7	Other conditions	<ol style="list-style-type: none"> <li>1. The Documents that are uploaded online on e- market place will only be considered for Bid Evaluation.</li> <li>2. After uploading the documents, the copies of the uploaded technical bid documents have to be submitted by the bidder to the “The Administrative Officer, IIIT, Nuzvid, RGUKT Krishna Dist - 521 201”, by 03:00PM on 12-02-2019.</li> <li>3. IIIT, Nuzvid, RGUKT will not hold any risk and responsibility regarding non-visibility of the scanned and uploaded documents.</li> <li>4. The IIIT, Nuzvid, RGUKT shall not hold any risk on account of postal delay.</li> <li>5. Failure to furnish any of the uploaded documents, certificates will be entitled in rejection of the bid. Similarly, if any of the certificates, documents, etc., furnished by the Bidder are found to be false/fabricated /bogus, the bidder will be disqualified, blacklisted and action will be initiated as deemed fit and the Bid Security will be forfeited</li> </ol>
8	Termination of contract	<ol style="list-style-type: none"> <li>1. In the event of any breach and / or failure on the part of the Vendor to comply with the said terms &amp; conditions of the contract, the contract will be terminated forthwith. In addition if the contract is cancelled, the security deposit will be en-cashed and forfeited.</li> </ol>
9	Placing work order	<ol style="list-style-type: none"> <li>1. The Administrative Officer will place work order on identified successful bidder</li> <li>2. Administrative Officer reserves the right to reject only or all the tenders or accept them in part or reject the lowest tender without assigning any reason thereof. Administrative Officer authorities reserve the right to relax or tighten the conditions/norms given in the tender documents.</li> </ol>

## SECTION-IV

### GENERAL INFORMATION TO THE BIDDERS

1. **Name of Work:** Supply installation testing and commissioning of Split AC Machines (inverter type) at IIIT, Nuzvid, RGUKT.
2. **OEM should be ISO 9001:2000 Certified Company.**
3. **Tender Cost:**  
Applicant vendor must submit the demand draft for **Rs 2,000/- (Rupees Two thousand only)** in favour of “**The Director, RGUIIT, Nuzvid**” obtained from any Nationalized/scheduled Bank valid for six months as a tender fees. All applicable bank charges shall be borne by the applicant and he shall not have any claim what so ever on this account on Government. The Demand Draft submitted for tender fee shall be non-refundable.
4. **EMD Payment:**  
The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs. 30,000/- (Rupees Thirty Thousand Only)** by way of demand drafts or Bank Guarantee only. The demand drafts or Bank Guarantee shall be drawn in favour of “**The Director, RGUIIT, Nuzvid**”. The EMD of the successful bidder shall be returned after the successful submission of Bank Guarantee/ Security Deposit and for unsuccessful bidder(s) it would be returned after the award of the contract.
5. **a) Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fail to observe and comply with stipulation made herein or backs out after quoting the rates, the amount of earnest money will be forfeited.**
6. **Price: Price should be** quoted only in Indian Rupees. The Price quoted should be all inclusive including the installation and admissible taxes. Administrative Officer will not provide any C or D Form. However, subject to availability, way bill / transit permit may be issued.
7. **Conditional Offer:** will not be accepted. No advance is payable against supply of stores.
8. **Period of Validity:** Bids shall remain valid for acceptance, at least for a period of 90 days from the date of opening of the price bid.
9. Technical bid must contain a copy of the commercial bid without the prices.
10. The Administrative Officer does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Evaluation Committee of the Administrative Officer.

11. Vendor should clearly mention in their bid, if any specification is not met by the quoted product.
12. Bidders should submit the proforma for technical Bid duly signed with Office seal along with detailed credentials of the Company, Current Income Tax & GST Clearance certificates and other documents supporting the Technical Bid.
13. **All tenders are to** be submitted at the IIIT, Nuzvid RGUKT in the name of “ To The Administrative Officer, RGUKT-Nuzvid, Mylavaram Road, Nuzvid, Krishna District, Andhra Pradesh – 521201” before the due date and time and acknowledgement to be obtained. In case due date happens to be a holiday, the tender will be accepted on the next working day.

#### **14. IMPORTANT**

- (I) The Administrative Officer, IIIT, Nuzvid, RGUKT may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid.
- (II) The Administrative Officer at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof, at any time before placing the Purchase Order. Administrative Officer at its discretion also reserves the right to verify information submitted and inspect the manufacturer facilities, if required to confirm their capabilities.  
In case of any dispute, the decision of the Administrative Officer, IIIT, Nuzvid, RGUKT shall be final and binding on the bidders.



## Section-V

### TERMS AND CONDITIONS

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**IMPORTANT: READ ALL THE FOLLOWING TERMS AND CONDITIONS AND  
SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT**

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- 1) **"PRE –BID Meeting"** shall be held on **26/02/2019** at **11:00 A.M.** at **IIIT Nuzvid, RGUKT**. All the prospective bidders are requested to send comments/representation on or before pre-bid meeting.
  
- 1) **Rate** : Rate should be quoted in Indian Rupees (INR) on DOOR Delivery Basis(supply, Installation and Commissioning) at IIIT Nuzvid, RGUKT inclusive of all the Charges, with break-ups as:
  - Basic Cost
  - GST
  - Total Cost (F.O.R. at RGUKT, Nuzvid)
  
- 2) **Opening of Tender:**

The tenderer is at liberty to present either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.
  
- 3) **Validity of the bids:**

The bids shall be valid for a period of 180 days from the date of opening of the tender. This has to be so specified by the tenderer in the commercial bid.
  
- 4) **Amendment of tender document:**

At any time prior to the last date of receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the Tender document by an amendment. **The Institute may at its own discretion extend the last date for the receipt of bids.**
  
- 5) **Right of acceptance:** IIIT Nuzvid, RGUKT reserve the right to accept or reject any or all tenders /quotations without assigning any reason there of and also does not bind itself to accept the lowest quotation or any tender. Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation or any tender.
  
- 6) **Signing the Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 100/- (Rs. One Hundred Only) along with performance security within fifteen days of the issue of the letter of notification of award. In the event of failure on the part of the successful bidder to sign the contract within the period stipulated above, the EMD shall be forfeited and acceptance of the BID shall be considered as cancelled.
  
- 7) **Performance Security:** As a guarantee towards due performance and compliance of the contract work, the successful bidder (contractor) will deposit an amount equal to 10% of order value and should be kept valid for a period of 60 days beyond completion of all

the contractual obligation, including CMC period towards security deposit by way of demand draft/ bank Guarantee in favour of "RGUIIT, Nuzvid" drawn on any Nationalized Bank payable at Nuzvid within fifteen days of the issue of the Letter of notification of award along with non-judicial stamp paper of Rs. 100/- (Contract agreement).

**8) Delivery:**

All the goods ordered shall be delivered at IIIT Nuzvid, RGUKT within **30 days** from the date of issue of purchase order. Satisfactory delivery and installation of AC's will be completed within two weeks from the date of receipt of the AC's at the IIIT Nuzvid, RGUKT premises. All the aspects of safe delivery shall be the exclusive responsibility of the supplier. If the supplier fails to deliver the goods on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.

If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform IIIT Nuzvid, RGUKT in writing about the same and its likely duration and make a request for extension of the delivery schedule accordingly. On receiving the supplier's communication, the institute shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

**9) Liquidated Damages**

If the supplier fails to deliver any or all of the goods or fails to perform the service within the time frame(s) incorporated in the tender, the institute shall, without prejudice to other right and remedies available to IIIT Nuzvid, RGUKT under the tender, deduct from the quoted price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of goods and/or services until actual delivery or performance subject to a maximum of 10 % of the quoted price. Once maximum is reached the institute may consider termination of the tender.

**10) Force Majeure :**

If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive. Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, IIIT Nuzvid, RGUKT party may, at least option to terminate the contract.

**11) Insolvency etc.:**

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the

conditions herein specified, the institute shall have the power to terminate the contract without any prior notice.

**12) Breach of Terms and Conditions:**

In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by the institute. In that event the security deposit shall also stand forfeited.

**13) Subletting of Work:**

The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of IIIT Nuzvid, RGUKT which will be at liberty to refuse if thinks fit or unfit. The tender is not transferable. Only one tender shall be submitted by one tenderer.

**14) Right to call upon information regarding status of work:**

The institute will have the right to call upon information regarding status of work/ job at any point of time.

**15) Terms of payment:**

90% Payment shall be released after the successful delivery of the ordered goods against the submission of the Inspection report by the committee. Balance 10% would be made after three months on getting satisfactory certificate from the concerned department.

Only online payment would be done. Hence, details like: Name of the bank, Account No., IFSC code has to be furnished along with the bill.

**16) Arbitration:**

If any difference arises concerning this agreement, its interpretation on payment to be made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

**17) Legal Jurisdiction:**

The agreement shall be deemed to have been concluded in Nuzvid, Andhra Pradesh and all obligations hereunder shall be deemed to be located at Nuzvid, Andhra Pradesh and Court within Hyderabad will have Jurisdiction to the exclusion of other courts.

**. Inspection:**

a) IIIT Nuzvid, RGUKT shall have the right to inspect and/or to test the goods to confirm their conformity to the tender Specifications at no extra cost to IIIT Nuzvid, RGUKT.

b) The institute reserve the right to inspect, test and where necessary, reject the Goods after the goods have arrived at the final destination and it shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the institute prior to the goods shipment.

- c) The Director, IIIT Nuzvid, RGUKT shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.
- d) No payment shall be made for rejected goods. Rejected items must be removed by the bidders within two weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

**18) Documents:**

- a) All pages of the Tender should be numbered and indexed.
  - b) The bidder shall provide in its tender the required as well as the relevant documents like F data, literature, drawings etc. to establish that the goods and services offered in the tender fully confirm to the goods and services specified by the institute in the tender documents. For this purpose the bidder shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the institute in the tender documents to establish technical responsiveness of the goods and services offered in its tender duly indicating relevant page numbers in the product literature.
- 19) Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet IIIT Nuzvid, RGUKT's Technical specification / requirements would be compared.
- 20) IIIT Nuzvid, RGUKT reserves the right to modify or alter the specifications after short listing of tenderers.
- 21) The order will be based on the actual requirement at the time of ordering, optional items may also be ordered based on the actual requirements at the time of ordering. Not quoting for this may result in disqualification. The institute reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.

**ACCEPTANCE**

We accept the above terms and conditions and shall comply with them strictly

**Signature of the Bidder :** .....

**Name and Designation :** .....

**Business Address :** .....  
.....  
.....

**Place :**

**Date :**

**Seal of the Bidder's Firm**

**ANNEXURE- I**

**Technical Specifications**

S.No	Description of the Item	Rating	Quantity
1	<p>Supplying, carrying out installation, testing and commissioning of <b>Inverter Air Conditioners with Stabilizer and stand</b> with high wall mounted Single Split indoor unit and outdoor condensing unit Hermetically sealed compressor suitable for operation on 230V, 50Hz, 1Phase AC supply capable of performing Heat cool dehumidifying air circulating and filtering with cooling and condensing units with 3 mts of copper piping, insulation kit and 4 mts of 4core copper flexible chord with cordless remote control etc., dual barrier coating in order to protect coil form oxidigation.<b>1.5 TR 5 star</b> capable of delivering 18000 BTU/hr and above with operating on refrigerant R-32/ R-410A Makes: Blue Star PAFU-DAFU series</p> <p>Warranty: 1 year on site and compressor 5 years.</p>	1.5 Ton 5 Star	16 Nos
2	<p>Supplying, carrying out installation, testing and commissioning of <b>Air Conditioners with Stabilizer stand</b> with high wall mounted Single Split indoor unit and outdoor condensing unit Hermetically sealed compressor suitable for operation on 230V, 50Hz, 1Phase AC supply capable of performing Heat cool dehumidifying air circulating and filtering with cooling and condensing units with 3 mts of copper piping, insulation kit and 4 mts of 4core copper flexible chord with cordless remote control etc., dual barrier coating in order to protect coil form oxidigation. 2.0 TR 3 Star capable of delivering 24000 BTU/ hr and above with operating on refrigerant R-32 / R-410A Makes: Blue Star FS324YATU Warranty: 1 year on site and compressor 5 years.</p>	2 Ton 3 Star	3

## Annexure-II

### Technical Check List

S.NO	Particulars	Enclosed (Yes/No)	Page No
1.	Name of the Agency		
2.	Date of the establishment of the agency		
3.	Bidder letter Form (Annexure-III)		
4.	Bidder Information sheet (Annexure-IV)		
5.	Valid Registration certification of the Agency/Firm		
6.	GST Registration certificate		
7.	Valid PAN card		
8.	Whether the firm is registered under Company Act. Partnership or proprietorship		
9.	Split AC Make & Model No must be clearly stated by the bidder in the technical bid.		
10.	Work Experience in dealing with various departments including Government departments - attach copies of supply orders placed on the agency		
11.	Acceptance of all the instructions, terms and conditions mentioned in this bid documents and conforming no deviation. As a token, tenderer should sign and affix his firm's stamp at each page of the bid document and all its annexure.		

**NOTE: All pages of the bid documents must be serially numbered and signed.**

Place & Date: Bidder's Signature with Seal

## Annexure-III

### Bidder Letter Form

From:

(Registered name and address of the bidder)

To

The Administrative Officer,  
RGUKT – Nuzvid  
Mylavaram Road, Nuzvid  
Krishna (Dist.), A.P – 521201

Sir,

Having examined the bidding documents and amendments there on, for supply, installation, testing and commissioning of Split AC machines along with all external fittings at RGUKT-Nuzvid, in response to your tender call dated 05.02.2019.

1. I/We hereby offer to supply, installation, testing and commissioning of Split AC machines along with all external fittings as listed in the schedule to this tender hereto as you may specify in the acceptance of Tender at the price given in the said Schedule and agree to hold this offer open for a period of 90 days from the date of opening of the tender.
2. I/we shall be bound by a communication of acceptance / rejection by RGUKT-Nuzvid.
3. I/We have understood the scope of work, Instruction to bidders and terms and conditions of contract in the form as enclosed with the invitation to the tender and have thoroughly examined the specifications quoted in the Schedule hereto and am/are fully aware of the nature of the service required and my/our offer is to supply, installation, testing and commissioning of Split AC machines along with all external fittings strictly in accordance with the specifications and requirements.
4. Certified that ours is:
  - a) A sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of the sole proprietor (OR)
  - b) A partnership firm, and the person signing this bid document is a partner of the firm and has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement /by virtue of general power of attorney (OR)
  - c) A company and the person signing the document is the constituted attorney/ authorized signatory.(NOTE: Strike out whatever is not applicable. All corrections/deletions should invariably be attested by the person authorized to sign the bid document).
5. I/We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof shall constitute a binding contract between us.
6. If bid is accepted, I/we undertake to;
  - a) Provide services/execute the work according to the time schedule specified in the bid document,
  - b) Obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and



- c) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 7. We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.
- 8. We understand and agreed that supply, installation, testing and commissioning of Split AC machines along with all external fittings at RGUKT-Nuzvid even if he will be lowest Bidder for more than one service.

Yours faithfully,

(Signature)

Dated this day of \_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

FAX \_\_\_\_\_

E-mail \_\_\_\_\_

**Annexure-IV**  
**Bidder Information Sheet**

1.	Name of the organization:	
2.	Year of establishment:	
3.	Registered Office Address	
4.	Nature of the firm (Proprietorship/ Partnership/ Private Limited or Cooperative body etc)	
5.	Registration No of Firm	
6.	GST Registration No.	
7.	PAN No.	
8.	Name & Designation of Authorized person:	
9.	Phone No.	
10.	Fax No.	
11.	Email-ID	
12.	<b>Bank Details of the Agency:</b>	
	Bank Name	
	Bank Address	
	Bank Account Number	
	IFSC Code	

Place & Date: Bidder's Signature with Seal

**Annexure-V**

**FINANCIAL BID - I**

**For supply, installation, testing and commissioning of Split AC machines along with all external fittings At RGUKT-Nuzvid.**

**NAME OF VENDOR** \_\_\_\_\_

S.No	Item Description	Qty	Rate per Unit(Rs)	Make	Total amount In (Rs)	Taxes if any	Total Amount including of Tax
1	1.5 Ton 5 Star split AC Inverter model.	16		Blue Star Model No: 5CNHW18PAFU			
2	2 Ton 3 Star split Ac	03		Blue star Model No : FS324YATU			

Date:

Signature:

Address:

Name:

Designation:

(Company Seal) On behalf of: