



**RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES  
NUZVID**

**Krishna District, Andhra Pradesh -521201**


**Ref: RGUKT/Nuz/Proc/Snacks/T01/2018, dated.17.02.2018.**

**NOTICE INVITING TENDER**

Rajiv Gandhi University of Knowledge Technologies (RGUKT), Nuzvid, invites sealed tenders (two bid system) for Rate Contract for supply of Food items to RGUKT, Nuzvid located in Krishna District of Andhra Pradesh State.

Description	:	Rate Contract for supply of stationery items
NIT No	:	RGUKT-N/Proc/Snacks/T01/2018
Processing Fee	:	<b>Rs.500/- (Non-refundable)</b> (in the form of DD in favour of The Director, RGUKT, Nuzvid, payable at Nuzvid)
EMD	:	<b>Rs.4,500/-</b> (in the form of DD in favour of The Director, RGUKT, Nuzvid, payable at Nuzvid)
Contract value	:	<b>Rs.1,42,000/- (Approx)</b>
Bid Validity period	:	1 Semester
<b>Last date for submission</b>	<b>:</b>	<b>07.03.2018 by 02:00PM</b>

**News paper advertisement:**

	<b>RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES, Nuzvid, KRISHNA DISTRICT, A.P-521202</b>
Tenders are hereby invited from interested and eligible bidders for Rate Contracts for supply of food & snacks to RGUKT-Nuzvid.	
Last date for receipt of bids along with required documents is 07.03.2018 till 02:00PM. For further details please visit our website: <a href="http://www.rguktn.ac.in">www.rguktn.ac.in</a>	
<b>Date:01.03.2018</b>	<b>Sd/- Director</b>

1. Rajiv Gandhi University of Knowledge Technologies (RGUKT), Nuzvid, invites sealed tenders (single bid system) for award of Rate Contract for supply of food items (**List of Items at ANNEXURE-B**) to RGUKT, Nuzvid located in Krishna District of Andhra Pradesh State, for a period of one semester from the date of award of contract(depends on the requirements may be extended). The approximate cost of order value will be an amount of Rs.1,42,000/- for semester. Interested bidders are requested to submit the competitive offer for the items strictly as per the instructions and terms & conditions mentioned in the tender document.
2. The quotations must be accompanied with the following:
  - a. Bidder information sheet (Annexure-A)
  - b. Price offer (ANNEXURE-B)
  - c. Non refundable Processing fee of Rs.500/- (Rupees Five Hundred only) in the form of DD from any Nationalized Bank, drawn in favour of The Director, RGUKT, Nuzvid, payable at Nuzvid.
  - d. Earnest Money Deposit (EMD) of Rs.4,500/- (Rupees Four Thousand Five Hundred only) in the form of DD from any Nationalized Bank, drawn in favour of The Director, RGUKT, Nuzvid, payable at Nuzvid.
    - i. The EMD of the successful bidders will be converted into Performance Security Deposit, which shall be refunded at the end of the contract.
    - ii. The EMD of the unsuccessful bidder shall be returned after award of contract.
  - e. Registration Certificate from Competent Authority.
3. RGUKT reserves the right to reject any/all tender(s) without assigning any reasons whatsoever. Canvassing in any form will be considered as disqualification from award of contract.
4. The conditions of the Contract:
  - a. The rates mentioned shall be valid though out the contract period.
  - b. The contract period is initially for a period of one year, and extendable further one more year, basing on satisfactory performance.
  - c. The items should be supplied within the period specified per the requirements.
  - d. The items shall be delivered to RGUKT Nuzvid on door delivery basis. Unloading of items and delivery to the store place shall be responsibility of the firm.

- e. The bidder must confirm in writing that the goods supplied by them shall be as per specification of goods and of Superior Quality as mentioned in the tender enquiry and in case goods of inferior quality supplied by them, the contract shall be cancelled and goods shall be purchased from the L2 quoting firm or market, and the difference in price would be recovered from L1 supplier.
  - f. Payment made after satisfactory from concerned department as per the satisfactory levels penalty will be imposed.
  - g. The contract may be placed on one more than one firm depending upon rates and other factors i.e.L1 rates, quality of the products etc.
5. The covers should be super scribed as “Tender for Rate Contract for supply of Food items”.
  6. The sealed quotations should reach the institution on or before 07 .03.2018 by **02:00PM**.
  7. Submission of the tender will signify the acceptance of all the terms and conditions of the contract. It will not be obligatory for the institute to accept the lowest quotation & no explanation shall be given for the cause of rejection of quotation to any bidder.
  8. Besides the items mentioned, if any other items, please quote the prices in a separate list.

**7. Address for sending of sealed tenders:**

Administrative Officer,  
RGUKT- Nuzvid,  
Krishna District, A.P -521202.  
Call: 8333981200.

**Sd/-  
Director**

## ANNEXURE-I

### The bidder information sheet:

1	Name of the organization	
2	Year of establishment	
3	Complete postal address	
4	Name & Designation of Authorized person	
5	Phone No.	
6	Cell no:	
7	Email	
8	Nature Of The Firm (Proprietary/partnership/etc...)	
9	<b>Bank Details of the Agency:</b>	
	Bank Name	
	Bank Address	
	Bank Account Number	
	IFSC Code	
10	PAN No.	
11	TIN No.	
12	GST No.	

**Check List (Technical Bid)**

S.No.	Description	Enclosed or not?	Pg. No.
1	Bid Processing Fee of Rs.500/-		
2	EMD for Rs.4,500/-		
3	Bidder Information Sheet		
4	Registration certificates under relevant State/Central Laws		
5	Copy of PAN CARD		
6	GST No		

**Annexure - B  
Price Bid****Name of the Agency/Bidder: M/s. \_\_\_\_\_**

S.No	Name of the Item	Unit Price	Total Cost
1	Tea		
2	Coffee		
3	Biscuits: Good day Dark Fantasy Salt Biscuits		
4	Butter milk -200ml		
5	Mirchi bajji		
6	Pakodi -100 grams		
7	Aalu Samosa		

**Note:** The prices quoted are inclusive of all taxes, duties, transportation, loading and unloading charges.

**Signature of the bidder**