



RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

(A.P Government Act 18 of 2008)

Nuzvid, RGUKT-campus, Krishna District, Andhra Pradesh-521202

Tele No: 08656-235557.

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Ref. No: RGUKT/NUZ/Proc/NIQ/Tea & Snacks/18-19/01

Date: 16.04.2018

To

All Interested vendors

Dear Sir/ Madam,

SUB: NOTICE INVITING QUOTATION FOR TEA & SNACKS (Refreshments) RGUKT – NUZVID.

The Administrative Officer, RGUKT- Nuzvid invites quotations for Refreshments (Tea & Snacks)RGUKT- Nuzvid from **23.04.2018 to 02.05.2018** in Single bid as indicated, in sealed cover, is hereby invited to reach the undersigned on or before 20.04.2018. Kindly quote your lowest price including transportation.

The details are as follows:

S.No	Name of the item	Unit price in Rs.
1	Tea 150ml 1cup	
2	Good day biscuits 4no's	
3	Dark Fantasy Small 1no	
	Transportation	

Please Note-

01. The following must be clearly written on the outer sealed cover irrespective of single bid.
Without sealed cover, the quotation will not be accepted.

QUOTATION FOR SUPPLYING TEA & SNACKS IN RGUKT- NUZVID
NIQ REF NO: RGUKT/NUZ/Proc/NIQ/Tea& Snacks/18-19/, Date: .04.2018

To
The ADMINISTRATIVE OFFICER
RGUKT - NUZVID
KRISHNA (DIST) – A.P. – 521202

02. There is no Quotation document fee and Quotation document is to be downloaded from our website given below. www.rguktnuz.in/tenders or www.rguktn.ac.in/tenders
03. **Validity:** Quoted rates must valid for 120 days
04. **Supply:** Exam cell at RGUKT Nuzvid

05. **Firm Registration Document and PAN Account No.** copy of the document to be furnished
06. **GST No.** must appear in the Invoice/bill if the firm claiming GST
07. All aspects of safe supply shall be the exclusive responsibility of the vendor
08. **Late and delayed quotation:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening.
09. **Bid not transferable:** The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.
10. Payment: Payment will be made within 30 days from the date of successful supply and acceptance of service at RGUKT-Nuzvid, through online mode. Following information must be clearly written in the quotation for digital payment: -
- (a) Name of the Firm with complete postal address
 - (b) ACCOUNT No
 - (c) Name of the Bank with Branch where the Account exist
 - (d) IFSC CODE
 - (e) PAN No:
11. Kindly read both the Instructions and Terms properly and see that instructions and terms are fully understood and complied. No correspondence shall be entertained in case your quotation is rejected on ground of not complying with our instructions, terms and conditions. In case of doubt please contact us at 8333981200 or the Administrative Office.

12. INSTRUCTION TO BIDDERS

A) Important Date and Time:

(i) Last date & Time of receipt of Tender: 20.04.2018, **(1700 HRS)**

(ii) Time of opening Tender: 21 .04.2018, **(1500 HRS)**

(iii) Venue of Bid opening: Procurement Office, RGUKT- Nuzvid.

Sd/-

Administrative Officer

