



To

All Interested vendors

Dear Sir/ Madam,

SUB: Notice inviting quotation for Housekeeping Consumables & Material at RGUKT, Nuzvid.

The Administrative Officer, RGUKT- Nuzvid invites quotations in single bid as indicated, in sealed cover for the for Housekeeping Consumables & Material. Kindly quote your lowest price including taxes & transportation.

Please Note-

01. Address of the firms submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on the sealed cover as under and should reach by speed post/ Courier service/by person.
02. The following must be clearly written on the outer sealed cover irrespective of single bid. Without sealed cover, the quotation will not be accepted.

QUOTATION FOR HOUSEKEEPING MATERIAL & CONSUMABLE (LIQUIDS) RGUKT, NUZVID
NIQ Ref. No: RGUKT/NUZ/Proc/NIQ/Housekeeping/consumables & material/18-19 dt:14.11.2018

To
The ADMINISTRATIVE OFFICER
RGUKT - NUZVID
KRISHNA (DIST) - A.P. - 521202

03. There is no Quotation document fee and Quotation document is to be downloaded from our website given below. www.rguktuz.in/tenders or www.rguktn.ac.in/tenders
04. **Validity:** Quoted rates must be valid for 120 days
05. **Delivery:** Unless otherwise stated delivery of goods at RGUKT-Nuzvid, will have to be maximum within 15days. All aspects of safe delivery shall be the exclusive responsibility of the vendor.
06. **Firm Registration Document and GST Registration** copy of the document to be furnished
07. **GST No** must appear in the Invoice/Bill
08. **Late and delayed quotation:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.

09. **Bid not transferable:** The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.
10. **Payment:** Payment will be made within 30 days from the billing date after getting satisfaction certificate from the concerned department. Payment would be made through online mode only. Following information must be clearly written in the quotation for RTGS / FUND TRANSFER: -
- (a) Name of the Firm with complete postal address
 - (b) ACCOUNT No
 - (c) Name of the Bank with Branch where the Account exist
 - (d) IFSC CODE
 - (e) PAN No:
11. Kindly read both the Instructions and Terms properly and see that instructions and terms are fully understood and complied. No correspondence shall be entertained in case your quotation is rejected on ground of not complying with our instructions, terms and conditions. In case of doubt please contact us at 8333981200 or the Administrative Office.

12. INSTRUCTION TO BIDDERS

Starting date	14.11.2018 (9:00 am)
Last date & Time of receipt of Tender	19.11.2018 (5:00 pm)
Time of opening Tender:	20.11.2018 (3.00 pm)
Venue of Bid opening:	Administrative Office, RGUKT- Nuzvid.

Sd/-

Administrative Officer

Price Bid:

S.No	Name of the Material(liquids)	Quantity(lts)	Unit Ltr/Kg	Brand 1	Brand 2	Total in Rs.
1	Multi Purpose Cleaning Liquid	300		Micropower	Diversy-R2	
2	Bathroom Floor cleaning Liquid	150		Scale remover	Diversy-R1	
3	Toilet Bowl cleaning Liquid	100		Harpic	Diversy-R6	
4	Perfumed / Herbal Phenyl	200				
5	Air / Room Freshner	50				
6	Glass Cleaning Liquid	30				
7	Cleaning Acid	150				
8	Bleaching Powder per kg	100				
9	Urinal Cuber / Napthalene Balls	40 kg (packets also ok)				
S.No	Name of the Material	Quantity (No's)				
1	Wet mop with Rod	100				
2	Wet mop - Refill	50				
3	Easy mop - Speed Mop	10				
4	Coconut Brooms	50				
5	Soft Brooms	120				
6	Dusting Cloth -Narmal	150				
7	Wiping cloth / Smooth cloth(Red/Green/Blue)	200				
8	Nylon's Scrubber(4 Pc set)	150				
9	W/c Toilet brush	100				
10	Long handle Nylon's Scubbing brush- hard with rod	20				
11	Sponze's (Normal)12 pc set	35				
12	Floor wiper with rod	80				
13	Rubber Gloves	60				
14	Mouth Masks	300				
15	Spray cans-01 ltr	30				
16	Dust Pan	40				
17	Toilet Plunger	50				
18	Cobweb stick with brush(extendable rod)	10				
19	Garbage covers / Dustbin liners (100 lt bin) per kg	70				
20	DETERGENT SOAPS-Branded	100				
21	Surf -Per Kg	2				
Sub Total						
GST @						
Grand Total						

Authorized Signature & Stamp