

BID DOCUMENT
E-Procurement
Open Competitive Bid (OCB)

for

Supply and Installation of Aadhaar Enabled Biometric Attendance
Systems (AEBAS) at IIIT – Nuzvid, RGUKT, A.P

Proprietary & Confidential



Nuzvid, Krishna District,
Andhra Pradesh- 521 202

Phone: 08656 – 235557/ 8333981196


Email: procurement@rguktn.ac.in

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News paper advertisement

E-Procurement Tender Notice

 <p>RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES IIIT -NUZVID Nuzvid, Krishna District, Andhra Pradesh- 521 202</p>
<p>Ref: IIIT/NUZ/RGUKT/P2/Biometric/T02/2017 dated:31.03.2017</p>
<p>Online tenders are hereby invited from reputed Registered Suppliers/ Manufacturers/ Authorized Dealers for supply and installation of 75 Aadhaar Enabled Biometric Attendance Systems (AEBAS) at the IIIT - Nuzvid Institute Nuzvid, Krishna dist, Andhra Pradesh - 521202.</p>
<p>Interested bidders can download and submit the bids online from 01 .04.2017 to 15.04.2017 up to 05:00PM through https://tender.aeprocurement.gov.in (AP Portal). For further details please visit our website: www.rguktn.ac.in or https://tender.aeprocurement.gov.in (Andhra Pradesh Portal)</p>
<p>Sd/- Administrative Officer</p>

Time schedule of Tender related events

(Supply and installation of the Aadhaar Enabled Biometric Attendance Systems (AEBAS))

Bid calling date	31 .03.2017
Bid Document fee	Rs. 2,000/- (By way of DD from any Nationalized Bank)
Bid Documents Downloading Start date	03.04.2017 from 12.30 PM
Bid Document Downloading End Date	15 .04.2017 till 05:00PM
Pre Bid Meeting	06.04.2017 at 03:00PM
Last date for uploading documents online	15 .04.2017 at 05:30 PM.
Last date for Submission of documents (hard copies)	17.04.2017 at 04:00 PM.
Technical Bid opening date/time	18.04.2017 at 03:00 PM.
Price Bid opening date/time	20.04.2017 at 03.00 PM
Contact person	Administrative Officer, IIIT- Nuzvid.
Reference No.	IIIT/NUZ/RGUKT/P2/Biometric/T02/2017

Note: The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s. VUPADHI (<https://tender.apesprocurement.gov.in>) at their e-mail address: contact@vupadhi.com, Phone: +91 40-39999700, 39999701

Sd/-
Administrative Officer
IIIT -NUZVID

SECTION - I

INVITATION FOR BIDS

Ref. No: IIIT/NUZ/RGUKT/P2/Biometric/T02/2017

Dated: 31.03.2017

Subject: Tender for supply and installation of the 75 Aadhaar Enabled Biometric Attendance Systems (AEBAS) at IIIT - Nuzvid (Krishna Dist) – Reg.

Sir/Madam,

- 1) Bids are invited on the e-procurement platform from the Registered Suppliers/ Manufacturers/ Authorized Dealers for supply and installation of the 75 Aadhaar enabled biometric attendance system (AEBAS) at IIIT-Nuzvid Institute. The details of bidding conditions and other terms can be downloaded from the electronic procurement platform of Government of Andhra Pradesh i.e. <http://tender.apecurement.gov.in>
- 2) Bidders would be required to register on the e-Procurement market place <http://tender.apecurement.gov.in> and submit their bids online. On registration with the e-Procurement market place they will be provided with a user id and password by the system through which they can submit their bids online.
- 3) The bidders need to scan and upload the required documents as per the Check list given. Such uploaded documents pertaining to technical bid need to be attached to the tender while submitting the bids on line. The attested copies of all these uploaded documents of technical bid, signed undertaking of tenderer should be submitted offline to Administrative Officer, IIIT -Nuzvid by 04.00PM of 17.04.2017. The IIIT –Nuzvid will consider only the bids submitted through on-line over the copies of the paper based bids. No physical submission of the price bid will be accepted.
- 4)
 - a) The participating bidder/s will have to pay non-refundable tender processing fee Rs.2000/- in the form of Demand Draft drawn from any Nationalized Bank, in favor of The Director, RGUIIT, Nuzvid.
 - b) Further the bidder/s shall furnish, as part of the bid, the Bid security for the amounts specified in the Section-II of Tender Document be paid in the form of an unconditional and irrevocable Bank Guarantee issued by any Nationalized bank in the standard format as shown in the Tender Schedule or a crossed Demand Draft drawn in favor of The Director, RGUIIT, Nuzvid along with bids
 - c) Further all the participating bidders have to electronically pay a non-refundable transaction fee through online to M/s. APTS, the service provider through "Payment Gateway Service on E-Procurement platform", as per the Government Orders placed on the e-procurement website.

- d) IIIT, Nuzvid will not accept the tenders from blacklisted companies or undependable Suppliers whose past performance with IIIT, Nuzvid was found poor due to delayed and/or erratic supplies and those with frequent product failures, and also against whom there have been adverse reports of Sub-Standard Quality / Poor Service of Equipment supplies, as defined in the other parts of the Bidding document.

NOTE:

After uploading the documents, the copies of the uploaded technical bid documents for evaluation and original Demand Drafts in respect of Bid Security and Bid document fee are to be submitted. No physical submission of price bid will be accepted.

For any clarification and further details on the above tender please contact Telephone No: 08656-235557/ 8333981196 or Contact Person during office hours. Email: procurement@rguktn.ac.in

SECTION-II
STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Item	Description
EMD	Rs.50,000/-(by way of Demand Draft from any Nationalized Bank or by way of Irrevocable Bank Guarantee from any Nationalized Bank. DD/BG from other than Nationalized Banks will not be accepted)
Bid Validity Period	90 days from the date of opening of commercial bid
EMD Validity Period	90 days from the date of opening of commercial bid
Variation in quantities	$\pm 10\%$
Period for furnishing performance Security	Within 10 days from date of receipt of award
Delivery Schedule	Bidder must be prepared to deliver the equipments as per the schedule of the concerned campus.
Performance security value	10 % of contract value
Performance security validity period	36 months from date of commencement of services.
Period for signing the order Acceptance	Within 7 days from the date of receipt of notification of award
Payment terms	90% of the payment will be made after successful installation of the Biometric devices as per requirement of the IIIT- Nuzvid. 10% of the payment will be made after getting satisfactory certificate from the concerned authority. (After 2 months of Installation)

TENDER SCHEDULE SECTION- A

1. PREAMBLE:

The Director, IIIT, Nuzvid, invites e-tenders from registered suppliers/Manufacturers /Dealers for supply and installation of the 75 Aadhaar Enabled Biometric Attendance Systems (AEBAS)) (Note: In case of postponement of any of the above dates, the bidders will be intimated.)

Unique Identification Authority of India (UIDAI) has been setup with an objective to provide unique ID (Aadhaar) to the residents of India and to define usage and applicability of Aadhaar to deliver various services. UIDAI foresees a large-scale adoption of Aadhaar online authentication based services in various domains for service delivery. One such service (use-case) common across various domains would be Aadhaar enabled biometric Attendance system (AEBAS).

Aadhaar authentication refers to the sequence of events during which the personal identity information/data of an Aadhaar-holder is matched with their personal identity information/data that is stored in the UIDAI's Central Identities Data Repository. An Aadhaar holder's Personal Identity Data (henceforth referred to as PID) includes his or her demographic details, one-time password (OTP) sent to the Aadhaar holder's cell phone (stored in the CIDR) and the Aadhaar holder's biometric information (fingerprint and iris scan).

Aadhaar biometric authentication requires use of Standardization Testing and Quality Certification (STQC) Directorate certified iris or fingerprint devices.

At a high level the biometric attendance system would have two main components

- (i) Front End System (client end or user end)
- (ii) Back End System (backend servers to be hosted in data center)

The Front End System or the attendance system would be a hardware device having client application. The client application would have the attendance module and attendance profile registration module. The client attendance module in the idle state would wait for user interaction for manual data entry (such as through touch screen or keypad etc). Once the user ID or number is captured through screen input, the application would prompt user to provide the biometric data required for Aadhaar online authentication. It would then create the request in accordance with the Aadhaar authentication API requirements and send the request to the backend application. Additionally the attendance profile registration module would be used when the front-end system is used to register the profile of employees with the backend application.

The Back End System (also called the attendance server) would have functionalities to create Aadhaar authentication request, submit the request and receive the response in accordance with

Aadhaar authentication API requirements, mark the attendance at clock in/out, attendance system activation/de-activation, report generation etc.

- Client attendance software for the biometric machines running OS Android version 4.0 will be provided by NIC
- Client attendance software for the Desktops/Laptops running windows 7/ Linux and above will be provided by NIC
- Cloud servers in data center along with required back end software will be provided by NIC

2. THE SOLUTION, SERVICE OR MATERIAL REQUIRED:

This tender call is issued on e-procurement market place at <http://tender.apecurement.gov.in>. All the terms and conditions are to be read jointly as mentioned in the e-procurement market website and in this document.

Government of Andhra Pradesh wants to implement Aadhaar Enabled biometric attendance system in various educational institutions and hostels. The Aadhaar Enabled biometric attendance system should comprise of a Biometric Machine with 2 USB Ports and UIDAI/STQC Certified Finger Print Scanner aesthetically integrated in a single mould/enclosure.

A self-contained unit for Aadhaar enabled Biometric attendance system with in-built sensor/extractor for fingerprint authentication certified by STQC with following capabilities (Detailed specs given in Section C):

- ✚ Provision for taking user inputs such as user id or Aadhaar number through data entry mode
- ✚ Capturing biometric input data through a STQC certified biometric fingerprint scanner device for Aadhaar authentication
- ✚ Should be able to submit the authentication request for recording the attendance to a cloud based server for online Aadhaar authentication from UIDAI central
- ✚ Database (CIDR) and displaying an appropriate message for attendance along with IN /OUT time.
- ✚ Provision for display of appropriate message in case of errors / technical issues such as no connectivity available or server not reachable etc.
- ✚ To have provision in the front end client system to register the profiles of the employees with the back end servers
- ✚ To support both EDGE/3G and Wi-Fi Connectivity and preferably with LAN connectivity.
- ✚ Provision for internal battery to continue supporting Attendance Operations when there is no external power supply for at least 2 hours.

The Aadhaar Enabled Biometric Attendance System in Nuzvid Institution will be comprised with the following setup:

- i. For every 100 students – Biometric Machine+ with STQC Certified Finger Print Scanner aesthetically integrated in a single mould/enclosure.
- ii. NIC Attendance Application for Aadhaar identification.

For this purpose, IIIT-Nuzvid invites the bids from the interested parties for the supply, installation and commissioning of the Biometric Attendance System. The items are to be delivered and installed at IIIT- Nuzvid.

Shedule-1	Qty
AADHAR Biometric Attendance System (AEBAS) with STQC Certified Finger Print Scanner	75 nos

The detailed technical specifications of the items to be supplied are mentioned in Section C.

Bidder should install Mobile Device Management (MDM) & Biometric Attendance System (BAS) Software at vendor level before delivery. MDM & BAS software will be provided by NIC.

3. Scope of incidental services:

Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods.

4. Warranty:

Comprehensive onsite warranty period for 3 years (including Batteries, Spares-Parts, Service, Labour) from the date of installation of items. During warranty period the bidders should conduct preventive maintenance once in six months besides attending the calls.

5. Delivery and Installation period:

Bidder shall deliver the goods/services, install and commission the same within Four (4) weeks from the date of signing of the contract.

6. Maintenance during Warranty Period:

Successful bidder has to supply & maintain all the items including re-installation of Operating system and other applications incase gets corrupted. In case the supplied items are down and not working, same need to be repaired and restored for normal functioning as per agreed Service Level Requirements. Failing which penalty will be recovered from Performance Security.

Service Level Agreement for performance during maintenance period:

- ✓ The original call log for all the logged calls of complaints & calls closed status should be sent by email to Department on fortnightly basis for monitoring.
- ✓ Along with the above mentioned call log, a date wise abstract of calls logged and repair status within SLA and outside SLA should be provided to IIIT- Nuzvid in the following format with supporting call reports duly signed by the user.

Calls closed								
Date	No.of calls logged	Within 24 hours	Within 48hrs	Within 72 hrs	Within 96hrs	Within 5 days	Within 10 days	Within 15days

The above table may be used for calculation of penalties for not meeting the SLA requirements during maintenance/warranty period. In case the information is not provided as mentioned above, a penalty of 1% per week up to a maximum of 10% of project cost will be levied until the information is provided.

Persistent complaints from the user department during the warranty period relating to the improper service will be sufficient ground for the IIIT- Nuzvid to blacklist the successful bidder from participating in the future tenders.

NOTE:

The bidder should upload all the required documents with clear visibility, avoid missing documents and avoid bidding mistakes. In such cases, IIIT- Nuzvid reserves its right in seeking clarification from the bidder and may disqualify the bidder for the bidding mistakes, missing documents and for the documents that are not clear.

SECTION- B

B.1 Pre-Qualification criteria:

The bidder should be a manufacturer/ authorized representative of a manufacturer/whole sale dealer and should be in business of manufacture and or supply and maintenance of the IT & IT related equipment for a minimum period of two (2) years.

2. Preferential Market Access Policy:

G.O. Ms. No. 22, dt. 28-11-2015 (copy can be obtained from URL: <http://goir.ap.gov.in/Reports.aspx>) issued by ITE&C department, GoAP is applicable for this tender. Bidders eligible for the benefits under preferential market access policy can apply by submitting all the relevant document proofs.

3. The bidder should have at least one office in any of the 13 districts of AP. Billing/Invoice should be done from any of these offices located in AP only. 50% of staff employed in these offices should be native of any of the 13 districts of AP. Self declaration from competitive authority should be submitted to this effect.

4. The bidder should submit the Manufacturer's Authorization Form for all the offered items, as per Annexure-II, specific to this tender issued by OEM/ Principal authorizing the bidder to submit the bid for tendering which is deemed as an agreement in between the bidder and OEM/Principal for the support and spares till the warranty period. (Ink signed copy to be submitted)

5. The bidder/OEM should have service center in Andhra Pradesh with minimum 4 services personnel at service center as on bid calling date. To provide details in Form P-4.

In case Bidder is not having the service centers or service personnel as on bid calling date, bidder should give an undertaking in PQ bid to open the service centers or service personnel as specified above and should submit the Service Centers details before the due date of Delivery in case the contract is awarded. Failing which the Purchaser may forfeit the PBG and cancel the contract.

6. The bidder should have the minimum average turnover of Rs. 15 Lakhs during last two years.

7. The vendor has to submit one sample Aadhar Based Biometric Machine along with accessories of the type which they intend to supply against the tender for technical evaluation, performance tests carrying and compliance to the specifications at the time of submission of the bid.

8. The bidder should furnish the information on major past supplies under the relevant product/services and satisfactory performance for the last Three financial years.

9. The bidder should submit/give declaration stating that they are not debarred/blacklisted by any State Government, Central Government, Central & State Govt. Undertakings/enterprises/Organizations and by any other Quasi Government bodies/Organizations, World Bank or any major Enterprise /Organization in India for non-satisfactory performance, corrupt & Fraudulent or any other unethical business practices in Format P7.

If the bidder is debarred/ blacklisted as mentioned above, such bidder becomes ineligible to participate in the bidding process. In case of any concealing of information relating to blacklisting or pending of cases as mentioned above or submission of fake information/fake documents, IIIT- Nuzvid reserves the right to cancel the work order/contract allotted, apart from forfeiting EMD/PBG. IIIT- Nuzvid reserves the right further to take penal action on the bidder.

10. IIIT- Nuzvid reserves its right in not considering the bid of a bidder, if such bidder was a previous supplier and had a past bad track record or their earlier performance was unsatisfactory on any count.

SECTION - C

C. Technical specification:

Schedule-I

AADHAR BASED BIOMETRIC DEVICE		
	Parameters	Technical Details
GENERAL	Credential Support	Finger, Card, and PIN
	Display	LCD /TFT Display
	Keypad	16 Touch Sense Keys
	Types of Cards Support	Mifare ,RF ID
COMMUNICATION	Mobile Broadband	Yes (3G/4G Support)
	Ethernet	Yes (10/100 Mbps on Ethernet)
	Wi-Fi	Wi-fi 802.11 a/b/g/n/ac
INTERFACES	USB	2 USB Ports (1 for Data Transfer and 1 for 3G/4G Dongle)
AUDIO-VISUAL	Buzzer	Yes
CONFIGURATION	CPU	400 MHz ARM 9 based Processor or above
	Flash Memory	256 MB Flash or above
	RAM Memory	512 MB DDR3 RAM or above
ELECTRICAL	Input Power	12 VDC @ 2A
	Battery Backup	Yes (4 Hours)
ENVIRONMENTAL	Humidity	5% to 85% RH Non-Condensing
	Operating Temperature	0°C to + 50°C (32°F to 122°F)
	Certification	CE and RoHS
OS/ Software	Supported Operating System	Following OS with GUI Support, JVM or equivalent support & SDK for 3rd party application development
		i. Linux 2.6 or higher
		ii. Windows
		iii. Android
		iv. Any other equivalent OS
OTHERS	System Integration	AADHAR Vidhyawan Server
	Real Time Clock	Rechargeable RTC with NTP Server/ GPS Clock
	Tamper Detection	Yes
	Sensor Technology	STQC Certified Only

	Enclosure	<p>Enclosure made of Fibre or Acrylic (or) Plastic (or) any hard material (steel or aluminium) and separate 5V</p> <p>DC charging port with Adapter</p> <p>Casing should be durable and should be able to withstand rough daily operational usage.</p> <p>The casing should not suffer any damage or disfiguration on being dropped from a height of up to 2 meters.</p> <p>Device should be vertically oriented in the casing. This is important because the attendance application to be deployed is designed to run in vertical mode only.</p> <p>The casing should be designed to cover/hide the android task bar of Device. This is required to prevent misuse of any other functionality of device.</p> <p>The casing should have provision to access the power/reset button of the Device. The access should be easy but controlled. The vendor thus should make arrangements to provide an external tool to perform the power on/off and/or reset function of the Device through the casing.</p> <p>The fingerprint scanner should be ergonomically placed to support ease of usage for biometric attendance in standing posture of the users.</p>
	Response time	Less than 10 Seconds for an authentication transaction in Client- Server environment.
	Application compatibility	<p>The device should be compatible with NIC attendance application.</p> <p>The proposed device drivers should be integrated with NIC attendance application as on the date of submission of bid and the proof of the same shall be submitted, failing which bid will not be considered for further evaluation</p>

SECTION – D

D.1. Bidding Procedure: Separate Bid for each Schedule:

Offers should be made in three parts namely, "Pre-qualification bid", "Technical bid" and "Financial bid" and in the format given in bid document. Each offer should be placed in a separate envelop super scribed "Pre-Qualification Bid", "Technical Bid" and " Financial Bid", as the case may be, followed by the title mentioned above against "Tender Call".

- 1.) EMD details should be given in the "Pre-qualification bid".
- 2.) All correspondence should be with IIT- Nuzvid contact person.

D.2. Pre-qualification bid:

It shall include the following information about the firm and/or its proposal.

1. General information on the bidder's company in Form P-1
2. Details of turnover in relevant fields in Form P-2 for the respective Schedules
3. List of major customers in support of turnover in Form P-3
4. Details of service centers in AP in Form P-4
5. Certificates like ISO, Microsoft, BIS etc.
6. Manufacturer's authorization to participate in bidding process apart from such other documents like authorization certificate for dealing in the products for which bid is submitted.(However this will not apply to Manufacturers) as per Annexure II.

D.3. Technical Bid:

1. Deviation(s) to technical specifications, if any in Form T-1
2. Check list in Form T-2
3. Detailed technical documentation, reference to various industry standards to which the products/services included in vendor's offer conform, and literature concerning the proposed solution
4. Other information, if any required in the bid document
5. The vendor has to submit one sample Aadhaar based Biometric Machine along with accessories of the type which they intend to supply against the tender for technical evaluation, performance tests carrying and compliance to the specifications at the time of submission of the bid.

D.4. Financial bid:

The financial bid should provide cost calculations corresponding to unit price of each item of the respective schedules in Form F-1.

D.5. Pre-bid Meeting:

Bidders who purchased bid document only will be allowed to participate in the pre-bid meeting to seek clarifications on the bid, if any.

SECTION -E

Bid evaluation procedure: Bids would be evaluated for entire Schedule.

Bidders should offer prices for Schedule -I and for the full quantity of an item of Schedule failing which such bid will not be considered. Technical bid documentation should be in the prescribed format. If a vendor has any comment to offer about the procedural aspects of this tender, it should be intimated to IIIT- Nuzvid during the pre-bid meeting. In case the schedule or procedure of tender processing is revised, the same shall be communicated by our website.

E.1. Opening of bids:

Immediately after the closing time, the IIIT- Nuzvid contact person shall open the pre-qualification bid", and list them for further evaluation. The Technical bids of only those bidders who qualify in the pre-qualification bid will be opened at the date that will be informed by IIIT- Nuzvid. After evaluation of technical bids, the financial bids of only those bidders who qualify in technical evaluation will be opened.

E.1.1 EMD Validity:

The EMD will be scrutinized first for the amount and validity period. The bids submitted with required EMD amount and validity only are considered for the evaluation. The bids submitted with insufficient EMD amount/validity will be treated as disqualified bids and those bids will not be considered for further evaluation.

E.2. Pre-qualification bid documentation:

The Pre-qualification bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, IIIT – Nuzvid may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in Pre-qualification bid documentation.

E.3. Technical bid documentation:

Technical bid documentation shall be evaluated in two sub-steps. Firstly, the documentation furnished by the vendor shall be examined prima facie to see if the product /services offered, technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project. In the second step, IIIT- Nuzvid may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

E.4. Award Criterion:

Final choice of firm to execute the project shall be made on the basis of conformity to technical specifications, appropriateness of the product offered, capability of bidder to execute and service the project and appropriateness of financial offer from the point of view of cost-effectiveness over the entire maintenance period for the product/services.

SECTION - F

General instructions to bidders

F.1 General Eligibility

1. This invitation for bids is open to all firms both from within and outside India, who are eligible to do business in India under relevant Indian laws as is in force at the time of bidding subject to meeting the pre qualification criterion.
2. Bidders marked/considered by IIIT-Nuzvid to be ineligible to participate for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
3. Bidder/Consortium Member debarred/ blacklisted by any Central or State Govt. / Quasi –Govt. Departments or organizations as on bid calling date for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
4. Breach of general or specific instructions for bidding, general and special conditions of contract with IIIT-Nuzvid or any of its user organizations may make a firm ineligible to participate in bidding process

F.2 Bid forms

Bid document for procurement of Biometric Attendance System

1. Wherever a specific form is prescribed in the bid document, the bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information.
2. For all other cases the bidder shall design a form to hold the required information.

F.3 Cost of bidding 1. The bidder shall bear all costs associated with the preparation and submission of its bid, and IIIT- Nuzvid will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

2. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of its bid.

F.4 Clarification of bidding documents

1. A prospective vendor requiring any clarification of the bidding documents may notify IIIT- Nuzvid contact person.
2. The concerned person will respond to any request for clarification of bidding documents which it receives no later than bid clarification date mentioned in the notice prior to deadline for submission of bids prescribed in the tender notice. No clarification from any bidder shall be entertained after the close of date

and time for seeking clarification mentioned in tender call notice. It is further clarified that IIIT- Nuzvid shall not entertain any correspondence regarding delay or non-receipt of clarification from IIIT- Nuzvid.

F.5 Amendment of bidding documents

1. At any time prior to the deadline for submission of bids, IIIT-Nuzvid, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
2. All prospective bidders those have received the bidding documents will be notified of the amendment and such modification will be binding on all bidders.
3. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the RGUK-Nuzvid, at its discretion, may extend the deadline for the submission of bids.

F.6 Period of validity of bids

1. Bids shall remain valid for the days or duration specified in the bid document, after the date of bid opening prescribed by IIIT-Nuzvid. A bid valid for a shorter period shall be rejected as non-responsive.
2. In exceptional circumstances, the IIIT-Nuzvid may solicit the bidders' consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security shall also be suitably extended. A bidder granting the request will not be permitted to modify its bid

F.7 Submission of bids

1. The bidders shall submit all the bids i.e., Pre-Qualification, Technical with and Financial Bids on e-Procurement website only.

F.8 Deadline for submission of bids

1. Bids must be submitted on e-procurement website not later than the bid submission date and time specified in the tender call notice.
2. The IIIT- Nuzvid may, at its discretion, extend this deadline for the submission of bids by amending the tender call, in which case all rights and obligations of the IIIT- Nuzvid and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

F.9 Late bids Any bid not received by the IIIT- Nuzvid contact person by the deadline for submission of bids will be rejected and returned unopened to the bidder.

F.10 Modification and withdrawal of bids

1. No bid can be modified subsequent to the deadline for submission of bids.
2. No bid can be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity. Withdrawal of a bid during this interval will result in the forfeiture of its bid security (EMD).

F.11. General Business information:

The bidder shall furnish general business information to facilitate assessment of its professional, technical and commercial capacity and reputation.

F.12 Bid security i.e. earnest money deposit (EMD)

1. The bidder shall furnish, as part of its bid, a bid security for the amount specified in the tender call notice.
2. The bid security is required by IIIT- Nuzvid to:
 - a. Assure bidder's continued interest till award of contract and
 - b. Conduct in accordance with bid conditions during the bid evaluation process.
3. The bid security shall be in Indian rupees and shall be a bank guarantee or an irrevocable letter of credit or cashier's certified check, issued by a reputable bank scheduled in India and having at least one branch office in Vijayawada
4. Unsuccessful bidder's bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by IIIT- Nuzvid.
5. The successful bidder's bid security will be discharged upon the bidder signing the contract, and furnishing the performance security,
6. The bid security may be forfeited:
 - a. if a bidder withdraws its bid during the period of bid validity or
 - b. in the case of a successful bidder, if the bidder fails:
 - i. to sign the contract in time; or
 - ii. to furnish performance security.

F.13. Preparation of Pre-qualification bid

It shall contain of the following parts:

1. General business information
2. Turnover details
3. Major clients' details
4. Service centre details
5. Bid security (EMD)
6. Any other relevant information

F.14 Preparation of technical bid

It shall consist of the following parts.

1. Technical documentation – confirmation to technical specifications etc.
2. Plan for in lab proof of concept, if required in tender call.
3. Plan for field demonstration if required in tender call
4. Detailed technical documentation, reference to various industry standards to which the goods and services included in vendor's offer conform, and other literature concerning the proposed solution. In particular, the vendors should identify areas in which their solution conforms to open standards and areas that are proprietary in nature. Justification about proprietary components in terms of functionality and performance should be given.

5. A statement about appropriateness of the product design and solution plan for operating conditions in India, including physical, infrastructure and human factors.
6. In the case of a bidder offering to supply goods under the contract which the bidder did not manufacture or otherwise produce, the bidder has been duly authorized by the good's manufacturer or producer to supply the goods in India.
7. A statement of the serviceable life of goods and services offered by the firm. Available sources of maintenance and technical support during the serviceable life. Available sources of spare parts, special tools, etc. Necessary for the proper and continuing functioning of the goods and services, for the serviceable life.

F.15 Preparation of financial bid

1. Overview of financial bid The financial bid should provide cost calculations corresponding to each component of the project.
2. Bid prices
 - a. The bidder shall indicate the unit prices (where applicable) and the total bid price of the goods/services it proposes to supply under the contract.
 - b. The bidder shall indicate Basic Prices and taxes, duties etc. (if required) in the form prescribed.
 - c. Bidder's separation of price components will be solely for the purpose of facilitating the comparison of bids by IIIT- Nuzvid and will not in any way limit the purchaser's right to contract on any of the terms offered.
 - d. Prices quoted by the bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account unless otherwise specified in the tender call. A bid submitted with an adjustable price quotation will be treated as non-responsive and will be rejected.
3. Bid currency:
Prices shall be quoted in Indian rupees.

Section - G

Standard procedure for opening and evaluation of bids

G.1. Outline of bid evaluation procedure

1. The bid opening and evaluation process will be sequential in nature. Means that bidder must qualify a particular stage to be eligible for next stage. Immediately after the closing time, the IIIT- Nuzvid contact person shall open the Pre-qualification and Technical bids and list them for further evaluation. Finally financial bids of those bidders will be opened who are short listed in technical evaluation.
2. Any participating vendor may depute a representative to witness these processes.
3. The standard procedure, described here will stand appropriately modified, in view of special procedures of bid evaluation as mentioned in tender call or elsewhere in this bid document or IIIT- Nuzvid may deviate from these in specific circumstances if it feels that such deviation are unavoidable, or will improve speed of processing and consequent project execution.

G.2. General Guidelines for bid opening and evaluation:

Bids will be in three parts (pre-qualification, technical and financial) or two parts (Technical and financial) or composite bid (technical and financial bid together) as indicated in the tender call. For three part bids there will be three bid opening events, in two part bid there will be two bid opening events and in case of composite bids there will be only one bid opening event. Following guidelines will generally be followed by IIIT- Nuzvid officers at each such event. However IIIT- Nuzvid may deviate from these in specific circumstances if it feels that such deviation are unavoidable, or will improve speed of processing and consequent project execution

1. Opening of bids

Bids will be opened on the e-Procurement web site at the scheduled time & date.

a) The bidders names, bid modifications or withdrawals, discounts, and the presence or absence of requisite bid security and such other details as the IIIT- Nuzvid officer at his/her discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened.

b) Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

2. Preliminary examination of Bids

1. Preliminary scrutiny will be made to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.

2. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the vendor does not accept the correction of the errors, its bid will be rejected and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

3. Prior to the detailed evaluation, IIIT- Nuzvid will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations.

4. If a bid is not substantially responsive, it will be rejected by the IIIT- Nuzvid and may not subsequently be made responsive by the bidder by correction of the nonconformity.

5. Clarification of bids

During evaluation of the bids, IIIT- Nuzvid may, at its discretion, ask the bidder for clarification of its bid.

6. Evaluation of Pre – qualification bids

Pre – qualification bid documentation shall be evaluated in two sub-steps.

a. Firstly, the documentation furnished by the vendor will be examined prima facie to see if the technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project.

b. In the second step, IIIT- Nuzvid may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.

7. Evaluation of technical bids.

Technical bid documentation shall be evaluated in two sub-steps.

- a. Firstly, the documentation furnished by the vendor will be examined prima facie to see if the offer made, technical skill base and financial capacity and other vendor attributes claimed therein are consistent with the needs of this project.
- b. In the second step, IIIT- Nuzvid may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional, technical faculties to verify claims made in technical bid documentation.
- c. The Vendor should supply sample laptop with accessories:-
 - Biometric machine, while submitting the bid document for technical evaluation, performance tests carrying and compliance to the specifications.

08. Field demonstration

IIIT- Nuzvid will identify a part or segment of the proposed project site. The concerned bidder, on demand, should be able to demonstrate functional requirements as described in the specifications.

09. Evaluation of financial bids

Financial bids of those vendors who satisfy all phases of the pre-qualification and technical bid and corresponding to chosen technical bid choices will only be opened. All other financial bids will be ignored. IIIT- Nuzvid will assess the nature of financial offers and may pursue any or all of the options mentioned under financial bid IIIT- Nuzvid may at its discretion discuss with vendor(s) available at this stage to clarify contents of financial offer.

10. IIIT- Nuzvid right to vary quantities at time of award

IIIT- Nuzvid reserves the right at the time of award to increase or decrease the quantity, as indicated in tender call, from the quantity of goods and services originally specified in the specification without any change in unit price or other terms and conditions.

11. IIIT- Nuzvid right to accept any bid and to reject any or all bids

- IIIT- Nuzvid reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision.
- The Institute reserves the right to reject/cancel all or any of the tenders without assigning any reason there for. The tender which is conditional/incomplete/ belated/ without earnest money will not be entertained

12. Signing of contract

- a. At the same time as the IIIT- Nuzvid notifies the successful bidder that its bid has been accepted, the IIIT- Nuzvid will send the bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- b. On receipt of the Contract Form, the successful bidder shall sign and date the contract and return it to the IIIT- Nuzvid.

13. User license and patent rights

1. The Vendor shall provide licenses for all software products, whether developed by it or acquired from others. In the event of any claim asserted by a third party for software piracy, the vendor shall act expeditiously to extinguish such claim. If the vendor fails to comply and the IIIT- Nuzvid is required to pay compensation to a third party resulting from such software piracy, the vendor shall be responsible for compensation including all legal expenses. The IIIT- Nuzvid will give notice to the vendor of such claim, if it is made, without delay.
2. The Vendor shall indemnify the purchases against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the goods, software package or any part thereof

14. Performance security

1. On receipt of notification of award, the Vendor shall furnish performance security to IIIT- Nuzvid in accordance with bid document requirement.
2. Proceed of the performance security shall be payable to the IIIT- Nuzvid as compensation for any loss resulting from the supplier's failure to complete its obligations under the contract.
 3. The performance security shall be denominated in Indian rupees or in a freely convertible currency acceptable to IIIT- Nuzvid and shall be in one of the following forms:
 - a. A bank guarantee or an irrevocable letter of credit, issued by a reputed bank located in India with at least one branch office in Vijayawada, in the form provided in the bidding document or another form acceptable to the IIIT- Nuzvid; or
 - b. A cashier's cheque or banker's certified cheque or crossed demand draft or pay order drawn in favor of the Director, IIIT- Nuzvid
 4. The performance security will be discharged by the IIIT- Nuzvid and returned to the Vendor not later than thirty (30) days following the date of completion of all formalities under the contract and if activities, post warranty, by the Vendor is envisaged, following receipt of a performance guarantee for annual maintenance as per bid document.
 5. In the event of any contract amendment, the vendor shall, within 15 days of receipt of such amendment, furnish the amendment to the performance security, rendering the same valid for the duration of the Contract.

The performance security form is given annexure - I

15. Manuals and drawings

1. Before the goods and services are taken over by the user, the Vendor shall supply operation and maintenance manuals, (together with drawings of the goods and services where applicable).
2. The Vendor shall provide complete technical documentation of hardware, firmware, all subsystems, operating systems, compiler, system software and the other software.
3. The manuals and drawings wherever applicable shall be in English or Telugu.
4. At least one set of the manuals should be supplied for each installation sites.
5. Unless and otherwise agreed, the goods and services shall not be considered to be completed for the purpose of taking over until such manuals and drawings have been supplied to the user.

16. Acceptance certificates:

On successful completion of acceptability test, receipt of deliverables etc, and after IIIT- Nuzvid is satisfied with the working of the system, the acceptance certificate signed by the vendor and the representative of the IIIT- Nuzvid will be issued. The date on which such certificate is signed shall be deemed to be the date of successful commissioning of the systems.

17. Hardware Installation The vendor is responsible for all unpacking, assemblies, wiring, installations, cabling between computer units and connecting to power supplies. The vendor will test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the computer hardware at all installation sites.

18. Warranty

- The Vendor warrants that the goods and services supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The Vendor further warrants that all goods and services supplied under this contract shall have no defect arising from design, materials or workmanship or from any act or omission of the Vendor that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- The warranty period shall be as stated in bid document. The Vendor shall, in addition, comply with the performance guarantees specified under the contract. If, for reasons attributable to the Vendor, these guarantees are not attained in whole or in part, the Vendor shall, make such changes, modifications, and/or additions to the goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the contract at its own cost and expenses and to carry out further performance tests.
- The equipment supplied should achieve required up time.
- If the Vendor, having been notified, fails to remedy the defect(s) within a reasonable period, the IIIT- Nuzvid may proceed to take such remedial action as may be necessary.

19. Maintenance service

- Free maintenance services including spares shall be provided by the vendor during the period of warranty. User, at its discretion may ask the vendor to provide maintenance services after warranty period, i.e. Annual maintenance and repairs of the system at the rates indicated by bidder in its proposal and on being asked so, the vendor shall provide the same. The cost of annual maintenance and repairs cost (after warranty period), which will include cost of spares replaced, shall be paid in equal quarterly installments at the end of each quarter.
- The maximum response time for maintenance complaint from any of the destination (i.e. time required for supplier's maintenance engineers to report to the installations after a request call/E-mail is made or letter is written) shall not exceed 48 hours.
- The vendor will accomplish preventive and breakdown maintenance activities to ensure that all hardware, and firmware execute without defect or interruption for at least required up time.
- In case up time is less than the stipulated up time, penalty as indicated in the bid document shall be imposed on the vendor.
- The amount of penalty if any, will be recovered at source from the performance guarantee during the warranty or from annual maintenance charges payable as the case may be.

20. Payment

1. The vendor's request(s) for payment shall be made to the IIIT- Nuzvid in writing, accompanied by an invoice describing, as appropriate, the goods/service delivered/ performed.
2. Payments shall be made promptly by the IIIT- Nuzvid, but in no case later than (30) days after submission of a valid invoice or claim by the vendor.
3. The currency of payment will be Indian rupees.
4. Payment shall be made as indicated in Bid document.
5. The annual maintenance and repair cost as per separate agreement if any, shall be paid in equal quarterly installments at the end of each quarter as per the rates quoted and agreed.
6. Payment will be made through Cheque.

21. Liquidated damages

If the Vendor fails to deliver any or all of the goods or perform the services within the time period(s) specified in the Contract, the IIIT- Nuzvid shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to, as per the terms indicated in the bid document, until actual delivery or performance, subject to maximum limit. Once the maximum is reached, the APTS may consider termination of the contract.

22. Termination for insolvency

IIIT- Nuzvid may at any time terminate the contract by giving 30 days written notice to the Vendor if the Vendor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Vendor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the IIIT- Nuzvid.

23. Termination for convenience

IIIT- Nuzvid, may at any time by giving 30 days written notice to the Vendor, terminate the Contract, in whole or in part, for its convenience. The notice of termination shall specify that termination is for the IIIT- Nuzvid convenience, the extent to which performance of the Vendor under the Contract is terminated, and the date upon which such termination becomes effective.

24. Resolution of disputes

In case of a dispute or difference arising between the IIIT- Nuzvid and the Vendor relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, of India, 1996.

25. Taxes and duties

The vendor shall be entirely responsible for all taxes, duties, license fee Octroi, road permits etc. incurred until delivery of the contracted Goods/services at the site of the user or as per the terms of tender document if specifically mentioned.

26. Licensing considerations

The software mentioned in the Schedules of Requirement will be used throughout Andhra Pradesh or user's sites even outside Andhra Pradesh.

27. Fail-safe procedure

The vendor should indicate in detail fail-safe procedure(s) for the following:

1. Power failure
2. Voltage variation
3. Frequency variation
4. Temperature and humidity variations.

28. Training:

For each hardware and software component installed, the Vendor may be required to train the designated IIIT- Nuzvid and user personnel to enable them to effectively operate the total system. The training, if required, shall be given, at the locations specified. The training schedule will be agreed to by both parties during the performance of the Contract.

29. Site Preparation and Installation:

The Purchaser is solely responsible for the construction of the installation sites except where it is specifically required under bid document. The bidder will designate to perform a site inspection to verify the appropriateness of the sites before the installation of every hardware related item.

Bid Letter Form

From: (Registered name and address of the bidder.)

To:

The Administrative Officer

IIIT- Nuzvid

I-3 Building, Nuzvid, Krishna District, Andhra Pradesh – 521202

Sir

Having examined the bidding documents and amendments there on, we the undersigned, offer to provide services/execute the works including supply, delivery installation of hardware, firm wares and softwares as the case may be, in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated

Project title: We undertake to provide services/execute the above project or its part assigned to us in conformity with the said bidding documents in accordance with the schedule of prices attached herewith and coverage options made by IIIT-Nuzvid.

If our bid is accepted, we undertake to;

1. Provide services/execute the work according to the time schedule specified in the bid document,
2. Obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and
3. Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:
Date:

Bidder's signature

and seal.

Contract Form

Contract Ref No: _____ THIS AGREEMENT is made on ____ day of _____ BETWEEN

The Administrative Officer, IIIT- Nuzvid, RGUKT, A.P., India - 521202, (hereinafter called "the Purchaser"),

and

_____ a company incorporated under the laws of India and having its registered office at _____. (**Hereinafter called 'the Supplier'**).

WHEREAS the Purchaser invited bid for certain goods and ancillary services viz., **Supply and Installation of _____ for supply at _____** and has accepted a bid by the Supplier for the supply of those goods and services in the sum of Rs. _____ (_____.) including all taxes and duties (hereinafter called as "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Conditions of bid document referred to

Scope of the Work

1. Brief outline of the work: To *Supply & Installation of _____* at _____.

2. Contract Documents

2.1. Contract Documents The following documents shall constitute the Contract between the User and the Supplier, and each shall be read and construed as an integral part of the Contract:

I. This Contract Agreement and the Annexures attached to the Contract Agreement

II. Notification of award

3. Order of Precedence

In the event of any ambiguity or conflict between the Contract Documents listed above, the order of precedence shall be the order in which the Contract Documents are listed in 2.1 (Contract Documents) above, provided that Schedule of Amendments shall prevail over all provisions of the Contract Agreement and the other Appendices attached to the Contract Agreement and all the other Contract Documents listed in 2.1 above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

5.1) Brief particulars of the goods and services which shall be supplied /provided by the Supplier are as under:

Sl. No	Solution, service, or material	Qty	Unit Price	Total Price
1.				

5.2 TOTAL VALUE : :_

5.3 DELIVERY SCHEDULE :_

5.4 WARRANTY: :_

5.5 SUPPLIERS RESPONSIBILITY :_

5.6 UP TIME % : :_

5.7 EXIT CLAUSE: :_

5.8 PAYMENT TERMS :_

IN WITNESS WHEREOF the Purchaser and the Supplier have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

For and on behalf of the IIIT- Nuzvid

Signed:

in the capacity of Administrative Officer

in the presence of

For and on behalf of the Supplier

Signed:

in the capacity of-----, M/s.

In the presence of

Annexure I

Performance Security Form

(To be issued by a bank scheduled in India and having at least one branch in Vijayawada)

To: (Address of IIIT- Nuzvid)

WHEREAS..... (Name of Vendor) hereinafter called "the Vendor" has undertaken, in pursuance of Contract No..... Dated ... (Date), to supply..... called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Vendor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

WHEREAS we have agreed to give the Vendor a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Vendor, up to a total of Rs. and we undertake to pay you, upon your first written demand declaring the Vendor to be in default under the Contract and without cavil or argument, any sum or sums within the limit of Rs..... . (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the day of..... (Date) Place:

Date:

Signature and seal of guarantors

Annexure - II

Manufacturer Authorization

The authorization should be in the nature of a letter, memorandum or certificate regularly granted by the manufacturer to its channel partners, authorized solution providers, system integrators, distributors, etc. or a specific letter issued for purposes of this bid. Such communication should include statements / undertakings from the said manufacturer to the following effect:

1. Guarantee and warranty coverage in respect of the goods and services manufactured by the said manufacturer shall be honored by that manufacturer, their channel partners, distributors, authorized service centers as the case may be.
2. The manufacturer updates the bidder and their technical personnel with relevant technical literature, training and skill transfer workshops etc. on a regular basis.
3. The manufacturer provides back to back technical support to the said bidder on a continuing basis.
4. The said bidder is authorized to provide service and solutions using hardware, firmware and / or software as the case may be.

Note: The letter of authority should be signed by a person competent and having the power of attorney to bind the manufacturer.

Form P-1

Bidder Information

1	Name of the organization	
2	Year of establishment	
3	Registered Office Address	
4	Phone No.	
5	Fax No.	
6	Email	
7	Contact person details with phone no.	
8	Total No. of branch offices in AP	
9	Total Support engineers at -	
10	At Head office (No.)	
11	At branch offices (No.)	
12	Whether Manufacturer?	If Yes, Provide relevant documents
13	Whether authorized dealer/ Service Provider?	If Yes, Provide relevant documents
14	Details of EMD furnished	
15	Details of certificates enclosed.	

Form P-2

Turnover details as per pre-qualification criteria B.1. of this document (taking in to consideration all the amendments issued to this document if any) are to be provided along with supporting documents:

Form P -3

List of Major Customers

S.No	Customer Full Address	Year of supply	Items supplied to the customer
A	B	C	D

Form P-4

Details of service centers in AP

S.No	Full Address of service center	Contact person with phone No.	No. of support engineers
A	B	C	D

Form T -1

Item wise technical compliance statement as per technical specifications mentioned in Section-D of this document (taking in to consideration all the amendments issued to this document, if any) is to be submitted in the following format:

Item
Code:
Item
Name:

Sl. No.	Parameter/ Feature	Specification Required	Specification of proposed item along with Part Code, Qty. & Description if any (Part code details must be provided if	Compliance (Complied/ Higher /Lower)	Reference for proof of compliance (Required docs to be uploaded along with technical
A	B	C	D	E	F
					(Detailed reference such as doc name, para no. page no. etc. should be provided)

--	--	--	--	--	--

Form T – 2

Check List

Compliance/Agreed/Enclosed/ Deviation Statement

The following are the particulars of compliance/deviations from the requirements of the tender specifications.

Bid document reference	Remarks
1. Delivery period	
2. Form P-1	
3. Form P-2A	
4. Form P-2B	
5. Form P-3	
6. Form P-4	
7. Form P-5	
8. Form P-6	
9. Form T-1	
10. Form T-2	
11. Form T-3	
12. Form T-4	
13. Form F-1	
14. Pre-qualification criterion	
15. Technical specifications	
16. Financial bid format	
17. General instruction to bidders	
18. Standard procedure for bid evaluation	
19. General condition of proposed contract(GCC)	
20. Special Condition of proposed Contract(SCC)	

The specifications and conditions furnished in the bidding document shall prevail over those of any other document forming a part of our bid, except only to the extent of deviations furnished in this statement.

Place:

Bidder's signature

Date :

and seal

NOTE: For every item appropriate remarks should be indicated like „no deviation“, „agreed“, „enclosed“ etc. as the case may be.

Form F-1

S.No.	Item details with <u>make and model</u>	Unit Price without taxes (Rs.)	Taxes/ Duties etc on unit price (Rs.)	QTY (Nos)	Total price without taxes (Rs.)	Total price with taxes and duties etc.(Rs.)
1	2	3	4	5	6	7
Schedule-I						
1	D.1. Aadhaar Enabled Biometric Attendance System with STQC Certified Finger Print Scanner					
Total Price for Schedule I (Inclusive of all Taxes) (Rs.)						

